

**2016
2018**

**Operating
Budget**



CITY OF ARCADIA

ELECTED POSITIONS AND ADMINISTRATION PERSONNEL

JUNE 30, 2016

ELECTED POSITIONS CITY COUNCIL MEMBERS

		TERM EXPIRES
TOM BECK	MAYOR	2018
PETER AMUNDSON	MAYOR PRO-TEMPORE	2020
ROGER CHANDLER		2018
APRIL A. VERIATO		2020
SHO TAY		2018

CITY CLERK

GENE GLASCO	2020
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ADMINISTRATIVE PERSONNEL CITY OFFICIALS

DOMINIC LAZZARETTO	CITY MANAGER
STEPHEN P. DEITSCH	CITY ATTORNEY
ROBERT T. GUTHRIE	POLICE CHIEF
MARY BETH HAYES	LIBRARY AND MUSEUM SERVICES DIRECTOR
JASON KRUCKEBERG	ASST. CITY MANAGER /DEVELOPMENT SERVICES DIRECTOR
KURT NORWOOD	FIRE CHIEF
HUE C. QUACH	ADMINISTRATIVE SERVICES DIRECTOR
SARA SOMOGYI	RECREATION AND COMMUNITY SERVICES DIRECTOR
TOM TAIT	PUBLIC WORKS SERVICES DIRECTOR

MISSION STATEMENT

Arcadia is a premier "community of homes" featuring top quality, safe neighborhoods which exist in concert with the natural environment; a diverse population that is committed to community involvement and volunteerism; and a superb educational system. This high quality of life is supported by our economic vitality.

It is the mission of Arcadia City Government to provide effective and fiscally responsible municipal services in a manner that promotes this high standard of community life.

GOALS

- **CITY COUNCIL** To provide leadership. While listening carefully and respectfully to all points of view, to ultimately set policy and make decisions based on facts and what is in the best interest of the entire city. To treat City employees with respect, recognize their special talents and training, and listen to their advice.
- **CITY EMPLOYEES** To serve the public in an atmosphere of courtesy, friendliness and respect, consistently treating everyone fairly within the policies, rules and regulations of Arcadia. To provide the highest quality municipal services in an effective, creative and fiscally responsible manner.
- **FISCAL RESPONSIBILITY** To provide the highest quality municipal services, consistent with the resources available to us. To allocate such resources fairly to meet the needs of the community as a whole, while recognizing the needs of various segments within the community.
- **ECONOMIC DEVELOPMENT** To recognize that high quality City services are to a large extent dependent on a strong business community. To provide and further enhance a strong economic base by encouraging revenue-producing, high quality, "clean" retail, commercial and industrial development which is compatible with a community of homes atmosphere.
- **EDUCATION** To recognize that a major strength of our community is the educational system. To ensure that our efforts are consistent with maintaining the quality of education provided to the community. To support the Board of Education in this critical area.
- **QUALITY OF LIFE** To provide a pleasing community atmosphere and a level of maintenance of public streets, parks, rights-of-way and other public facilities that is consistent with the level of maintenance our citizens provide to their private property. To recognize and promote individual property rights while ensuring that the rights of others are not infringed upon. To provide quality parks, recreation opportunities, library and other information services, senior and youth programs, and medical facilities to our citizens. To promote a positive community spirit and pride in the community.
- **PUBLIC SAFETY** To assure that residents will be safe in their homes and neighborhoods. To be prepared for disasters and provide for the protection of life and property in such event.
- **PUBLIC INFRASTRUCTURE** To protect, maintain and enhance the City's public infrastructure. To anticipate the long-term needs of the infrastructure and take prudent steps to provide for those needs.
- **TRANSPORTATION** To provide quality streets and control systems for the efficient movement of traffic. To provide for the alternative transportation needs of all segments of the community.
- **COMMUNICATION** To educate the community on City programs and operations as well as their role in the governmental process.

**CITY OF ARCADIA
FISCAL YEARS 2016-2018 OPERATING BUDGET**

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Budget Memo

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MEMORANDUM

Office of the City Manager

DATE: July 1, 2016

TO: Mayor and City Council

FROM: Dominic Lazzaretto, City Manager

SUBJECT: FISCAL YEAR 2016-2017 ADOPTED BUDGET

Submitted for the City Council's review and consideration is the Fiscal Year 2016-17 Adopted Budget. This document encompasses all funds including:

- The General Fund, a discretionary fund not assigned to a special purpose;
- Special Revenue Funds that account for grants and funds restricted to a specific purpose;
- Water and Sewer Enterprise Funds that are self-supporting by charging a fee for the services provided;
- The Debt Service Fund used to account for the payment of long-term debt; and
- The Redevelopment Successor Agency operating budget to account for and manage the winding down of the Arcadia Redevelopment Agency.

This year's budget process included two Budget Study Sessions with the City Council. Based on the input received, the FY 2016-17 Preliminary Budget was distributed to the City Council on May 20, 2016. Submitted for the City Council's review were all operating funds including General, Special Revenues, Enterprise, and the Successor Agency. Additionally, the City Council received the Capital Improvement and Equipment Replacement Fund budgets in a separate document. All funds total \$110.2 million in expenditures, of which the General Fund's budget is \$58.3 million (excluding Transfers Out noted below). As Special Revenues, Enterprise, and Debt Service funds are restricted to specific purposes and are generally self-sustaining, this report will primarily focus on the General Fund's Operating Budget.

As presented, the proposed FY 2016-17 General Fund Operating Budget anticipates Total Operating Revenues of \$62.4 million and Operating Expenses at \$59.1 million, including new programs added for FY 2016-17. It also includes approximately \$3.4 million in transfers to major capital funds to fund future significant maintenance and replacement needs. Based on this, the ending Operating General Fund Balance will be reduced by \$72,700, with an ending Operating Fund Balance of \$5,413,400.

	FY 16-17 Budget
Beginning Fund Balance:	\$ 5,486,100
Total Revenues	62,428,000
Total Expenditures	59,100,700
Subtotal:	3,327,300
Total Fund Transfers	(3,400,000)
Ending Fund Balance:	\$ 5,413,400

The proposed budget continues to include the transfer of funds to the Capital Improvement, Equipment Replacement Fund, and New City Hall Reserve Fund. Those transfers represent a total of \$3.4 million and allocated as follows:

- Capital Improvement Fund - \$2.0 million
- Equipment Replacement Fund - \$900,000
- New City Hall Reserve Fund - \$500,000

The Capital Improvement Fund provides the majority of funding for such basic services as pavement rehabilitation, building repairs, and parks maintenance. A key project in the coming years will be the modernization of the City's signature boulevard medians, making them more drought tolerant while ensuring they remain a major community aesthetic component. This project alone will cost over \$4 million to complete.

The Equipment Replacement Fund provides funding for essential equipment such as computers, vehicles, and major office equipment. Without properly ensuring funds are available to replace or improve upon our existing infrastructures, effectively running the City would be impossible over time.

Added to the City's overall Operating Budget this year are a number of new programs totaling \$204,400 to the General Fund. They include an update to the City's Residential Design Guidelines, outreach for Breeders' Cup 2016, new street banners on Santa Anita Avenue, and the return of the City's K-9 program. Each of these additional costs addresses strategic needs in the community.

The proposed Budget has been prepared with an eye toward slightly expanding on the already high level of service in Arcadia in an era of limited financial growth. This is accomplished by identifying cost cutting measures and operational efficiencies wherever possible. While the Budget anticipates an overall net reduction of \$72,700 in the General Fund balance, the City will continue to properly fund its capital and equipment replacement funds and maintain adequate emergency reserves to respond to any crises that may arise.

Overview:

The Budget reflects a slow but steady improvement to the regional economy over the past five years. The labor market has significantly improved as is nearing its lowest unemployment rate since the 2008 Great Recession; nevertheless, consumer confidence and discretionary spending have remained sluggish. Locally, housing developments have leveled off after many years of generous growth. Fortunately, Arcadia's outlook continues to outpace many other cities within Los Angeles County. In general, this year's operating budget continues to show a basic operating surplus, allowing for the continuation of deposits into Capital and Equipment Funds.

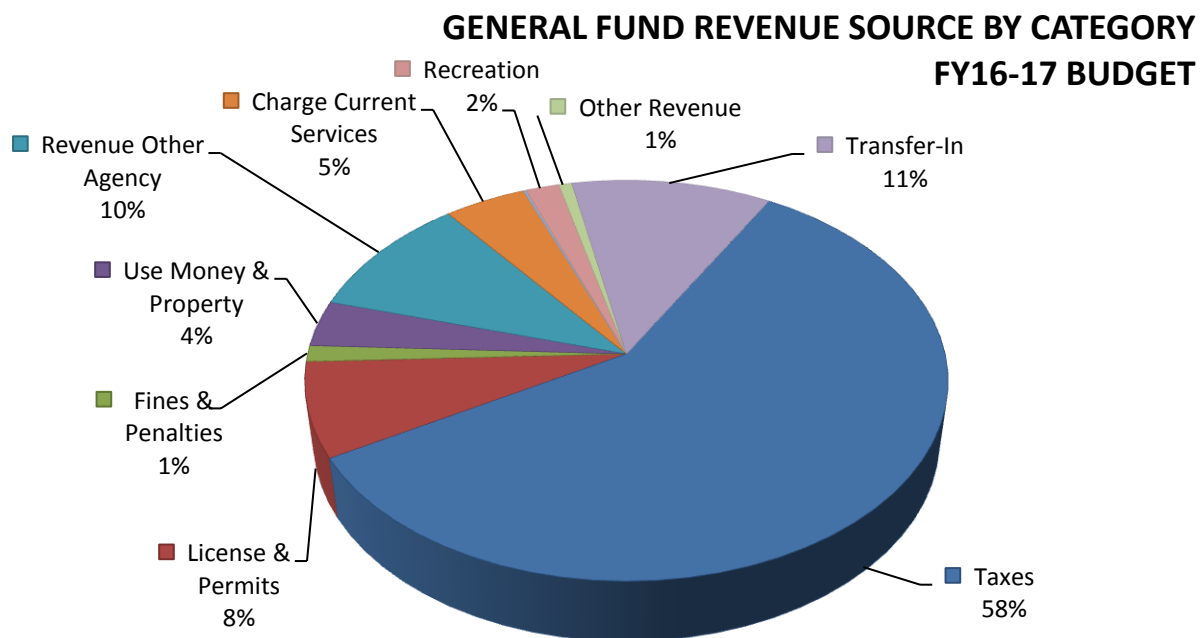
Summarized in the table below is the General Fund Operating Budget for: FY 2015-16 Year Ending Estimates, FY 2016-17 Proposed Budget for Adoption, and a FY 2017-18 Preliminary Budget Outlook. Please note that FY 2017-18 is not proposed for adoption as the City adopts its Operating Budget annually.

GENERAL FUND

		FY 15-16	FY 16-17	FY 17-18
		Estimates	Budget	Budget
Beginning Fund Balance		7,658,800	5,486,100	5,413,400
Estimated Revenue		57,417,200	57,834,300	59,165,300
Proposed Expenditures		53,628,900	58,265,400	59,372,600
Revenue over Expenditure		3,788,300	(431,100)	(207,300)
Fund Transfers				
Transfers-In from other funds		3,255,800	4,593,700	3,706,000
Transfers-Out to other funds		(816,800)	(835,300)	(860,500)
Net Transfers		2,439,000	3,758,400	2,845,500
Subtotal Operating Balance		6,227,300	3,327,300	2,638,200
Transfer to Equipment Replacement Fund		(2,000,000)	(900,000)	(700,000)
Transfer to Capital Improvement Fund		(4,900,000)	(2,000,000)	(1,500,000)
Transfer to General Liability and Workers' Compensation Fund		(500,000)	0	0
Set aside Reserve for the New City Hall		(1,000,000)	(500,000)	(500,000)
Ending Fund Balance		5,486,100	5,413,400	5,351,600

As shown in the table above, the City's ending Fund Balance will remain at slightly over \$5 million, which allows for adequate cash flows between Fiscal Years. Per City Council direction, the City also maintains an Emergency Reserve at 20% of annual operating expenditures, which is currently fully funded.

FY 2016-17 Proposed Revenues



For FY 2016-17, total General Fund revenues are expected to increase 2.89% compared to FY 2015-16 year ending estimates. The largest revenue source to the City's General Fund is from Taxes. The key revenues under this group are: Property Tax, Sales Tax, Transient Occupancy Tax, Utility Users' Tax, and Motor Vehicle License Fees. Their projected receipts are shown in the table below.

<i>Description</i>	<i>FY 2015-16</i>	<i>FY 2016-17</i>	<i>Difference</i>	<i>% Change</i>
	<i>YE Estimates</i>	<i>Proposed Budget</i>		
Property Tax	\$ 12,973,200	\$ 13,621,000	\$ 648,700	5.0%
Sales Tax	\$ 11,420,700	\$ 11,248,000	\$ (172,000)	-1.5%
Transient Occupancy Tax	\$ 3,406,300	\$ 3,577,000	\$ 170,700	5.0%
Utility Users' Tax	\$ 6,714,500	\$ 6,721,200	\$ 6,700	0.1%
Motor Vehicle License Fees	\$ 6,136,900	\$ 6,442,100	\$ 305,200	4.9%

Property Tax: The City expects to continue to benefit from the recent growth in new home sales. Although home valuations may have leveled off from the peaks seen in 2014, many new homes continue to be reflected in the latest assessment rolls that are assessed at a much higher rate than in previous years. This is not only due to an increase in home sizes in the community but also to the inflationary controls put in place under Proposition 13 keeping the long-held homes at an artificially low assessed value until they resell. As such, the City expects to continue to see a growth in property tax receipts in the range of 5.0%, or nearly \$650,000 for FY 2016-17.

Sales Tax: In FY 2015-16, this category received an \$824,000 one-time supplemental payment due to the State's early retirement of its Economic Recovery Bonds. As such, when comparing the proposed FY 2016-17 to that of FY 2015-16, there is a decrease of \$172,000, or -1.5%. However, after adjusting for that one-time payment, the proposed sales tax revenue is expected to see a 4.9% increase over the prior year. This is due to the continued strength of the Westfield Santa Anita Mall as well as the new Rusnak Mercedes-Benz dealership coming online.

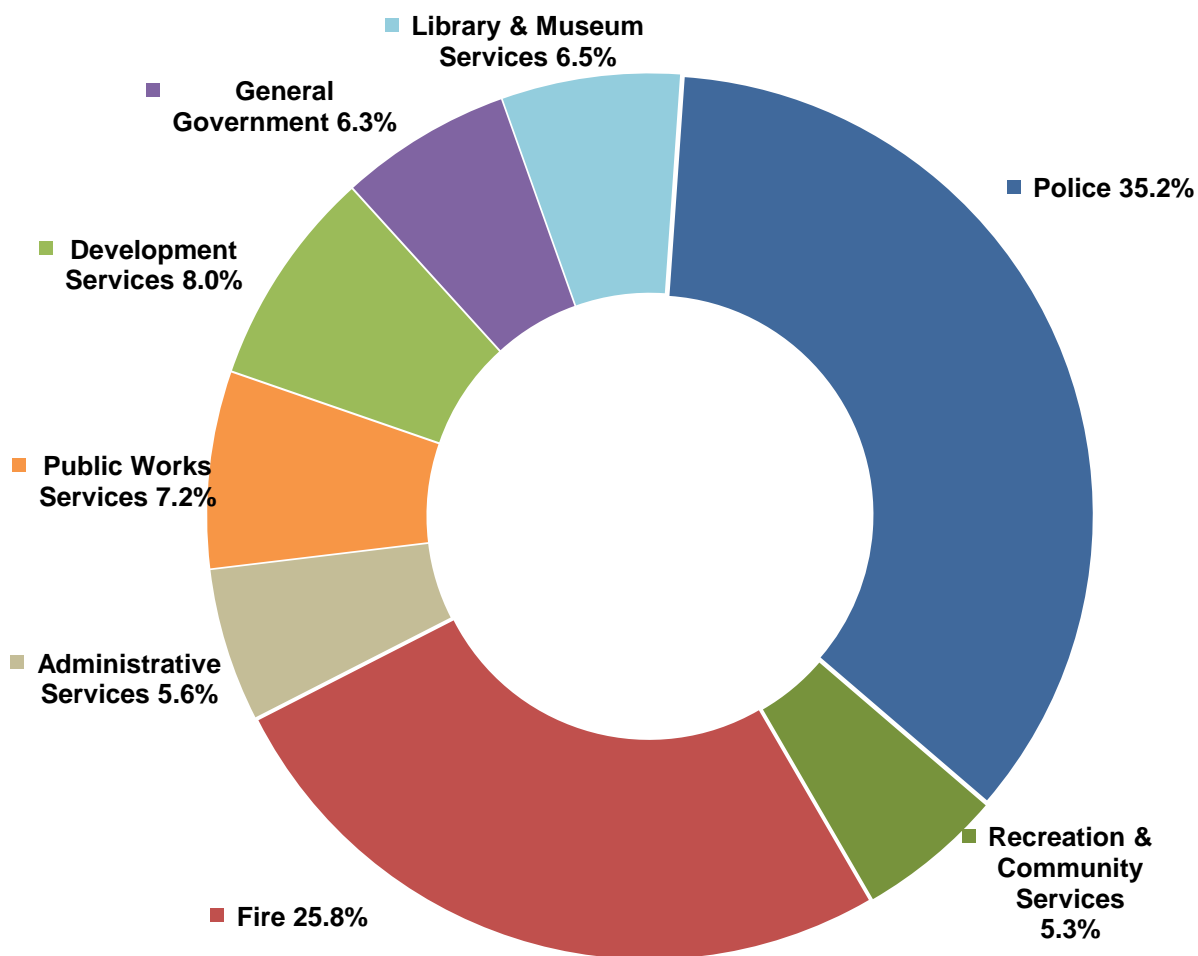
Transient Occupancy Tax: This tax category is expected to benefit from an improving labor market (low unemployment rate), which is expected to fuel higher business and recreational travel, continuing a trend of high occupancy rates and increasing per room charges. Additionally, the return of Breeders' Cup to Arcadia in November 2016 will draw travelers to this event and provide added occupancy tax revenue from their visit. The projection for FY 2016-17 is \$3.6 million, a 5.0% increase over the previous Fiscal Year.

Utility Users' Tax: Utility Users' Tax (UUT) is projected to be flat when compared to the FY 2015-16 Year Ending Estimate. Water conservation is expected to continue in response to the ongoing drought and the new rate structure that was implemented earlier this year. Additionally, the use of telephone landlines is becoming more obsolete as the general public is adapting to cellular phones and, with the assortment of cellular plans becoming more abundant, competition has driven costs down. The proposed FY 2016-17 projected UUT is \$6.7 million, 0.1% greater than FY 2105-16.

Motor Vehicle License Fees (VLF): This tax is projected to increase by 4.9%, to \$6.4 million. Revenues from this line item are largely tied to annual property assessed valuation. Because of this, the City has benefitted from many years of generous growth and will continue to do so in the next Fiscal Year.

Other major revenue categories such as Franchise Tax and Licenses and Permits are projected to have little change compared to FY 2015-16. Unlike the peak of FY 2013-14, Building and Plan Check fees are expected to return toward their "normal" levels at around \$1.3 million. All other revenue categories for the General Fund are expected to have modest growth for the coming Fiscal Year.

FY 2016-17 Proposed Expenses



Total operating expenditures are expected to grow 3.6%. The Operating Expenditure budget continues to maintain the same high level of services with no material increases. Where possible, line items have been reduced to reflect efficiencies that have been implemented over time and to remove any potential for waste. The most significant increases relate to the labor agreement contracts (salaries & medical benefits) and the continuing rise of pension costs in order to make retirement funding more sustainable.

New to the operating budget is an ongoing \$650,800 line item for contributions into the Other Post Employment Benefit (OPEB) Trust Fund. An OPEB Trust Fund allows the City to save today for known medical and associated retirement benefits costs in the future. The increase in value over time of the funds invested reduces the City's overall costs of providing these benefits. In FY 2015-16, the City Council gave direction to start funding an OPEB Trust account by using approximately \$1.3 million of the savings that was set aside when payments to CalPERS were not required due to their surplus status in the late 1990's. The initial cash injection into an OPEB Trust account is a very important first step; however, in order to truly meet the annual requirement and eliminate the unfunded liability, the City will need to continue making additional annual payments into the Trust account. The combination of significant pension reforms put into place in previous years and the prepayment of these legacy benefits will provide greater financial security to the community.

While some new services have been added to meet community demands and some natural inflationary increases have been included – mostly due to increases in the minimum wage and rising healthcare costs for private businesses that contract with the City – the majority of the increases are negligible and have no material effects to the overall operating expenditures.

On a positive note, General Liability costs are projected to decrease due to decreasing claims against the City and settling some significant cases. Also, no increase is expected in Worker's Compensation costs after several years of notable increases. The City continues to develop on the Wellness and ergonomic programs that were started last year, to further its effectiveness in mitigating potential future claims.

Newly Proposed Programs

New programs and expenditures are anticipated from various departments to respond to evolving operational needs as well as to respond to direction received at City Council study sessions and City Council meetings. The new programs total \$204,400, of which \$151,500 are one-time costs. They include:

- **Citywide Design Guidelines Update (\$75,000):** The City's Design Guidelines were last updated in 2009. As part of the recent Zoning Code Update process, it became apparent that it will be necessary to also modernize the Guidelines that provide clarity for developers and property owners on how to best implement the City's standards. Overall, the update to the Guidelines will encourage better design in the community.
- **Breeders' Cup Marketing and Outreach Efforts (\$40,000):** The Breeders' Cup returns to Santa Anita Park in November 2016. The City has always had a good relationship with Santa Anita and the Breeders' Cup, and has cooperated with both entities on marketing and outreach efforts. This typically includes banner placement throughout the City, use of Arcadia Transit to get visitors from the hotels to the Racetrack, flyers for the Breeders' Cup ticket packages, special events, and other coordination efforts.
- **Replace Existing Banners in Downtown Arcadia (\$12,000):** The Banners along streets in Downtown Arcadia were put up around 2008. They are looking worn, sun bleached, and damaged. New banners are requested to be placed throughout the Downtown.
- **Police Service Dog K-9 Program (\$23,100):** To enhance the effectiveness and capabilities of the Police Department, the City will be deploying a police K-9 for patrol operations and support services. This will include things such as building searches, suspect apprehensions, and community outreach efforts. Many years ago, the City had a K-9 program, but it was cancelled due to budgetary restrictions at that time. The newly-formed Arcadia Police Foundation has offered to pay start-up costs for supplies and training totaling \$39,000, as well as recurring maintenance costs of \$4,000 annually for the animal. The K-9 handler will be selected from existing personnel resources; therefore, an additional employee is not required. The costs associated with this new program will be for stipends to take care of the K-9 off-duty as well as actual call-outs and usage during non-scheduled hours (i.e., overtime).

- Upgrade of Principal Civil Engineer Position (\$13,400): This will allow for the addition of a “Principal Civil Engineer” into the Development Services Department, providing a bridge between the City Engineer and Associate Engineer positions. This would be an upgrade to an existing position and will aid in employee retention, growth, and succession planning.
- Outsource Parking Citation Billing/Collection Process (\$22,400): The City’s parking citation/permit software is outdated and the platform on which the database resides is no longer supported by the technology industry. In addition, the software requires the majority of an existing City employee’s time to run and maintain. By outsourcing the entire parking citation process and transitioning to an online platform, the end user interface will be modernized, greater convenience will be experienced by those paying citations, and staff time will be reduced, which will allow for additional financial management tasks to be addressed. The vendor will provide the services for ticket issuance, payment processing, delinquent notice mailing, citation contesting, hearing scheduling, customer service, collection of delinquent accounts, and a parking permit program on annual subscription basis. All transactions will be processed through an online portal, and can be viewed and used by City staff through the internet. The estimated cost for the proposed hybrid solution is determined to be less than the costs of purchasing a new program for City staff to continue operating.
- Street Banners at Santa Anita/Foothill & Huntington (\$3,500): This would allow for the purchase of hardware to hang additional promotional banners for various events along a key corridor in the community. The hardware will be placed on the 20 street light poles located along Santa Anita Avenue between the 210 Freeway and Huntington Drive.
- Coyote Education Program (\$15,000): In recent years, the community has noted increased coyote populations, which has resulted in increased calls of concern from residents. This program would allow for additional funding for education and outreach efforts regarding best practices for dealing with coyotes in the community.

Beyond FY 2016-17

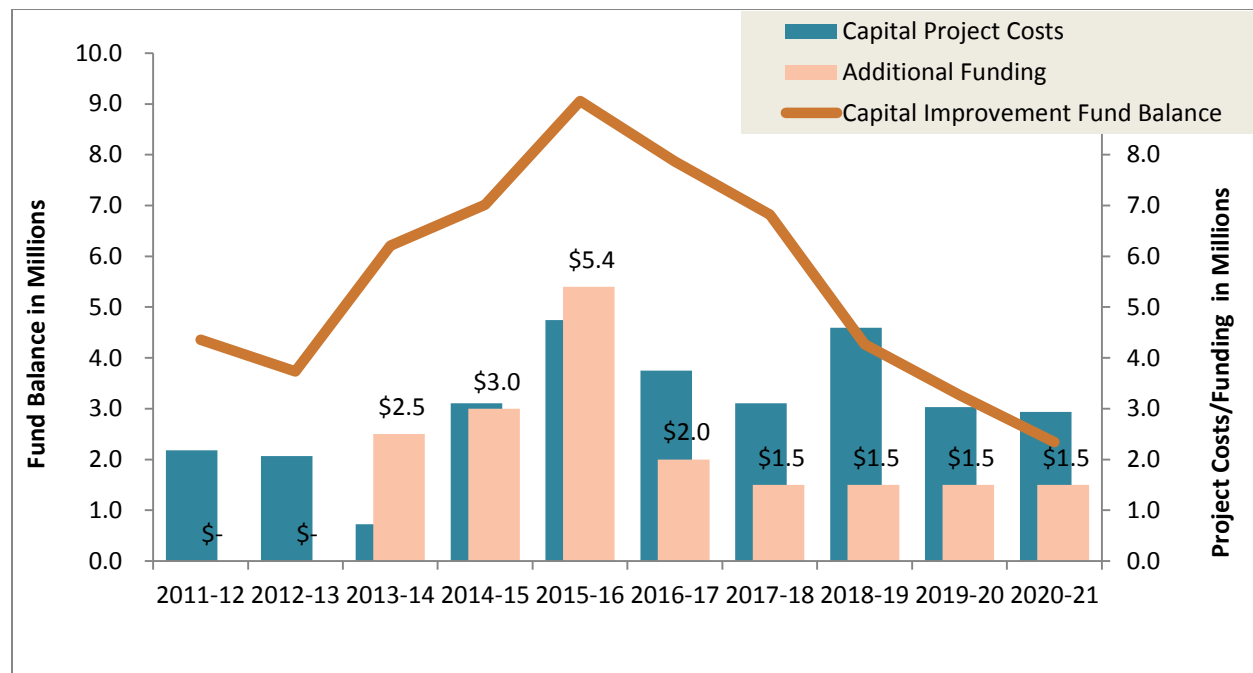
While the City’s 5-Year Financial Forecast indicates that revenues will grow modestly over the next several years, the Forecast also anticipates rising costs in several areas. Most notably, while the major pension reforms previously agreed to by the City’s labor groups will have a long-term positive effect on the budget and increased funding into retirement programs will ensure sustainability, pension costs will continue to increase significantly over the next decade. In order to maintain a balanced budget, it will be essential for the City to continue its history of conservative spending and rapid responses to changing conditions.

Capital Improvement and Equipment Replacement Funds

Unexpectedly strong revenues and the underspending of authorized budgets over the past several years have allowed the City to transfer a significant amount of funds into the Capital Improvement and Equipment Replacement Funds. Still, it is important for the City to continue a steady deposit into these funds that were not replenished for many years.

The 5-Year Financial Forecast anticipates that the City will be able to transfer an annual deposit of \$1.5 million from its General Fund Operating Budget into the Capital Improvement Fund. However, Capital expenditures are also expected to exceed those annual transfers in order to address deferred maintenance and an aging infrastructure. As a result, the Capital Improvement Fund is projected to retain only a \$1.8 million balance by the end of FY 2020-21 against an average annual demand closer to \$3 million. This presents a concern and challenge to find a revenue mechanism to sustain those needed infrastructure improvements.

Capital Improvement Fund – 5 Year Fund Balance Projection



The FY 2016-17 Capital Improvement Plan proposes 44 projects totaling \$10.96 million in expenditures, of which \$3.75 million would be paid for from the Capital Improvement Fund. The remaining \$7.21 million would come from grants, state subventions, and local special funds such as the Prop C Transportation Fund.

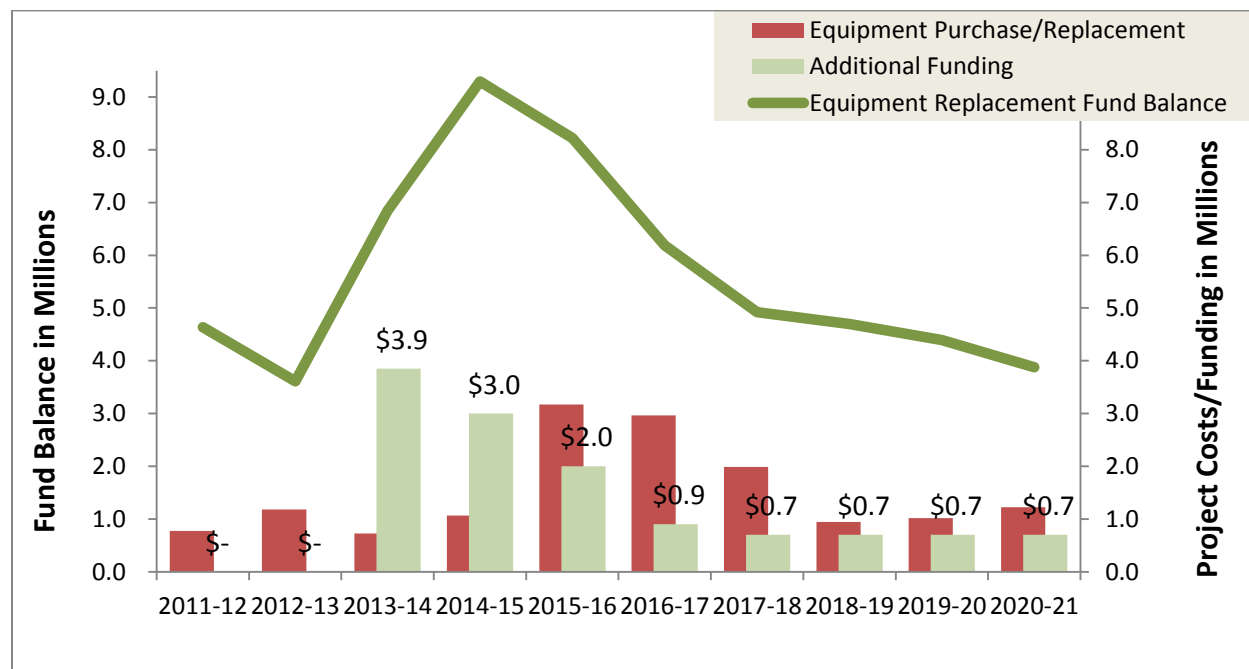
The table below summarizes some of the major proposed projects.

FISCAL YEAR 2016-17 MAJOR CAPITAL IMPROVEMENT PROJECTS

Project Description	Project Budget	Funding Source
Annual Slurry Seal Program	\$795,000	Capital Improvement & Gas Tax Funds
Median Turf Reduction Program	\$1,053,400	Capital Improvement

		& Water Funds
Annual Meter Replacement Program	\$500,000	Water Fund
Valve Replacement Program	\$364,000	Water Fund
Water Main Replacement Program	\$440,000	Water Fund
Huntington Drive Sewer Capacity Improvement Project – Phase 2	\$430,000	Sewer Fund
Well Inspection and Rehabilitation Program	\$225,000	Water Fund
Pavement Rehabilitation Program	\$1,450,000	Capital Improvement & Measure R Funds
New Zone 2 Well / Design	\$250,000	Water Fund
Arterial Rehabilitation Program / Second Avenue from Huntington Dr. to Foothill Blvd.	\$700,000	Prop C & Transportation Funds
Baldwin Ave. Streetscape Improvement Program	\$650,000	Capital Improvement Fund
Downtown Parking & Pedestrian Access Improvement	\$420,000	Capital Improvement Fund

As shown in the table below, the Equipment Replacement Fund will achieve a more sustainable balance through FY 2020-21 than the Capital Improvement Fund, but is still shown to decrease steadily based on available funds to deposit. This fund is projected to have a balance of \$3.9 million at the end of FY 2020-21. However, this is based on an economy that will not falter in the next few years and an expectation that the organization will not significantly expand in other areas.

Equipment Replacement Fund – 5 Year Fund Balance Projection

The Equipment Plan proposes 40 different equipment replacement purchases totaling \$3.88 million in expenditures, of which \$2.97 million would be paid for from the Equipment Replacement Fund. The table below summarizes some of the major proposed equipment purchases.

FISCAL YEAR 2016-17 MAJOR EQUIPMENT REPLACEMENT PURCHASES

Equipment Replacement Description	Replacement Budget	Funding Source
Information Technology:		
Citywide back-up Solution	\$223,000	Equipment Replacement & Water Fund
Police Vehicle Replacement:		
5 Patrol cars; 1 Used Administration Vehicle; Installation of communication & emergency equipment	\$320,000	Equipment Replacement Fund

FISCAL YEAR 2016-17 MAJOR EQUIPMENT REPLACEMENT PURCHASES

Equipment Replacement Description	Replacement Budget	Funding Source
Street Division Vehicle Replacement:		
CNG Dump Truck; (2) CNG ¾ ton Pickup trucks; Hybrid passenger vehicle; CNG Stakebed Truck	\$435,100	Equipment Replacement & AQMD Funds
Water Division Vehicle Replacement:		
Backhoe; CNG Sewer Cleaner; Installation of communication & emergency equipment	\$668,000	Water & Sewer Funds
Fire Dept. Vehicle Replacement:		
Pump Truck; Electric Vehicle; Installation of fueling transmitter & emergency equipment	\$899,200	Equipment Replacement & AQMD Funds
Upgrade GIS System – Phase II	\$81,600	Equipment Replacement, Water & Sewer Funds

It is imperative that the City have the discipline to continue depositing funds into these accounts at or above the minimum required contributions to help them approach sustainable levels.

CONCLUSIONS

The FY 2016-17 General Fund Operating Budget, as proposed, is balanced and provides funding to meet ongoing equipment and capital needs as well as adding to the New City Hall Fund to one day replace the aging City Hall. This is based on Total Operating Revenues of \$62.4 million, Operating Expenses of \$59.1 million, including new programs, and transfers of \$3.4 million to the Capital and Equipment Replacement Funds in order to continue replenishing those essential accounts. The proposed Budget reflects a continuation of the slow, but steady,

revenue growth seen in recent fiscal years and near-term expenditure growth that is fairly constrained.

The proposed FY 2016-17 Operating Budget is a sound financial plan that allows the City to continue its critical infrastructure improvements and maintain exceptional service levels to our community. The Budget meets the City Council's direction to set aside funds for future facility needs and to mitigate long-term liabilities. By implementing this Budget, the City's staff will maintain its commitment to providing the Arcadia community with unsurpassed service in a fiscally responsible manner.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Dominic Lazzaretto", with a stylized, flowing script.

Dominic Lazzaretto
City Manager

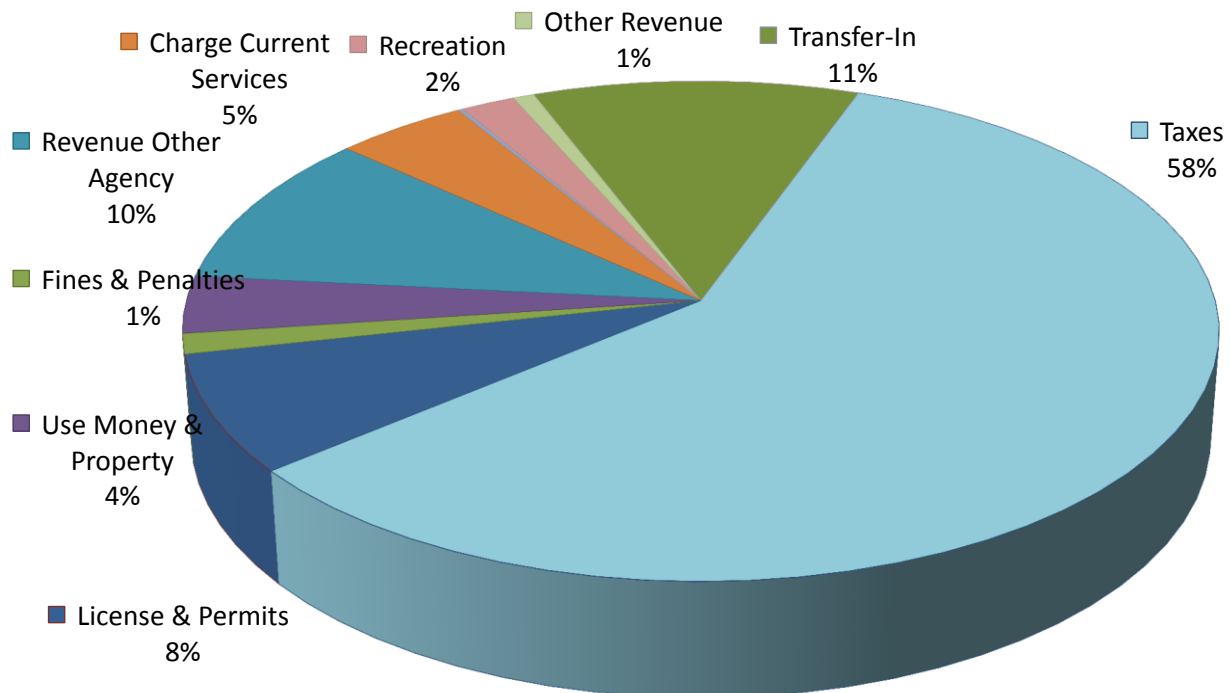
GENERAL FUND

	FY 15-16 Estimates	FY 16-17 Budget	FY 17-18 Budget
Beginning Fund Balance	7,658,800	5,486,100	5,413,400
Estimated Revenue	57,417,200	57,834,300	59,165,300
Proposed Expenditures	53,628,900	58,265,400	59,372,600
Revenue over Expenditure	3,788,300	(431,100)	(207,300)
Fund Transfers			
Transfers-In from other funds	3,255,800	4,593,700	3,706,000
Transfers-Out to other funds	(816,800)	(835,300)	(860,500)
Net Transfers	2,439,000	3,758,400	2,845,500
Subtotal Operating Balance	6,227,300	3,327,300	2,638,200
Transfer to Equipment Replacement Fund	(2,000,000)	(900,000)	(700,000)
Transfer to Capital Improvement Fund	(4,900,000)	(2,000,000)	(1,500,000)
Transfer to General Liability and Workers' Compensation Fund	(500,000)	0	0
Set aside Reserve for the New City Hall	(1,000,000)	(500,000)	(500,000)
Ending Fund Balance	5,486,100	5,413,400	5,351,600

**GENERAL FUND
ESTIMATED REVENUES BY SOURCE**

Revenue Source	FY 14-15 Actual	FY 15-16 Budget	FY 15-16 Estimated	FY 16-17 Budget	FY 17-18 Budget
Taxes	35,040,752	36,962,400	36,810,700	37,399,500	38,331,300
License & Permits	6,139,174	5,532,500	6,298,500	5,705,500	5,745,500
Fines & Penalties	614,075	605,500	595,000	609,500	615,500
Use Money & Property	1,322,125	1,337,400	1,340,000	1,364,800	1,390,100
Revenue from Other Agencies	5,896,585	5,934,000	6,216,900	6,557,100	6,814,800
Charge Current Services	2,862,427	2,907,600	3,062,100	2,900,200	2,938,400
Library	71,563	70,500	67,700	65,200	62,700
Recreation	1,061,232	1,096,100	1,107,000	1,153,700	1,153,700
Other Revenue	2,004,343	1,913,900	1,919,300	2,078,800	2,113,300
Total Revenues Subtotal	55,012,276	56,359,900	57,417,200	57,834,300	59,165,300
Transfer-In	2,578,100	3,290,900	3,255,800	4,593,700	3,706,000
Transfer-Out	(777,930)	(829,300)	(816,800)	(835,300)	(860,500)
	1,800,170	2,461,600	2,439,000	3,758,400	2,845,500
Total Revenues	56,812,446	58,821,500	59,856,200	61,592,700	62,010,800

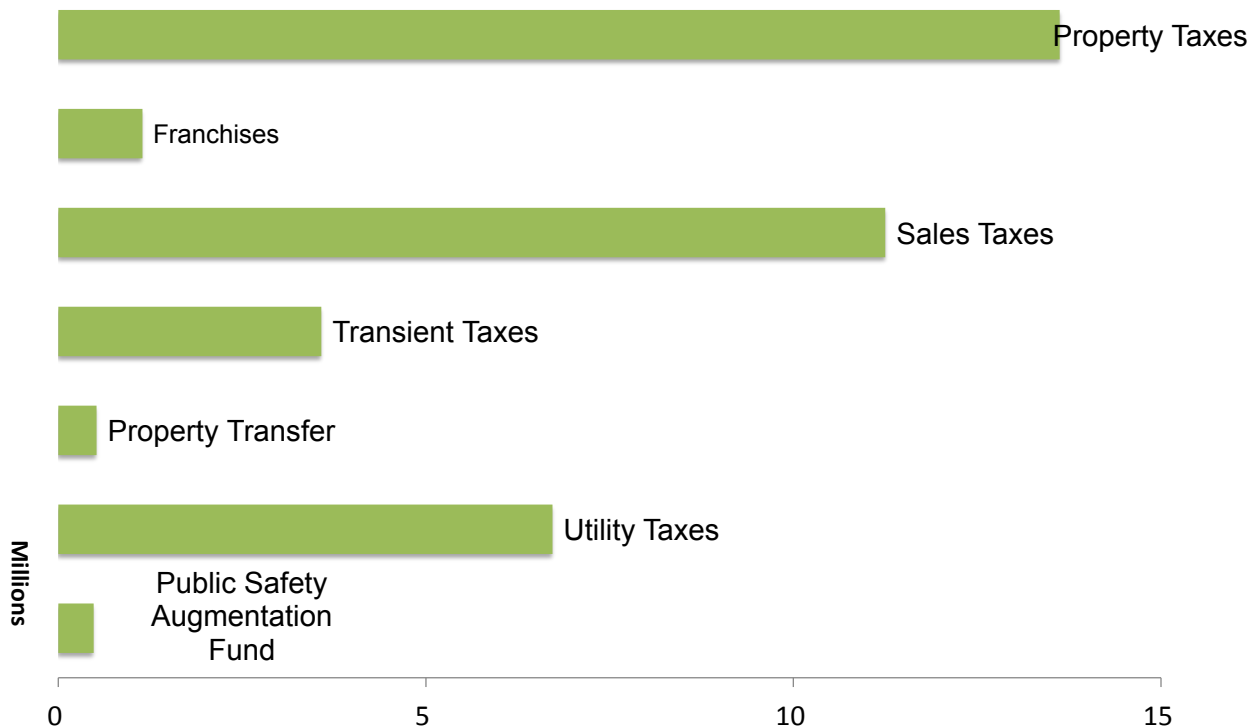
**GENERAL FUND REVENUE SOURCE BY CATEGORY
FY15-16 BUDGET**



**GENERAL FUND
ESTIMATED REVENUES BY OBJECT**

Revenue Source	FY 14-15 Actual	FY 15-16 Budget	FY 15-16 Estimated	FY 16-17 Budget	FY 17-18 Budget
Taxes					
Property Taxes	11,538,397	12,291,000	12,973,000	13,621,700	14,166,800
Franchises	1,192,518	1,162,200	1,126,900	1,143,800	1,161,000
Sales Taxes	10,587,947	11,969,000	11,420,700	11,248,000	11,530,000
Transient Taxes	3,365,407	3,399,000	3,406,300	3,577,000	3,666,000
Property Transfer	653,617	544,100	612,800	521,000	468,900
Utility Taxes	7,142,118	7,023,000	6,714,500	6,721,200	6,763,800
Public Safety Augmentation Fund	477,579	504,100	472,100	481,600	488,800
Homeowner Exemption	83,169	70,000	84,400	85,200	86,000
Total	35,040,752	36,962,400	36,810,700	37,399,500	38,331,300

**GENERAL FUND TAXES
FY16-17 BUDGET**



**GENERAL FUND
ESTIMATED REVENUES BY OBJECT**

Revenue Source	FY 14-15 Actual	FY 15-16 Budget	FY 15-16 Estimated	FY 16-17 Budget	FY 17-18 Budget
License & Permits					
Business License	1,202,350	1,300,000	1,250,000	1,270,000	1,300,000
Parking Permit	360,141	312,000	345,000	320,000	320,000
Plan Check Fees	1,426,457	1,200,000	1,300,000	1,300,000	1,300,000
Building Permit Fee	1,528,181	1,300,000	1,725,000	1,300,000	1,300,000
Mech. Elect, Permit	380,250	350,000	445,000	400,000	400,000
Home Occupation Permit	11,695	15,000	14,000	15,000	15,000
Demolition Permit Fee	19,000	20,000	20,000	20,000	20,000
Planning Application	371,820	350,000	375,000	300,000	300,000
Fire Plan Check	247,778	180,000	250,000	240,000	245,000
Fire Permit Fees	124,313	125,000	120,000	130,000	135,000
Engineer Permit Fee	110,210	80,000	130,000	100,000	100,000
Fire Code Special Inspections	61,623	55,000	65,000	60,000	60,000
Storm Water Plan Check Fees	24,000	20,000	20,000	20,000	20,000
SB1473 Building Permit	700	500	500	500	500
Off-Site Improvement Plan Check	34,140	25,000	39,000	30,000	30,000
Water Efficient Landscape	236,516	200,000	200,000	200,000	200,000
Total	6,139,174	5,532,500	6,298,500	5,705,500	5,745,500
Fines & Penalties					
Miscellaneous Fines	76,319	65,000	52,000	65,000	65,000
Parking Citations	527,196	530,000	530,000	530,000	535,000
Code Enforcement	10,350	10,000	13,000	14,000	15,000
Fire Citations	210	500	0	500	500
Total	614,075	605,500	595,000	609,500	615,500
Use of Money & Property					
Investment Earnings	113,440	100,000	100,000	100,000	100,000
Rents & Royalties	1,208,685	1,237,400	1,240,000	1,264,800	1,290,100
Total	1,322,125	1,337,400	1,340,000	1,364,800	1,390,100
Revenue from Other Agencies					
Motor Vehicle License	5,641,680	5,839,000	6,136,900	6,442,100	6,699,800
State Post	25,890	5,000	25,000	25,000	25,000
SB 90 Reimbursements	125,705	40,000	5,000	40,000	40,000
Prop A Maint & Service	0	50,000	50,000	50,000	50,000
Federal Grant	103,310	0	0	0	0
Total	5,896,585	5,934,000	6,216,900	6,557,100	6,814,800

**GENERAL FUND
ESTIMATED REVENUES BY OBJECT**

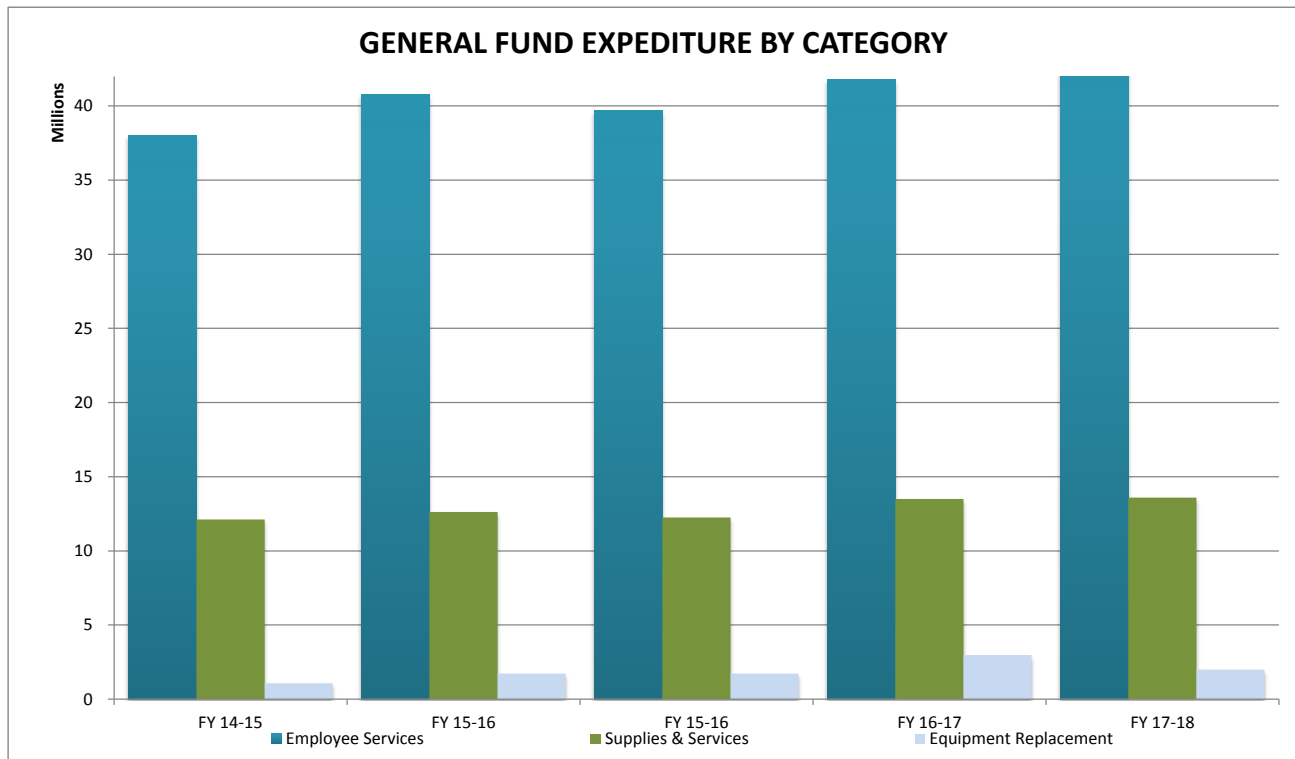
Revenue Source	FY 14-15 Actual	FY 15-16 Budget	FY 15-16 Estimated	FY 16-17 Budget	FY 17-18 Budget
Charges for Current Services					
Maps & Publications	3,678	1,500	1,000	1,000	1,000
Strike Team Reimbursement	123,028	120,000	312,100	120,000	120,000
Police Services	174,462	180,000	180,000	180,000	180,000
GEMT Ambulance	61,072	60,000	128,000	85,000	85,000
Engineering Charges	155,920	120,000	150,000	150,000	150,000
Street sidewalk Curb	2,100	2,100	2,100	2,100	2,100
Ambulance Charges	1,419,215	1,520,000	1,380,000	1,400,000	1,400,000
Subdivision Fees	1,875	1,000	1,500	1,000	1,000
Police Service DUI	21,813	34,000	13,000	30,000	30,000
Police Service Inmate	13,479	10,000	5,000	5,000	5,000
Security Alarm/Annual Permits	142,385	130,000	100,000	130,000	130,000
Police Svs/False Alarms	54,811	38,000	50,000	50,000	50,000
Fire False Alarm	26,100	16,000	35,000	22,000	25,000
Public Works Service	39,669	55,000	65,000	65,000	65,000
Address Change Fee	0	1,500	1,500	1,500	1,500
Vehicle Impounds	129,605	125,000	92,000	125,000	125,000
Fire Services Filming	55,801	50,000	90,000	55,000	60,000
Police Services Filming	57,778	70,000	75,000	75,000	75,000
Public Works Inspections	30,233	23,000	15,000	15,000	15,000
Fire Inspection Fees	214,667	210,000	215,000	240,000	270,000
Attorney Fees	0	500	0	500	500
Paramedic Subscription	132,514	140,000	140,000	140,000	140,000
Police Evidence Auction	2,222	0	3,900	0	0
Fire Donation/Reimbursement	0	0	7,000	7,100	7,300
Total	2,862,427	2,907,600	3,062,100	2,900,200	2,938,400
Library					
Art & Lecture Room	4,260	3,000	3,200	3,200	3,200
Lost Books	5,696	5,500	4,500	4,000	3,500
Fines	61,607	62,000	60,000	58,000	56,000
Total	71,563	70,500	67,700	65,200	62,700
Recreation					
Fees & Charges	428,164	421,000	421,000	438,100	438,100
Nature	23,700	20,000	20,000	25,000	25,000
Playgrounds	21,857	51,500	51,500	50,000	50,000
Sr. Citizen	125,522	147,800	147,800	145,300	145,300
Camping	183,059	174,600	174,600	169,400	169,400
Museum Education Center	20,980	35,000	35,900	40,900	40,900
Youth Master	41,754	43,400	43,400	39,200	39,200
Dana Gymnasium	174,726	163,600	163,600	187,000	187,000
Community Center	33,370	34,000	34,000	34,000	34,000
Senior Meal Income	2,300	0	10,000	19,600	19,600
Special Event Cleaning	5,800	5,200	5,200	5,200	5,200
Total	1,061,232	1,096,100	1,107,000	1,153,700	1,153,700

**GENERAL FUND
ESTIMATED REVENUES BY OBJECT**

Revenue Source	FY 14-15 Actual	FY 15-16 Budget	FY 15-16 Estimated	FY 16-17 Budget	FY 17-18 Budget
Other Revenues					
Miscellaneous Revenue	125,080	80,000	90,000	80,000	80,000
Court Appearance	7,865	5,000	5,500	5,000	5,000
PERS Savings	0	100,000	100,000	100,000	100,000
Cost Allocation	1,631,600	1,573,300	1,573,300	1,725,700	1,760,200
Capital Fund reimbursement - Race Track	239,798	155,600	150,500	168,100	168,100
Total	2,004,343	1,913,900	1,919,300	2,078,800	2,113,300
Total Revenue	55,012,276	56,359,900	57,417,200	57,834,300	59,165,300
Transfers from Other Funds					
Traffic Safety	321,554	280,000	240,000	240,000	280,000
Gas Tax	1,086,429	1,189,700	1,192,400	1,271,500	1,318,200
Solid Waste	107,416	111,700	113,900	116,200	118,500
Equipment Replacement	1,062,701	1,709,500	1,709,500	2,966,000	1,989,300
Total Transfers-In	2,578,100	3,290,900	3,255,800	4,593,700	3,706,000
Transfers to Other Funds					
Local Law Enforcement	(89,968)	(106,100)	(96,800)	(114,300)	(121,900)
Lighting Districts	(687,962)	(723,200)	(720,000)	(721,000)	(738,600)
Total Transfers-Out	(777,930)	(829,300)	(816,800)	(835,300)	(860,500)
Total Revenues and Transfers	56,812,446	58,821,500	59,856,200	61,592,700	62,010,800

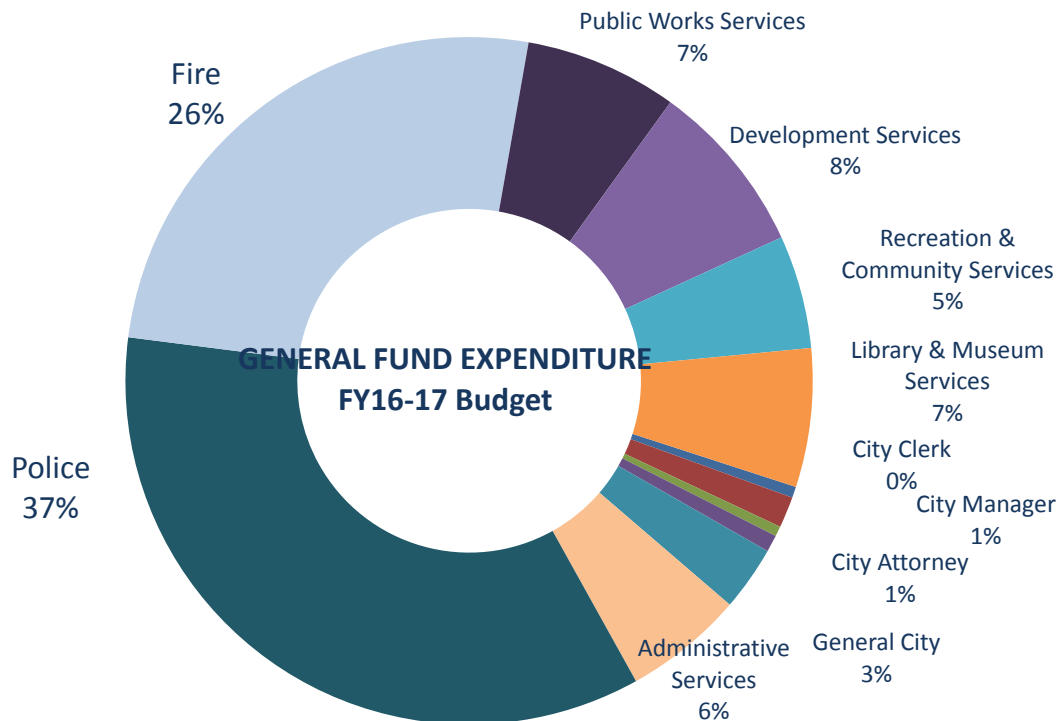
**GENERAL FUND
EXPENDITURE SUMMARY**

Expenditure	FY 14-15	Adjusted FY 15-16	FY 15-16	FY 16-17	FY 17-18
	Actual	Budget	Estimated	Budget	Budget
Employee Services	38,009,992	40,763,850	39,678,300	41,811,500	43,793,300
Supplies & Services	12,105,674	12,609,818	12,241,100	13,487,900	13,590,000
Equipment Replacement	1,062,701	1,709,500	1,709,500	2,966,000	1,989,300
Total Appropriation	51,178,367	55,083,168	53,628,900	58,265,400	59,372,600



**GENERAL FUND
DEPARTMENT SUMMARY**

Expenditure	FY 14-15 Actual	FY 15-16 Budget	FY 15-16 Estimated	FY 16-17 Budget	FY 17-18 Budget
City Council	251,444	254,300	225,600	304,300	298,100
City Manager	780,503	944,950	849,700	851,800	878,000
City Clerk	252,485	406,200	366,400	276,500	406,000
City Attorney	439,305	465,900	433,800	463,700	473,500
General City	1,108,861	1,131,300	1,133,300	1,772,400	1,759,600
Administrative Services	2,776,303	2,867,000	2,770,300	3,281,700	2,938,200
Police	18,445,552	20,076,161	19,031,200	20,447,200	20,963,700
Fire	13,017,580	13,677,664	13,925,700	15,003,100	15,689,000
Public Works Services	3,647,078	4,051,465	3,821,600	4,190,000	4,053,300
Development Services	4,434,410	4,706,128	4,565,700	4,769,500	4,824,400
Recreation & Community Services	2,716,342	2,953,500	2,954,900	3,105,400	3,190,600
Library & Museum Services	3,308,504	3,548,600	3,550,700	3,799,800	3,898,200
Total	51,178,367	55,083,168	53,628,900	58,265,400	59,372,600



**SUMMARY BY FUND
SOURCES OF FUNDS**

Fund	Beginning Fund Balance FY16-17	Outside Sources	Transfer In	Total
General Fund	5,486,100	57,834,300	4,593,700	67,914,100
Narcotic Seizure Federal	507,600	41,000	0	548,600
COPS	258,800	101,300	0	360,100
Local Law Enforcement	0	76,000	114,300	190,300
Medical/Dental	343,300	0	4,048,700	4,392,000
IRS Task Force	648,400	3,200	0	651,600
Worker Compensation/Liability	3,614,300	18,100	2,361,100	5,993,500
Homeland Security	0	10,000	0	10,000
State Library Grant	10,900	100	0	11,000
Office of Traffic Safety Grant	0	137,200	0	137,200
Misc. P.E.R.S. Employee Retirement Fund	1,351,650	0	0	1,351,650
Emergency Reserve	10,256,100	0	0	10,256,100
Parks & Recreation	7,867,100	1,839,300	0	9,706,400
Traffic Safety	0	240,000	0	240,000
Public, Educational/Governmental Access	625,000	100,100	0	725,100
Used Oil Grant	30,600	16,500	0	47,100
DOC Beverage Grant	38,400	15,500	0	53,900
Solid Waste	1,248,700	502,600	0	1,751,300
State Gas Tax	92,647	1,288,035	0	1,380,682
Air Quality Management District	117,900	73,000	0	190,900
Community Development Block Grant	0	413,600	0	413,600
Santa Anita Grade Separation	978,700	4,900	0	983,600
Transit	0	735,306	1,211,194	1,946,500
Proposition A	951,550	1,063,114	0	2,014,664
Measure R	1,739,826	1,137,034	0	2,876,860
Transportation Impact Fund	1,290,300	866,500	0	2,156,800
Proposition C	154,100	878,644	0	1,032,744
TDA Article 3 Bikeway	0	0	0	0
Capital Improvement	8,558,000	2,742,800	0	11,300,800
City Hall Reserve	1,000,000	0	500,000	1,500,000
Lighting Maintenance	92,100	480,700	721,000	1,293,800
Parking Districts	0	0	0	0
Kaitlyn Place Landscaping District	1,900	2,500	0	4,400
Water Fund	24,443,800	11,890,400	0	36,334,200
Sewer Fund	2,094,100	2,100,500	0	4,194,600
Equipment Replacement	8,220,000	961,100	0	9,181,100
Redevelopment Successor Agency	0	2,971,800	0	2,971,800
General Obligation Bond 2012	379,300	416,400	0	795,700
General Obligation Bond 2011	510,600	597,500	0	1,108,100
Total	82,911,773	89,559,033	13,549,994	186,020,800

**SUMMARY BY FUND
USES OF FUNDS**

Fund	Appropriation	Transfer Out	Total	Ending Fund Balance FY16-17
General Fund	58,265,400	4,235,300	62,500,700	5,413,400
Narcotic Seizure	193,400	0	193,400	355,200
COPS	143,100	0	143,100	217,000
Local Law Enforcement	190,300	0	190,300	0
Medical/Dental	4,048,700	0	4,048,700	343,300
IRS Task Force	0	0	0	651,600
Worker Compensation/Liability	2,360,800	0	2,360,800	3,632,700
Homeland Security	10,000	0	10,000	0
State Library Grant	10,000	0	10,000	1,000
Office of Traffic Safety Grant	137,200	0	137,200	0
Misc. P.E.R.S. Employee Retirement Fund	0	0	0	1,351,650
Emergency Reserve	0	0	0	10,256,100
Parks & Recreation	21,000	0	21,000	9,685,400
Traffic Safety	240,000	0	240,000	0
Public, Educational/Governmental Access	55,000	0	55,000	670,100
Used Oil Grant	16,000	0	16,000	31,100
DOC Beverage Grant	38,000	0	38,000	15,900
Solid Waste	377,600	116,200	493,800	1,257,500
State Gas Tax	1,308,500	0	1,308,500	72,182
Air Quality Management District	133,500	0	133,500	57,400
Community Development Block Grant	413,600	0	413,600	0
Santa Anita Grade Separation	0	0	0	983,600
Transit	1,946,500	0	1,946,500	0
Proposition A	960,220	0	960,220	1,054,444
Measure R	1,746,474	0	1,746,474	1,130,386
Transportation Impact Fund	1,350,000	0	1,350,000	806,800
Proposition C	918,800	0	918,800	113,944
TDA Article 3 Bikeway	0	0	0	0
Capital Improvement	3,934,300	0	3,934,300	7,366,500
City Hall Reserve	0	0	0	1,500,000
Lighting Maintenance	1,201,700	0	1,201,700	92,100
Parking Districts	0	0	0	0
Kaitlyn Place Landscaping District	2,500	0	2,500	1,900
Water Fund	16,314,200	0	16,314,200	20,020,000
Sewer Fund	2,366,800	0	2,366,800	1,827,800
Equipment Replacement	2,992,500	0	2,992,500	6,188,600
Redevelopment Successor Agency	2,971,800	0	2,971,800	0
General Obligation Bond 2012	416,400	0	416,400	379,300
General Obligation Bond 2011	597,500	0	597,500	510,600
Total	105,681,794	4,351,500	110,033,294	75,987,506

**SUMMARY BY FUND
SOURCES OF FUNDS**

Fund	Beginning Fund Balance 17-18	Outside Sources	Transfer In	Total
General Fund	5,413,400	59,165,300	3,706,000	68,284,700
Narcotic Seizure Federal	355,200	41,000	0	396,200
COPS	217,000	100,000	1,100	318,100
Local Law Enforcement	0	83,600	114,300	197,900
Medical/Dental	343,300	4,048,700	0	4,392,000
IRS Task Force	651,600	3,300	0	654,900
Worker Compensation/Liability	3,632,700	111,400	2,361,100	6,105,200
Homeland Security	0	10,000	0	10,000
State Library Grant	1,000	0	0	1,000
Office of Traffice Safety Grant	0	137,200	0	137,200
Misc. P.E.R.S. Employee Retirement Fund	1,351,650	0	0	1,351,650
Emergency Reserve	10,256,100	0	0	10,256,100
Parks & Recreation	9,685,400	1,848,400	0	11,533,800
Traffic Safety	0	280,000	0	280,000
Public, Educational/Governmental Access	670,100	100,400	0	770,500
Used Oil Grant	31,100	16,500	0	47,600
DOC Beverage Grant	15,900	15,400	0	31,300
Solid Waste	1,257,500	505,000	0	1,762,500
State Gas Tax	72,182	1,313,536	0	1,385,718
Air Quality Management District	57,400	72,700	0	130,100
Community Development Block Grant	0	415,300	0	415,300
Santa Anita Grade Separation	983,600	4,900	0	988,500
Transit	0	735,500	1,121,400	1,856,900
Proposition A	1,054,444	1,063,600	0	2,118,044
Measure R	1,130,386	1,614,100	0	2,744,486
Transportation Impact Fund	806,800	304,000	0	1,110,800
Proposition C	113,944	878,400	0	992,344
TDA Article 3 Bikeway	0	50,000	0	50,000
Capital Improvement	7,366,500	2,236,800	0	9,603,300
City Hall Reserve	1,500,000	0	500,000	2,000,000
Lighting Maintenance	92,100	492,400	738,600	1,323,100
Parking Districts	0	0	0	0
Kaitlyn Place Landscaping District	1,900	2,500	0	4,400
Water Fund	20,020,000	12,469,500	0	32,489,500
Sewer Fund	1,827,800	2,899,100	0	4,726,900
Equipment Replacement	6,188,600	750,900	0	6,939,500
Redevelopment Successor Agency	0	2,936,700	0	2,936,700
General Obligation Bond 2012	379,300	408,400	0	787,700
General Obligation Bond 2011	510,600	598,400	0	1,109,000
Total	75,987,506	95,712,936	8,542,500	180,242,942

**SUMMARY BY FUND
USES OF FUNDS**

Fund	Appropriations	Transfer Out	Total	Ending Fund Balance FY17-18
General Fund	59,372,600	3,560,500	62,933,100	5,351,600
Narcotic Seizure Federal	204,900	0	204,900	191,300
COPS	150,800	0	150,800	167,300
Local Law Enforcement	197,900	0	197,900	0
Medical/Dental	4,048,700	0	4,048,700	343,300
IRS Task Force	0	0	0	654,900
Worker Compensation/Liability	2,454,100	0	2,454,100	3,651,100
Homeland Security	10,000	0	10,000	0
State Library Grant	0	0	0	1,000
Office of Traffic Safety Grant	137,200	0	137,200	0
Misc. P.E.R.S. Employee Retirement	0	0	0	1,351,650
Emergency Reserve	0	0	0	10,256,100
Parks & Recreation	21,400	0	21,400	11,512,400
Traffic Safety	0	0	280,000	0
Public, Educational/Governmental Access	55,000	0	0	770,500
Used Oil Grant	16,000	0	0	47,600
DOC Beverage Grant	15,300	0	0	31,300
Solid Waste	391,000	118,500	509,500	1,253,000
State Gas Tax	1,320,200	0	1,320,200	65,518
Air Quality Manage.	22,300	0	22,300	107,800
Community Development	415,300	0	415,300	0
Santa Anita Grade Separation	0	0	0	988,500
Transit	1,856,900	0	1,856,900	0
Proposition A	912,840	0	912,840	1,205,204
Measure R	1,869,660	0	1,869,660	874,826
Transportation Impact	700,000	0	700,000	410,800
Proposition C	706,300	0	706,300	286,044
TDA Article 3 Bikeway	50,000	0	50,000	0
Capital Improvement	3,290,600	0	3,290,600	6,312,700
City Hall Reserve	0	0	0	2,000,000
Lighting Maintenance	1,231,000	0	1,231,000	92,100
Parking Districts	0	0	0	0
Kaitlyn Place Landscaping District	2,500	0	2,500	1,900
Water Fund	17,282,800	0	17,282,800	15,206,700
Sewer Fund	1,780,300	0	1,780,300	2,946,600
Equipment Replacement	2,016,300	0	2,016,300	4,923,200
Redevelopment Successor Agency	2,936,700	0	2,936,700	0
General Obligation Bond 2012	408,400	0	408,400	379,300
General Obligation Bond 2011	598,400	0	598,400	510,600
Total	104,475,400	3,679,000	108,348,100	71,894,842

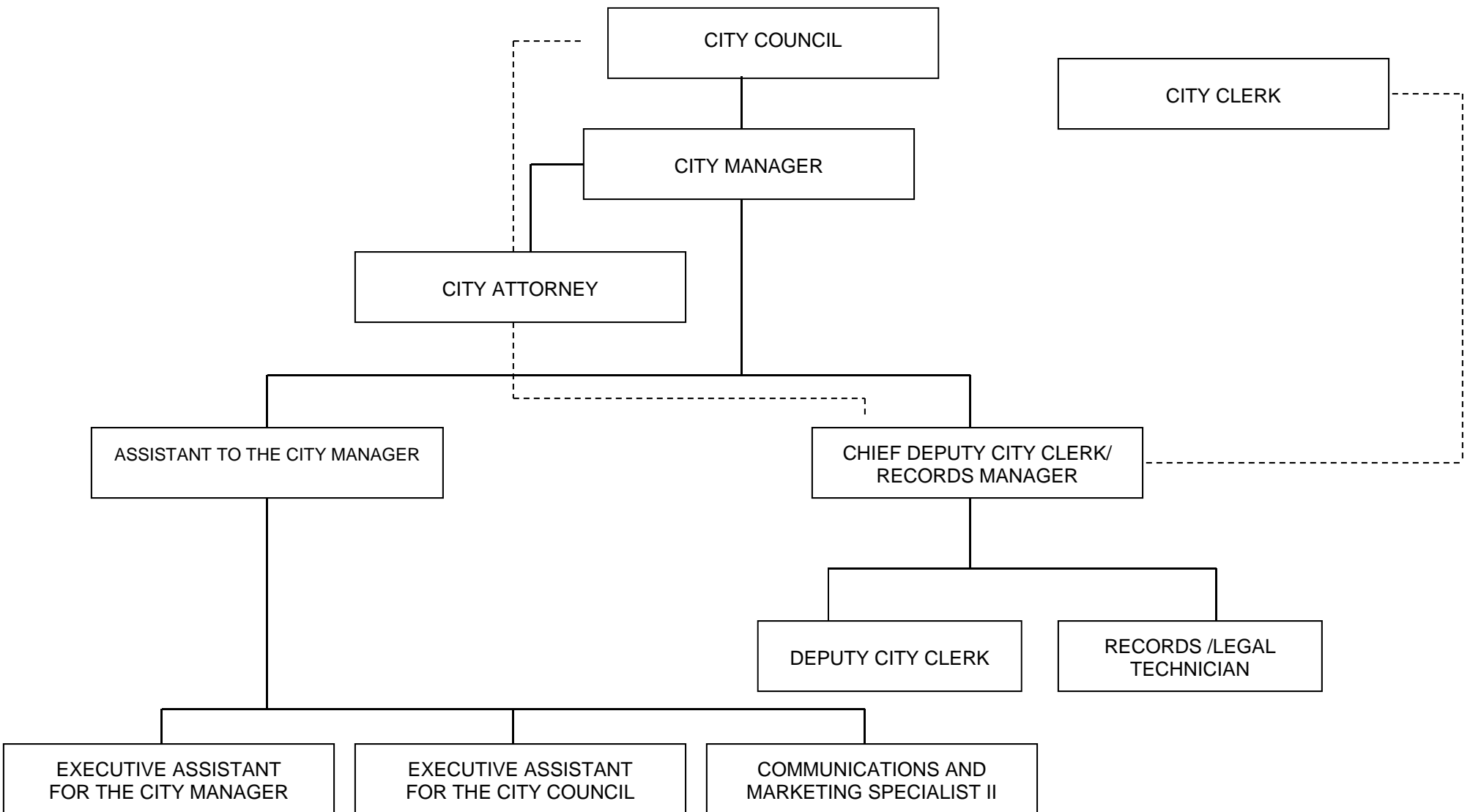
FULL TIME EMPLOYEES AND ELECTED OFFICIALS

	FY 14-15	FY 15-16	FY 15-16	FY 16-17	FY 17-18
	Budget	Budget	Actual	Budget	Budget
General Fund					
City Council	1.00	1.00	1.00	1.00	1.00
City Manager	3.75	3.80	3.80	3.80	3.80
City Clerk	2.20	3.20	3.20	3.20	3.20
City Attorney	0.80	0.80	0.80	0.80	0.80
General City	0.35	0.35	0.35	0.35	0.35
Admin. Services	14.05	14.05	14.05	14.05	14.05
Police	94.00	95.00	95.00	95.00	95.00
Fire	58.00	58.00	58.00	58.00	58.00
Public Works Services	23.70	24.70	24.70	24.70	24.70
Development Services	24.80	24.80	24.80	25.25	25.25
Recreation & Community Services	9.00	10.00	10.00	11.00	11.00
Library & Museum Services	19.00	19.00	19.00	19.00	19.00
Total General Fund	250.65	254.70	254.70	256.15	256.15
Narcotic Seizure State	0.00	0.00	1.00	1.00	1.00
COPS SLESF AB3229	1.00	1.00	1.00	1.00	1.00
High School Law Enforcement	1.00	1.00	1.00	1.00	1.00
Liability/Workers' Compensation	1.60	1.60	1.60	1.60	1.60
Solid Waste	1.65	1.65	1.65	1.65	1.65
CDBG	0.20	0.20	0.20	0.20	0.20
Arcadia Transit	1.35	1.30	1.30	1.30	1.30
Measure R	0.20	0.20	0.20	0.20	0.20
Proposition A & C	1.70	1.70	1.70	1.70	1.70
Lighting Maintenance Districts	2.65	2.65	2.65	2.65	2.65
Public Services Water	25.95	26.95	26.95	26.95	26.95
Public Services Sewer	7.25	7.25	7.25	7.25	7.25
Redevelopment Successor Agency	0.80	0.80	0.80	0.35	0.35
Total Personnel	296.00	301.00	302.00	303.00	303.00

* Part Time employees are not included.

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CITY MANAGER'S OFFICE



CITY MANAGER'S OFFICE

The City Manager's Office oversees all operations of the City, implementing the City Council's goals, objectives and policy direction. The City Manager and his staff work cooperatively with elected officials, City employees, outside governmental agencies, community groups and the public to bring projects to successful completion and to provide the people that live, visit and do business in Arcadia the best and most efficient service.

The following items summarize the Department's efforts in the coming year:

- Ensure that all City programs and operations are carried out efficiently, effectively and in a timely manner.
- Provide oversight of the City's Operating Budget and Capital Improvement Program.
- Provide managerial and administrative support to the City Council. Coordinate City Council presentations and events in the community, dignitary visits and public outreach.
- Serve as a resource for the public in terms of providing information, answering questions and resolving problems.
- Manage projects that do not easily fit into the operation of another department or that require centralized coordination.
- Organize special events, community functions and meetings that have a citywide interest and/or are hosted by the City Council.
- Act as the City's overall Public Information Office. Direct and execute communication and community outreach efforts for the City; manage the City website, the government access television channel, and the City-controlled aspects of local cable television operators.
- Provide staff support to the Arcadia Beautiful Commission and organize the Arcadia Beautiful, Holiday Home Decoration and Arbor Day/Tree City USA programs.
- Oversee the City's legislative advocacy efforts.

CITY MANAGER

*No. of Employees
Full Time Equivalent*

Assistant to the City Manager	1.00
City Manager	0.95
Communication and Marketing Specialist II	0.85
Executive Assistant	1.00
TOTAL	<div>3.80</div>

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY	1200	CITY MANAGER OFFICE			
SALARIES & WAGES					
4010 REGULAR EMPLOYEES	427,488	436,200	391,800	424,600	439,600
4014 VACATION SELL BACK	9,518	12,000	5,000	5,000	5,000
4015 ALLOWANCES	5,710	5,700	5,700	5,700	5,700
4021 LONGEVITY PAY	5,813	6,000	4,600	4,000	5,100
4030 PART-TIME PERS ONLY	3,025	4,200	4,200	4,200	4,200
4032 PART-TIME NON-PERS	0	0	0	4,500	0
4241 P.E.R.S	96,507	117,400	103,400	115,400	127,800
4242 NON-PERSABLE COMPENSATIO	5,239	5,200	5,000	5,200	5,200
4244 MEDICAL/DENTAL INSURANCE	49,891	52,900	46,000	55,200	55,200
4245 LONG TERM DISABILITY	377	300	300	400	400
4247 LIFE INSURANCE	1,016	1,000	900	900	900
4250 FICA/HOSPITAL INSURANCE	6,957	6,400	6,300	6,300	6,500
4299 VACANCY RATE	0	-12,900	0	-18,800	-19,700
Total: SALARIES & WAGES	611,539	634,400	573,200	612,600	635,900
SUPPLIES					
5110 OFFICE SUPPLIES	4,119	8,000	8,500	7,000	7,000
5115 PROGRAM EXPENSES	3,456	9,500	2,500	9,500	9,500
5125 PRINT SHOP	55	2,000	200	500	500
Total: SUPPLIES	7,629	19,500	11,200	17,000	17,000
OPERATING EXPENSES					
6160 CONTRACT SERVICES	18,697	73,700	73,700	37,500	37,500
6163 CABLE TECH SERVICES	27,683	32,500	30,000	30,000	30,000
6310 MILEAGE	37	100	0	100	100
6505 GENERAL LIABILITY	16,800	13,200	13,200	14,900	15,600
6507 WORKERS' COMPENSATION	7,700	7,800	7,800	8,200	8,500
6730 OFFICE EQUIPMENT	605	500	100	1,000	1,000
6750 VEHICLE MAINTENANCE	1,217	1,000	1,000	1,000	1,000
6930 MEMBERSHIP & PUBLICATIONS	2,429	3,000	2,400	3,100	3,100
6940 OFFICIAL MEETINGS	6,404	9,500	5,000	8,100	7,700
6970 TRAINING	0	0	300	500	500
6977 EMPLOYEE SUPPORT	85	300	300	300	300
Total: OPERATING EXPENSES	81,657	141,600	133,800	104,700	105,300
SPECIAL PROGRAMS					
7120 CITY BEAUTIFUL COMMISSION	2,482	5,000	3,500	5,000	5,000
7125 CITY WEB SITE	38,321	33,590	20,000	13,000	13,000
7156 CITY VOLUNTEER PROGRAM	25,494	30,000	30,000	34,000	35,000
7260 CITY NEWSLETTER	17,476	52,560	40,000	40,000	40,000
7261 BROCHURES	15,102	15,500	13,000	13,000	13,000
7262 SPECIAL EVENTS	8,485	12,800	10,000	12,500	13,800
7264 GOLD LINE CELEBRATN EVENT	0	0	15,000	0	0
Total: SPECIAL PROGRAMS	107,360	149,450	131,500	117,500	119,800
Total Division:	808,186	944,950	849,700	851,800	878,000
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				(9.86)%	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1200		CITY MANAGER-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	334,389	341,200	296,800	306,800	317,800
4014	VACATION SELL BACK	9,518	12,000	5,000	5,000	5,000
4015	ALLOWANCES	5,710	5,700	5,700	5,700	5,700
4021	LONGEVITY PAY	3,306	3,400	2,100	1,400	2,100
4032	PART-TIME NON-PERS	0	0	0	4,500	0
4241	P.E.R.S	74,085	89,700	76,100	80,700	89,500
4242	NON-PERSABLE COMPENSATION	5,239	5,200	5,000	5,100	5,100
4244	MEDICAL/DENTAL INSURANCE	34,779	37,100	30,300	34,700	34,700
4245	LONG TERM DISABILITY	243	200	200	200	200
4247	LIFE INSURANCE	928	900	800	800	800
4250	FICA/HOSPITAL INSURANCE	5,545	5,000	4,900	4,500	4,600
4299	VACANCY RATE	0	-10,000	0	-13,300	-14,000
Total:	SALARIES & WAGES	473,743	490,400	426,900	436,100	451,500
SUPPLIES						
5110	OFFICE SUPPLIES	3,327	4,000	4,500	4,000	4,000
5115	PROGRAM EXPENSES	1,653	7,700	1,000	7,700	7,700
5125	PRINT SHOP	55	1,000	200	500	500
Total:	SUPPLIES	5,035	12,700	5,700	12,200	12,200
OPERATING EXPENSES						
6310	MILEAGE	37	100	0	100	100
6505	GENERAL LIABILITY	16,800	13,200	13,200	14,900	15,600
6507	WORKERS' COMPENSATION	7,700	7,800	7,800	8,200	8,500
6730	OFFICE EQUIPMENT	0	0	0	500	500
6750	VEHICLE MAINTENANCE	1,217	1,000	1,000	1,000	1,000
6930	MEMBERSHIP & PUBLICATIONS	1,589	2,100	2,100	2,200	2,200
6940	OFFICIAL MEETINGS	6,070	7,000	5,000	5,600	5,200
6970	TRAINING	0	0	300	500	500
6977	EMPLOYEE SUPPORT	85	300	300	300	300
Total:	OPERATING EXPENSES	33,497	31,500	29,700	33,300	33,900
Total:		512,274	534,600	462,300	481,600	497,600
Fund/Division: 0011201						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(9.91) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1203		CITY MANAGER-COMM MARKET				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	93,099	95,000	95,000	117,800	121,800
4021	LONGEVITY PAY	2,507	2,600	2,500	2,600	3,000
4030	PART-TIME PERS ONLY	3,025	4,200	4,200	4,200	4,200
4241	P.E.R.S	22,421	27,700	27,300	34,700	38,300
4242	NON-PERSABLE COMPENSATION	0	0	0	100	100
4244	MEDICAL/DENTAL INSURANCE	15,112	15,800	15,700	20,500	20,500
4245	LONG TERM DISABILITY	134	100	100	200	200
4247	LIFE INSURANCE	87	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	1,412	1,400	1,400	1,800	1,900
4299	VACANCY RATE	0	-2,900	0	-5,500	-5,700
Total:	SALARIES & WAGES	137,797	144,000	146,300	176,500	184,400
SUPPLIES						
5110	OFFICE SUPPLIES	792	4,000	4,000	3,000	3,000
5115	PROGRAM EXPENSES	1,803	1,800	1,500	1,800	1,800
5125	PRINT SHOP	0	1,000	0	0	0
Total:	SUPPLIES	2,594	6,800	5,500	4,800	4,800
OPERATING EXPENSES						
6160	CONTRACT SERVICES	18,697	73,700	73,700	37,500	37,500
6163	CABLE TECH SERVICES	27,683	32,500	30,000	30,000	30,000
6730	OFFICE EQUIPMENT	605	500	100	500	500
6930	MEMBERSHIP & PUBLICATIONS	840	900	300	900	900
6940	OFFICIAL MEETINGS	334	2,500	0	2,500	2,500
Total:	OPERATING EXPENSES	48,160	110,100	104,100	71,400	71,400
SPECIAL PROGRAMS						
7120	CITY BEAUTIFUL COMMISSION	2,482	5,000	3,500	5,000	5,000
7125	CITY WEB SITE	38,321	33,590	20,000	13,000	13,000
7156	CITY VOLUNTEER PROGRAM	25,494	30,000	30,000	34,000	35,000
7260	CITY NEWSLETTER	17,476	52,560	40,000	40,000	40,000
7261	BROCHURES	15,102	15,500	13,000	13,000	13,000
7262	SPECIAL EVENTS	8,485	12,800	10,000	12,500	13,800
7264	GOLD LINE CELEBRATN EVENT	0	0	15,000	0	0
Total:	SPECIAL PROGRAMS	107,360	149,450	131,500	117,500	119,800
Total:		295,912	410,350	387,400	370,200	380,400
Fund/Division: 0011203						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(9.78) %	

CITY COUNCIL

The City of Arcadia is a charter city governed by a five-member City Council, elected at large.

The City Council is the legislative and policy-making body of the City. The Council enacts laws and takes the actions necessary to provide for the general welfare of the community, including the adoption of ordinances and resolutions, the holding of public hearings, the adoption of the annual budget and appointments to City Boards and Commissions.

CITY COUNCIL

*No. of Employees
Full Time Equivalent*

Council Member	5.00
Executive Assistant	1.00
TOTAL	<div>6.00</div>

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1100		CITY COUNCIL				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	96,484	100,700	100,700	101,200	103,000
4021	LONGEVITY PAY	1,653	1,800	1,700	2,200	2,200
4241	P.E.R.S	19,715	27,700	24,500	25,600	27,900
4244	MEDICAL/DENTAL INSURANCE	69,767	93,800	65,100	99,000	99,000
4245	LONG TERM DISABILITY	99	100	100	100	100
4247	LIFE INSURANCE	452	500	500	600	600
4250	FICA/HOSPITAL INSURANCE	1,321	1,500	1,500	1,500	1,600
4299	VACANCY RATE	0	-4,500	0	-6,900	-7,000
Total:	SALARIES & WAGES	189,492	221,600	194,100	223,300	227,400
SUPPLIES						
5110	OFFICE SUPPLIES	3,602	3,500	4,000	6,700	3,500
5125	PRINT SHOP	1,396	2,500	1,000	2,000	2,000
Total:	SUPPLIES	4,998	6,000	5,000	8,700	5,500
OPERATING EXPENSES						
6160	CONTRACT SERVICES	0	0	0	7,500	0
6505	GENERAL LIABILITY	6,800	5,400	5,400	6,400	6,700
6507	WORKERS' COMPENSATION	1,700	1,700	1,700	2,000	2,100
6930	MEMBERSHIP & PUBLICATIONS	0	200	0	35,300	35,300
6940	OFFICIAL MEETINGS	20,732	19,300	19,300	21,000	21,000
6977	EMPLOYEE SUPPORT	38	100	100	100	100
Total:	OPERATING EXPENSES	29,270	26,700	26,500	72,300	65,200
Total:		223,761	254,300	225,600	304,300	298,100
Fund/Division: 0011101						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					19.66 %	

CITY CLERK'S OFFICE

Description:

The City Clerk's office is entrusted with ensuring that the legislative process is both open and accessible to the public as it relates to City elections and City Council meetings. The functions of the City Clerk's office include: preparing the City Council agenda and recording all City Council actions; conducts all municipal elections; maintains official and historical records to provide public access and proper preservation; serves as the filing officer for the Fair Political Practices Commission and Arcadia Conflict of Interest Code Regulations as required by the Fair Political Practices Commission; compliance with legal noticing requirements; maintains official rosters and information on all City boards and commissions; and maintains and coordinates updates to the Arcadia Municipal Code.

CITY CLERK

*No. of Employees
Full Time Equivalent*

Chief Deputy City Clerk	0.50
Deputy City Clerk	1.00
Elected City Clerk	1.00
Records/Legal Technician	0.70
TOTAL	<div>3.20</div>

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1300		CITY CLERK				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	122,608	159,900	136,400	155,700	164,400
4014	VACATION SELL BACK	1,910	2,000	2,000	2,500	2,500
4015	ALLOWANCES	484	500	500	500	500
4021	LONGEVITY PAY	2,706	2,000	1,500	1,100	1,100
4032	PART-TIME NON-PERS	28,147	0	0	0	0
4241	P.E.R.S	28,363	43,800	35,900	41,900	47,200
4242	NON-PERSABLE COMPENSATION	250	300	300	300	300
4244	MEDICAL/DENTAL INSURANCE	19,893	27,700	23,200	28,800	28,800
4245	LONG TERM DISABILITY	159	200	200	200	200
4247	LIFE INSURANCE	232	400	200	400	400
4250	FICA/HOSPITAL INSURANCE	1,278	2,300	1,600	2,300	2,400
4299	VACANCY RATE	0	-4,800	0	-7,000	-7,400
Total:	SALARIES & WAGES	206,030	234,300	201,800	226,700	240,400
SUPPLIES						
5110	OFFICE SUPPLIES	3,937	3,800	3,800	3,800	3,800
5125	PRINT SHOP	1,748	2,000	1,000	2,000	2,000
Total:	SUPPLIES	5,686	5,800	4,800	5,800	5,800
OPERATING EXPENSES						
6160	CONTRACT SERVICES	15,737	17,000	16,000	16,000	16,000
6505	GENERAL LIABILITY	6,800	7,000	7,000	5,000	5,300
6507	WORKERS' COMPENSATION	15,000	15,200	15,200	17,100	17,600
6730	OFFICE EQUIPMENT	0	500	0	500	500
6930	MEMBERSHIP & PUBLICATIONS	327	1,100	1,100	1,100	1,100
6940	OFFICIAL MEETINGS	520	1,000	300	1,100	1,100
6945	ELECTION	0	115,000	115,000	0	115,000
6970	TRAINING	1,591	5,000	2,000	3,000	3,000
6971	TUITION REIMBURSEMENT	606	4,100	3,000	0	0
6977	EMPLOYEE SUPPORT	189	200	200	200	200
Total:	OPERATING EXPENSES	40,769	166,100	159,800	44,000	159,800
Total:		252,485	406,200	366,400	276,500	406,000
Fund/Division: 0011301						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(31.93) %	

CITY ATTORNEY'S OFFICE

Description:

The City Attorney, appointed by the City Council, represents the City Council, boards and commissions, and staff in all matters of law pertaining to their offices. Activities include the representation of elected and appointed officials and staff in civil actions and proceedings, the prosecution of violations of City codes, attendance at all meetings of the City Council/Successor Agency to the Arcadia Redevelopment Agency, and the preparation and/or approval of legal documents such as contracts, deeds, ordinances, and resolutions.

CITY ATTORNEY

*No. of Employees
Full Time Equivalent*

Chief Deputy City Clerk	0.50
Records/Legal Technician	0.30
TOTAL	<div>0.80</div>

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1500		CITY ATTORNEY				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	68,160	69,800	63,800	67,600	70,100
4014	VACATION SELL BACK	1,910	2,000	2,000	2,500	2,500
4015	ALLOWANCES	484	500	500	500	500
4021	LONGEVITY PAY	1,429	1,500	1,300	1,100	1,100
4241	P.E.R.S	15,838	19,300	17,500	19,000	21,000
4242	NON-PERSABLE COMPENSATION	250	300	300	300	300
4244	MEDICAL/DENTAL INSURANCE	10,582	11,300	9,900	11,800	11,800
4245	LONG TERM DISABILITY	78	100	100	100	100
4247	LIFE INSURANCE	180	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	308	300	200	200	200
4299	VACANCY RATE	0	-2,100	0	-3,100	-3,200
Total:	SALARIES & WAGES	99,219	103,200	95,800	100,200	104,600
SUPPLIES						
5110	OFFICE SUPPLIES	888	700	700	700	700
5125	PRINT SHOP	0	300	0	300	300
Total:	SUPPLIES	888	1,000	700	1,000	1,000
OPERATING EXPENSES						
6140	LEGAL	181,227	224,400	200,000	210,000	215,000
6160	CONTRACT SERVICES	143,142	125,000	125,000	140,000	140,000
6505	GENERAL LIABILITY	10,200	7,800	7,800	8,100	8,500
6507	WORKERS' COMPENSATION	100	100	100	0	0
6920	BOOKS	4,530	4,400	4,400	4,400	4,400
Total:	OPERATING EXPENSES	339,198	361,700	337,300	362,500	367,900
Total:		439,305	465,900	433,800	463,700	473,500
Fund/Division: 0011501						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.47) %	

GENERAL CITY

Description:

The General City budget provides funding for costs that have an overall benefit to the City, but are not a part of, or cannot reasonably be allocated to, the activities of individual departments. Examples of such costs include audit services, copier maintenance, lobbying consultants, City Hall telephones, election costs, employee service awards, and the broadcasting of City Council meetings and other meetings and events. The General City budget also allocates money for various special programs including animal control, City Volunteer Program, the City web site, and the City Beautiful Commission.

GENERAL CITY

*No. of Employees
Full Time Equivalent*

Accounting Technician I

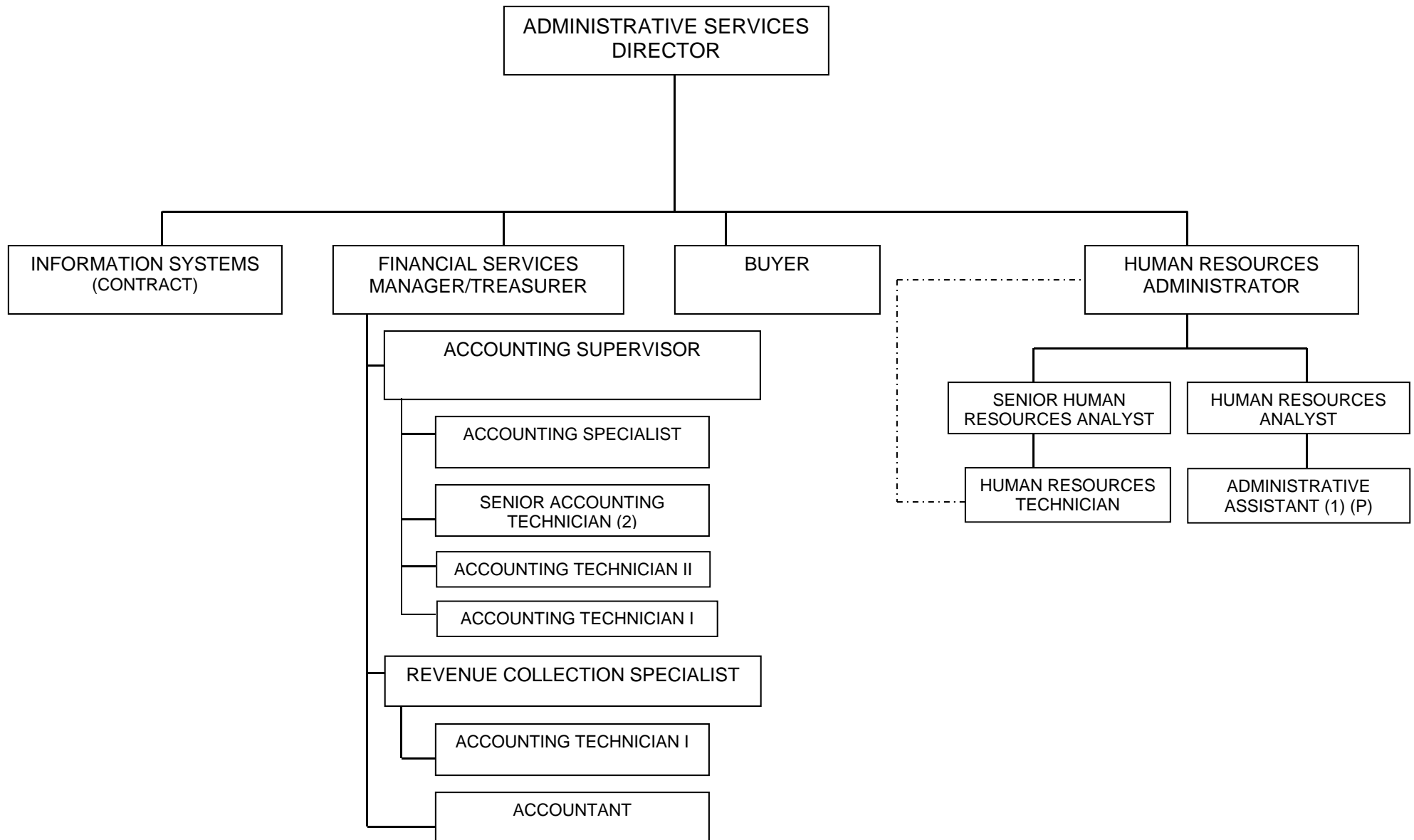
0.35

TOTAL

0.35

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1700		GENERAL CITY				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	15,774	16,200	11,200	13,800	14,900
4011	SPECIALIST PAY	341	300	200	0	0
4013	VACATION PAY OFF	135,710	125,000	125,000	125,000	125,000
4014	VACATION SELL BACK	378	400	0	0	0
4021	LONGEVITY PAY	386	400	200	0	0
4241	P.E.R.S	3,756	4,600	2,800	3,600	4,200
4244	MEDICAL/DENTAL INSURANCE	3,828	4,100	2,700	4,300	4,300
4245	LONG TERM DISABILITY	35	0	0	0	0
4247	LIFE INSURANCE	23	0	0	0	0
4248	RETIREE MEDICAL	749,432	787,500	811,900	836,200	836,200
4249	UNEMPLOYMENT INSURANCE	14,713	15,000	10,900	15,000	15,000
4250	FICA/HOSPITAL INSURANCE	295	200	200	200	300
4251	RETIREE LIFE INS	393	0	400	400	400
4299	VACANCY RATE	0	-19,100	0	-30,000	-30,000
Total:	SALARIES & WAGES	925,062	934,600	965,500	968,500	970,300
SUPPLIES						
5110	OFFICE SUPPLIES	3,399	6,000	6,500	7,500	7,000
5112	CITY HALL DUPLICATING	13,174	15,000	15,000	15,000	15,000
Total:	SUPPLIES	16,573	21,000	21,500	22,500	22,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	21,606	28,600	2,500	0	0
6210	TELEPHONE	62,064	61,900	58,600	61,900	61,900
6505	GENERAL LIABILITY	29,500	22,100	22,100	19,600	20,500
6507	WORKERS' COMPENSATION	1,000	1,000	1,000	1,100	1,100
6930	MEMBERSHIP & PUBLICATIONS	30,327	34,100	34,100	0	0
6977	EMPLOYEE SUPPORT	22,729	28,000	28,000	33,000	33,000
Total:	OPERATING EXPENSES	167,227	175,700	146,300	115,600	116,500
SPECIAL PROGRAMS						
7211	COYOTE CONTROL	0	0	0	15,000	0
7350	OPEB TRUST CONTRIBUTION	0	0	0	650,800	650,800
Total:	SPECIAL PROGRAMS	0	0	0	665,800	650,800
Total:		1,108,861	1,131,300	1,133,300	1,772,400	1,759,600
Fund/Division: 0011701						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					56.67 %	

ADMINISTRATIVE SERVICES DEPARTMENT



ADMINISTRATIVE SERVICES DEPARTMENT

Description:

The Administrative Services Department conducts a number of administrative and support functions on behalf of the City's operating departments. Its goal is to insure that the programs and services offered by the City are properly managed, and that they are fully accountable to management, the City Council, and the general public.

The Department is comprised of four divisions, including Financial Services, Human Resources, Purchasing, and Information Systems. Each Division's principal responsibilities are as follows:

- The Financial Services Division oversees all of the City's accounting and financial operations. Its activities include managing investments, banking relations, budget preparation and monitoring, financial reporting, revenue collection, audit coordination, debt administration, cashiering, and payroll processing.
- The Human Resources Division oversees the City's personnel and risk management operations. Personnel activities include negotiating labor agreements, managing job classification and compensation, coordinating employee recruitment, training, evaluation, and discipline, administering employee benefits, maintaining personnel records, and developing personnel policies and procedures. Risk management activities include administering the City's various insurance programs including general liability, worker's compensation, and property damage.
- The Purchasing Division oversees the centralized purchasing of all materials, supplies, equipment, and services by the City in keeping with the requirements of the City's Purchasing Ordinance. The Division is also responsible for managing the City's various telecommunications systems and managing DMV titles, registrations, and plates for all City owned vehicles.
- The Information Systems Division oversees all of the City's computer equipment and related peripherals, and provides technical support to departments as required.

Administrative Services Department - Continued

FY 2016-17 Work Plan:

The following items highlight the Department's major work plan elements for the upcoming fiscal year.

1. Oversee the preparation of both the City's General Budget and Capital Improvement and Equipment Plan for the following fiscal year.
2. Continue to seek and execute new monitoring guidelines to insure that proper controls and safeguards are in place with respect to departmental spending.
3. Complete all financial reporting in a proper and timely manner including the City's audited financial statements and various reports and schedules as mandated by County, State, and Federal agencies.
4. Continue to review and evaluate the City's investment practices, including the monitoring of contracted investment management services. Endeavor to meet or exceed targeted rates of return on investments.
5. Continue to implement various enhanced functions in the City's newly upgraded financial system, eFinancePLUS V5.0 and CommunityPLUS V9.0, including functions related to document and workflow management that will allow staff to further automate accounting processes and eliminate certain paper filing, and make the information access easier.
6. Continue the efforts on implementing paperless filing solution that stores documents electronically for easy access, better security and consistent organization.
7. Continue to assist departments in the implementation of various computer related applications including efforts to upgrade systems with web-based modules that facilitate processing and payment by the general public.
8. Assist with development of citywide GIS system; decommission of Mapguide GIS once all modules are migrated.
9. Plan/Implement backup connection for critical data communications for Fire105/106 via DSL/Cable internet connection.
10. Evaluate/implement digital time keeping software to replace paper timesheets. Proposed software will link directly with financial software to reduce staff time due to manual entry and reduce data entry errors.

Administrative Services Department - Continued

11. Initiate the third and final phase of the plan to transition the city's current telephone system to a Voice-Over-Internet Protocol (VOIP) system in preparation of the end of life expectancy for the current telephone system.
12. Review and update the City's current limited purchase order (LPO) threshold, revise the Purchasing Manual accordingly and provide training to city employees on Purchasing Rules and Regulations.
13. Research and evaluate the option to implement a citywide Purchasing/Procurement Card Program or PCard, revise the Purchasing Manual accordingly and provide training to city employees.
14. Research and evaluate various electronic bid solicitation software and services to expand the City's vendor pool.
15. Continue to dispose of surplus equipment located in the basement of City Hall and City Council Chambers.
16. Review and establish a procedural manual for solicitation of Request for Proposals and Bids and provide training to all City departments.
17. Continue to implement the Human Resources Division's Records Retention plan using document imaging computer systems to improve record keeping and information retrieval with respect to various personnel records.
18. Audit the City's classification specifications to insure the current job functions match the job specifications and those they comply with all applicable laws.
19. Complete audit of the City's deferred compensation plans to insure the City's plans meet or exceed industry standards.
20. Complete an informal request for proposals for industrial clinic services including pre-employment physicals and medical services for injured workers.
21. Continue to enhance the City's Wellness Program to help support healthy behavior in the workplace and help employees improve their health.

Administrative Services Department - Continued

22. Review and implement an Americans with Disabilities Act Transition Plan to ensure all programs, services, and activities provided by the City of Arcadia are accessible to people with disabilities.
23. Prepare for contract negotiations due to expiring contracts with employee associations to include review of Memorandum of Understanding's (MOU) and salary and benefit classification study.
24. Work with each Department and bargaining group on updating and simplifying language in the City's Personnel Rules and Regulations.

ADMINISTRATIVE SERVICES

*No. of Employees
Full Time Equivalent*

Accountant	1.00
Accounting Specialist	1.00
Accounting Supervisor	1.00
Accounting Technician I	0.65
Accounting Technician II	2.00
Administrative Services Director	0.90
Buyer	1.00
Finance Services Manager/City Treasurer	1.00
Human Resource Administrator	0.50
Human Resource Analyst	0.80
Human Resource Technician	0.40
Revenue Collection Specialist	1.00
Senior Accounting Technician	2.00
Senior Human Resources Analyst	0.80
TOTAL	14.05

ACCOUNT TITLE		2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY		1800	ADMINISTRATIVE SERVICES			
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	1,032,969	1,111,700	1,011,100	1,110,800	1,165,000
4011	SPECIALIST PAY	632	1,600	400	400	400
4014	VACATION SELL BACK	21,243	21,000	14,100	15,100	15,100
4015	ALLOWANCES	1,869	1,900	1,900	2,000	2,000
4021	LONGEVITY PAY	13,590	11,900	10,900	11,500	12,200
4032	PART-TIME NON-PERS	33,681	33,200	45,000	35,200	37,200
4241	P.E.R.S	235,642	304,100	270,300	308,100	344,900
4242	NON-PERSABLE COMPENSATIOI	3,081	3,300	3,000	3,400	3,600
4244	MEDICAL/DENTAL INSURANCE	168,012	188,700	169,300	195,900	195,900
4245	LONG TERM DISABILITY	1,294	1,300	1,200	1,400	1,400
4247	LIFE INSURANCE	2,424	2,700	2,300	2,700	2,700
4250	FICA/HOSPITAL INSURANCE	17,285	16,800	17,000	17,400	17,900
4299	VACANCY RATE	0	-34,000	0	-51,100	-53,900
Total: SALARIES & WAGES		1,531,723	1,664,200	1,546,500	1,652,800	1,744,400
SUPPLIES						
5110	OFFICE SUPPLIES	43,645	39,500	39,400	35,100	35,700
5125	PRINT SHOP	1,460	3,200	3,200	5,200	3,200
Total: SUPPLIES		45,106	42,700	42,600	40,300	38,900
OPERATING EXPENSES						
6135	LABOR RELATIONS	145	5,000	2,200	75,000	30,000
6140	LEGAL	165,318	115,000	90,000	100,000	100,000
6150	RECRUITMENT	20,012	22,500	20,500	22,500	23,000
6151	RECRUITING ADVERTISEMENT	5,756	4,000	6,100	5,000	5,000
6152	FINGERPRINTING NEW HIRES	5,002	6,000	4,500	6,000	6,000
6160	CONTRACT SERVICES	635,245	653,500	724,100	717,700	683,300
6310	MILEAGE	149	400	400	500	400
6505	GENERAL LIABILITY	60,700	49,800	49,800	58,100	60,900
6507	WORKERS' COMPENSATION	54,000	54,500	54,500	59,900	61,700
6730	OFFICE EQUIPMENT	3,737	3,300	5,900	14,900	2,100
6750	VEHICLE MAINTENANCE	1,193	1,200	1,200	1,000	1,000
6910	AUDIT	29,950	30,000	23,800	24,100	24,100
6930	MEMBERSHIP & PUBLICATIONS	2,973	5,000	4,100	5,000	4,700
6940	OFFICIAL MEETINGS	10,076	15,000	10,100	12,500	15,400
6960	EQUIPMENT REPLACEMENT	168,800	131,700	131,700	426,300	77,800
6970	TRAINING	6,411	14,700	9,200	15,300	14,700
6971	TUITION REIMBURSEMENT	4,126	4,200	4,100	0	0
6973	ERGONOMIC EQUIPMENT	7,861	15,000	15,000	15,000	15,000
6977	EMPLOYEE SUPPORT	1,323	1,300	1,300	1,300	1,300
6978	WELLNESS PROGRAM	12,945	23,000	17,300	23,000	23,000
6986	SUPERVISOR TRAINING	3,752	5,000	5,400	5,500	5,500
Total: OPERATING EXPENSES		1,199,475	1,160,100	1,181,200	1,588,600	1,154,900
Total Division:		2,776,303	2,867,000	2,770,300	3,281,700	2,938,200
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					14.46 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1800		ADMIN SVCS-FINANCIAL SVCS				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	509,759	548,000	504,800	558,500	582,500
4011	SPECIALIST PAY	632	1,600	400	400	400
4014	VACATION SELL BACK	9,043	11,000	4,000	4,000	4,000
4015	ALLOWANCES	641	600	600	700	700
4021	LONGEVITY PAY	7,440	6,900	6,700	7,700	7,900
4032	PART-TIME NON-PERS	17,415	7,200	22,000	7,200	7,200
4241	P.E.R.S	116,140	150,300	136,300	157,300	175,000
4242	NON-PERSABLE COMPENSATION	1,118	1,100	1,100	1,200	1,200
4244	MEDICAL/DENTAL INSURANCE	85,426	95,200	83,500	98,900	98,900
4245	LONG TERM DISABILITY	703	700	700	700	700
4247	LIFE INSURANCE	1,040	1,100	1,000	1,100	1,100
4250	FICA/HOSPITAL INSURANCE	8,585	8,200	8,700	8,500	8,800
4299	VACANCY RATE	0	-16,600	0	-25,400	-26,700
Total:	SALARIES & WAGES	757,943	815,300	769,800	820,800	861,700
SUPPLIES						
5110	OFFICE SUPPLIES	24,126	23,000	23,000	19,600	19,600
5125	PRINT SHOP	409	2,000	2,000	2,000	2,000
Total:	SUPPLIES	24,535	25,000	25,000	21,600	21,600
OPERATING EXPENSES						
6160	CONTRACT SERVICES	44,770	33,700	43,000	60,200	67,200
6310	MILEAGE	14	100	100	100	100
6505	GENERAL LIABILITY	60,700	49,800	49,800	58,100	60,900
6507	WORKERS' COMPENSATION	54,000	54,500	54,500	59,900	61,700
6730	OFFICE EQUIPMENT	620	500	3,000	1,000	1,000
6750	VEHICLE MAINTENANCE	1,193	1,200	1,200	1,000	1,000
6910	AUDIT	29,950	30,000	23,800	24,100	24,100
6930	MEMBERSHIP & PUBLICATIONS	1,125	2,400	2,000	2,400	2,400
6940	OFFICIAL MEETINGS	3,475	3,200	3,600	4,200	4,200
6960	EQUIPMENT REPLACEMENT	168,800	131,700	131,700	426,300	77,800
6970	TRAINING	1,689	2,700	400	2,700	2,700
6971	TUITION REIMBURSEMENT	4,126	4,200	4,100	0	0
6977	EMPLOYEE SUPPORT	1,323	1,300	1,300	1,300	1,300
Total:	OPERATING EXPENSES	371,786	315,300	318,500	641,300	304,400
Total:		1,154,264	1,155,600	1,113,300	1,483,700	1,187,700
Fund/Division: 0011801						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					28.39 %	

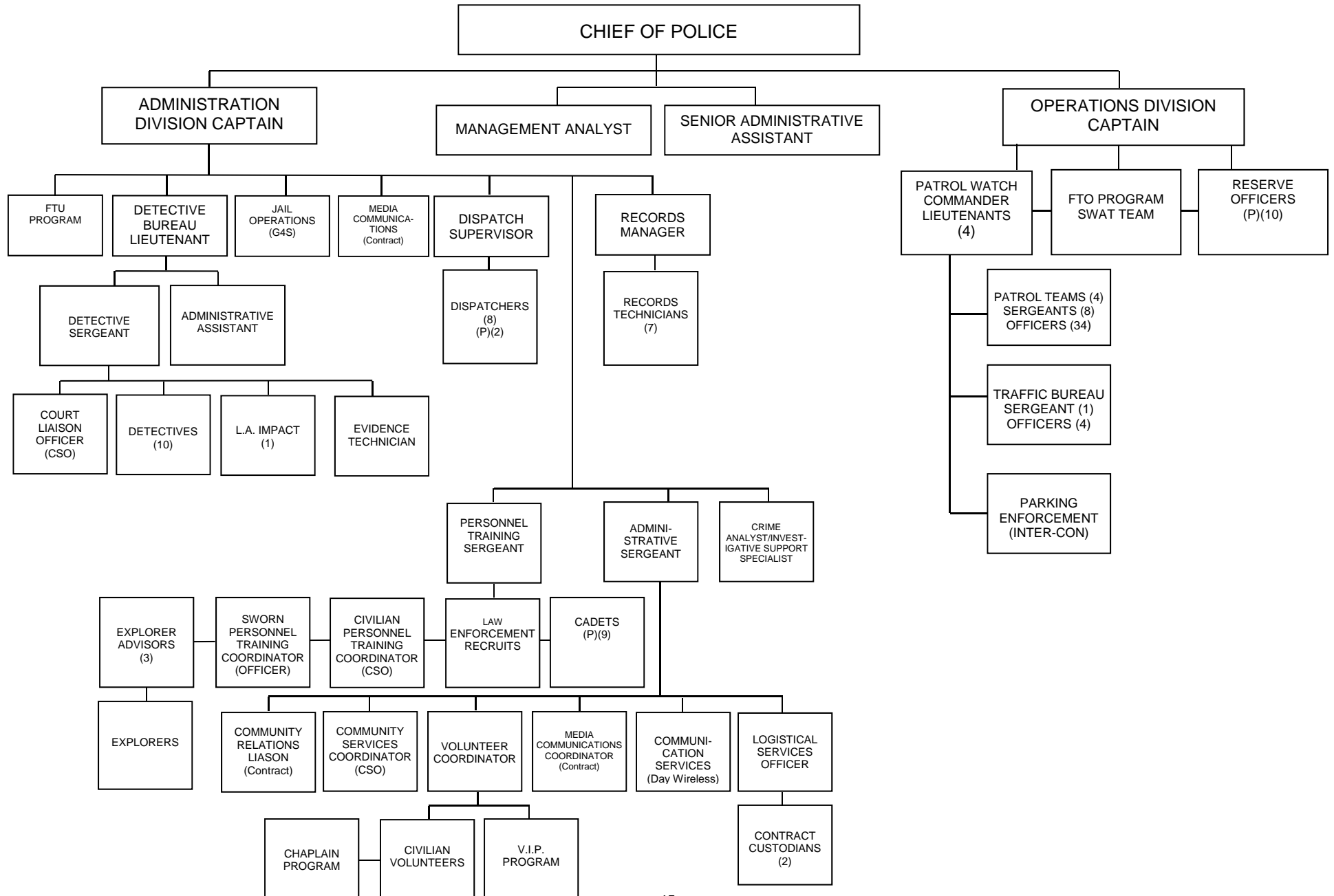
ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1806		ADMIN SVCS-PURCHASING				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	97,193	106,900	89,100	94,900	100,400
4014	VACATION SELL BACK	2,109	0	1,600	1,600	1,600
4015	ALLOWANCES	194	200	200	200	200
4021	LONGEVITY PAY	1,901	300	200	300	700
4241	P.E.R.S	22,400	29,000	23,100	25,400	28,800
4242	NON-PERSABLE COMPENSATION	490	600	300	500	600
4244	MEDICAL/DENTAL INSURANCE	14,418	18,900	16,300	19,600	19,600
4245	LONG TERM DISABILITY	92	100	100	100	100
4247	LIFE INSURANCE	302	400	200	400	400
4250	FICA/HOSPITAL INSURANCE	1,450	1,600	1,400	1,400	1,500
4299	VACANCY RATE	0	-3,200	0	-4,300	-4,600
Total:	SALARIES & WAGES	140,550	154,800	132,500	140,100	149,300
SUPPLIES						
5110	OFFICE SUPPLIES	509	500	500	500	600
5125	PRINT SHOP	561	400	400	2,500	500
Total:	SUPPLIES	1,070	900	900	3,000	1,100
OPERATING EXPENSES						
6310	MILEAGE	0	100	100	200	100
6730	OFFICE EQUIPMENT	0	200	200	100	100
6930	MEMBERSHIP & PUBLICATIONS	260	200	200	200	200
6940	OFFICIAL MEETINGS	0	100	100	100	100
6970	TRAINING	1,442	1,500	1,500	1,500	1,500
Total:	OPERATING EXPENSES	1,702	2,100	2,100	2,100	2,000
Total:		143,322	157,800	135,500	145,200	152,400
Fund/Division: 0011806						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(7.98) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1807		ADMIN SVCS-TREASURER				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	166,892	171,400	152,900	165,200	171,500
4014	VACATION SELL BACK	4,457	5,000	3,000	4,500	4,500
4015	ALLOWANCES	266	300	300	300	300
4021	LONGEVITY PAY	1,543	3,100	2,600	2,300	2,300
4032	PART-TIME NON-PERS	724	4,000	1,000	4,000	4,000
4241	P.E.R.S	38,435	47,200	42,100	46,200	51,200
4242	NON-PERSABLE COMPENSATION	270	300	300	300	300
4244	MEDICAL/DENTAL INSURANCE	27,722	29,700	26,900	30,800	30,800
4245	LONG TERM DISABILITY	243	200	200	300	300
4247	LIFE INSURANCE	314	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	2,819	2,600	2,600	2,600	2,700
4299	VACANCY RATE	0	-5,300	0	-7,700	-8,000
Total:	SALARIES & WAGES	243,684	258,800	232,200	249,100	260,200
SUPPLIES						
5110	OFFICE SUPPLIES	7,627	7,500	7,500	7,500	7,500
Total:	SUPPLIES	7,627	7,500	7,500	7,500	7,500
OPERATING EXPENSES						
6160	CONTRACT SERVICES	124,680	121,000	140,000	177,400	177,400
6310	MILEAGE	134	200	200	200	200
6730	OFFICE EQUIPMENT	0	1,000	1,000	9,500	500
6930	MEMBERSHIP & PUBLICATIONS	155	700	300	700	400
6940	OFFICIAL MEETINGS	1,775	4,300	0	3,700	3,700
6970	TRAINING	0	400	300	500	500
Total:	OPERATING EXPENSES	126,744	127,600	141,800	192,000	182,700
Total:		378,056	393,900	381,500	448,600	450,400
Fund/Division: 0011807						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					13.89 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1808		ADMIN SVCS-INFO SVCS				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	32,036	32,700	32,700	33,100	33,900
4014	VACATION SELL BACK	2,109	2,000	2,000	2,000	2,000
4015	ALLOWANCES	194	200	200	200	200
4021	LONGEVITY PAY	220	200	200	300	300
4241	P.E.R.S	7,341	8,900	8,900	9,400	10,300
4242	NON-PERSABLE COMPENSATION	160	200	200	200	200
4244	MEDICAL/DENTAL INSURANCE	3,061	3,300	3,200	3,500	3,500
4245	LONG TERM DISABILITY	18	0	0	100	100
4247	LIFE INSURANCE	87	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	546	500	500	500	500
4299	VACANCY RATE	0	-1,000	0	-1,500	-1,500
Total:	SALARIES & WAGES	45,772	47,100	48,000	47,900	49,600
SUPPLIES						
5110	OFFICE SUPPLIES	4,390	2,000	2,000	1,500	2,000
Total:	SUPPLIES	4,390	2,000	2,000	1,500	2,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	443,199	481,500	479,500	372,200	395,800
6730	OFFICE EQUIPMENT	0	0	0	3,800	0
Total:	OPERATING EXPENSES	443,199	481,500	479,500	376,000	395,800
Total:		493,361	530,600	529,500	425,400	447,400
Fund/Division: 0011808						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(19.83) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1810		ADMIN SVCS-HUMAN RESOURCE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	227,089	252,700	231,600	259,100	276,700
4014	VACATION SELL BACK	3,524	3,000	3,500	3,000	3,000
4015	ALLOWANCES	575	600	600	600	600
4021	LONGEVITY PAY	2,485	1,400	1,200	900	1,000
4032	PART-TIME NON-PERS	15,542	22,000	22,000	24,000	26,000
4241	P.E.R.S	51,325	68,700	59,900	69,800	79,600
4242	NON-PERSABLE COMPENSATION	1,044	1,100	1,100	1,200	1,300
4244	MEDICAL/DENTAL INSURANCE	37,386	41,600	39,400	43,100	43,100
4245	LONG TERM DISABILITY	238	300	200	200	200
4247	LIFE INSURANCE	681	800	700	800	800
4250	FICA/HOSPITAL INSURANCE	3,886	3,900	3,800	4,400	4,400
4299	VACANCY RATE	0	-7,900	0	-12,200	-13,100
Total:	SALARIES & WAGES	343,774	388,200	364,000	394,900	423,600
SUPPLIES						
5110	OFFICE SUPPLIES	6,992	6,500	6,400	6,000	6,000
5125	PRINT SHOP	491	800	800	700	700
Total:	SUPPLIES	7,483	7,300	7,200	6,700	6,700
OPERATING EXPENSES						
6135	LABOR RELATIONS	145	5,000	2,200	75,000	30,000
6140	LEGAL	165,318	115,000	90,000	100,000	100,000
6150	RECRUITMENT	20,012	22,500	20,500	22,500	23,000
6151	RECRUITING ADVERTISMENT	5,756	4,000	6,100	5,000	5,000
6152	FINGERPRINTING NEW HIRES	5,002	6,000	4,500	6,000	6,000
6160	CONTRACT SERVICES	22,596	17,300	61,600	107,900	42,900
6730	OFFICE EQUIPMENT	3,117	1,600	1,700	500	500
6930	MEMBERSHIP & PUBLICATIONS	1,433	1,700	1,600	1,700	1,700
6940	OFFICIAL MEETINGS	4,827	7,400	6,400	4,500	7,400
6970	TRAINING	3,280	10,100	7,000	10,600	10,000
6973	ERGONOMIC EQUIPMENT	7,861	15,000	15,000	15,000	15,000
6978	WELLNESS PROGRAM	12,945	23,000	17,300	23,000	23,000
6986	SUPERVISOR TRAINING	3,752	5,000	5,400	5,500	5,500
Total:	OPERATING EXPENSES	256,043	233,600	239,300	377,200	270,000
Total:		607,300	629,100	610,500	778,800	700,300
Fund/Division: 0011810						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					23.80 %	

POLICE DEPARTMENT



POLICE DEPARTMENT

Description:

The Police Department provides law enforcement services to the community of Arcadia. The Department is structured with two operating divisions: The Operations Division and the Administration Division.

Operations Division

The Operations Division is the larger of the two divisions in the Department. The division is primarily responsible for daily field operations, including patrol duties, traffic enforcement, and interaction with the public. Sections within the Division include: Patrol Bureau, Traffic Bureau, S.W.A.T., Force Training Unit, and the Field Training Officer Program.

- Patrol Bureau responds to all calls for emergency services, conducts initial investigations and appropriate follow up, prepares police reports, and suppresses criminal activity through proactive law enforcement.
- Traffic Bureau provides for safe movement along public thoroughfares by regulating and enforcing pedestrian and vehicular traffic laws and parking laws.
- S.W.A.T. is a force multiplier of the Operations Division, and provides specially trained personnel in resolving unique and/or high-risk situations.
- Force Training Unit conducts advanced officer training in force options, to include: Firearms training, CPR recertification, less-lethal deployments, critical decision making, crowd management and control methods, and arrest and control techniques.
- Field Training Officer (FTO) Program trains, evaluates, and prepares new police officers for field performance. The FTO Program also conducts Advanced Officer Training for tenured police officers in the Operations Division.

Administration Division

The Administration Division includes those services necessary to support the Operations Division and other sections in the Department. Sections within the Division include: Detective Bureau, Records Bureau, Personnel and Training, Jail Operations, and Dispatch.

Police Department - Continued

- Detective Bureau conducts follow-up investigation and gathering of evidence to assist in the prosecution of criminal offenses.
- Records Bureau processes, maintains, and disseminates information associated with police reports, criminal citations and arrests, and all supporting documents.
- Personnel and Training handles the advertising, recruiting, testing, and hiring of police personnel. It is also charged with the responsibility of assessing the Department's training needs, ensuring compliance with State mandated training requirements, providing training to employees, and maintaining training records.
- Jail Operations conducts the booking of prisoners and houses prisoners awaiting arraignment.
- Dispatch, using state-of-the-art technology, provides timely, accurate, and responsive telecommunication services to the community and the Police Department.

FY 2016-17 WORK PLAN

1. Recruit and train all sworn and non-sworn staff within the confines of the FY 2016-17 Budget.
2. Continue to develop highly trained, highly educated men and women throughout the organization through the Department's Career Development Program.
3. Continue assessment of staffing protocols to ensure appropriate staffing levels at the field level in order to further combat property crimes in Arcadia.
4. Continue to expand the Reserve Officer Program as a force multiplier for the Department – to include specialization of resources, and the development of a Level I Reserve Training Program.
5. Monitor compliance of massage therapy related businesses.
6. Continue active participation in the Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. IMPACT), a multi-jurisdictional taskforce, to increase proficiency in investigating major crimes related to drug trafficking, gang enforcement, money laundering, and covert operation information development amongst others.

Police Department - Continued

7. Continue the growth and development of a Bicycle Enforcement program to include special enforcement objectives and community outreach.
8. Continue the expansion of the Police Cadet Program to attract a greater number of potential police officers for the future.
9. Continue to monitor the impact of AB109 early release program on the community.
10. Implement new Operations objectives in the Patrol Division that will increase efficiency and provide better service patrol for the Community.
11. Explore the potential for collaborative, regionalized police services for the future.
12. Establish a regional mental health evaluation team with neighboring jurisdictions and collaborate with a Clinician of the LA County Department of Mental Health for the purpose of developing protocols and resources for dealing with persons with mental health issues.
13. Continue to grow and develop traffic education, engineering, and enforcement efforts. Continue to enhance D.U.I. enforcement through grant funding for checkpoints and special operations.
14. Continue administration of the false alarm program.
15. Develop and implement bi-annual ADA Telecommunication training to comply with Section 504 of the Rehabilitation Act.
16. Continue the growth and development of the Crime Analysis Unit in order to provide additional crime analysis resources and research support to the Department.
17. Continue the development of the Business Watch Program out of the Community Affairs Office to help increase safety awareness and enlist the active participation of business owners in cooperation with law enforcement to reduce crime in their communities.
18. Commence support from the Community Relations Liaison for the purpose of expanding the growth and development of the Neighborhood Watch Program and maintain open avenues of discourse between the community and the Department in an ongoing effort to keep abreast of, and sensitive to, contemporary issues in law enforcement and police-community problems.

Police Department - Continued

19. Establish a K-9 Program to support daily law enforcement operations and enhance the effectiveness of patrol duties such as handler protection, searching techniques, article searches, and narcotics detection; ultimately increasing officer safety, apprehension of suspects, and safety for the community.
20. Establish active participation in the Auto Tactical Recovery and Apprehension Program (Auto T.R.A.P.) to recover stolen or felony-related vehicles and apprehend suspects.

*POLICE DEPT**No. of Employees
Full Time Equivalent*

Administrative Assistant	1.00
Community Services Officer	3.00
Dispatch Services Supervisor	1.00
Dispatcher I	1.00
Dispatcher II	7.00
Logistical Services Officer	1.00
Management Analyst	1.00
Police Captain	2.00
Police Chief	1.00
Police Lieutenant	5.00
Police Officer	50.00
Police Record Manager	1.00
Police Records Technician I	5.00
Police Records Technician II	2.00
Police Sergeant	12.00
Property, Evidence, Crime Technician	1.00
Senior Administrative Assistant	1.00

TOTAL

95.00

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY	2100	POLICE			
SALARIES & WAGES					
4010 REGULAR EMPLOYEES	8,163,956	8,956,700	8,276,900	8,956,100	9,283,400
4011 SPECIALIST PAY	161,785	156,100	164,000	160,700	160,700
4014 VACATION SELL BACK	199,758	204,400	204,600	204,400	204,400
4015 ALLOWANCES	7,373	7,700	7,700	7,800	7,800
4021 LONGEVITY PAY	111,383	120,000	110,600	116,100	124,700
4025 RESERVE OFFICER REG PAY	60,939	80,000	70,000	80,000	80,000
4030 PART-TIME PERS ONLY	21,899	22,300	22,300	58,500	59,200
4032 PART-TIME NON-PERS	64,613	27,000	23,100	106,300	107,900
4130 OVERTIME	831,569	573,900	539,600	620,500	637,900
4131 OVERTIME-DIRECTED ENFORC	48,558	70,000	64,500	70,000	70,000
4134 SPECIAL DUTY	79,414	95,000	96,900	95,000	95,000
4138 HOLIDAY PAY	235,124	291,500	257,800	300,000	301,500
4141 RACETRACK CONTROL	239,798	155,600	150,500	168,100	168,100
4143 BAND REVIEW	9,545	11,800	11,800	12,500	12,600
4144 FILMING	32,861	33,600	64,300	33,600	33,600
4241 P.E.R.S	3,368,349	4,170,400	3,699,200	4,431,000	4,891,800
4242 NON-PERSABLE COMPENSATIO	7,169	7,500	7,500	7,800	8,200
4244 MEDICAL/DENTAL INSURANCE	977,113	1,113,800	992,800	1,184,200	1,184,200
4245 LONG TERM DISABILITY	12,557	13,600	12,200	13,800	13,800
4247 LIFE INSURANCE	9,334	9,900	9,300	10,300	10,300
4250 FICA/HOSPITAL INSURANCE	141,251	152,700	138,000	158,600	164,400
4299 VACANCY RATE	0	-405,900	0	-503,200	-527,800
Total: SALARIES & WAGES	14,784,348	15,867,600	14,923,600	16,292,100	17,091,700
SUPPLIES					
5110 OFFICE SUPPLIES	49,671	54,500	54,500	55,300	54,500
5125 PRINT SHOP	11,807	15,600	12,000	15,600	15,600
5230 BUILDING AND GROUNDS	65,495	58,300	58,300	58,300	60,000
5260 FIELDS	248,204	174,974	185,300	50,700	50,700
5261 SWAT FIELD	28,204	22,100	22,100	22,100	22,100
5262 SAFETY EQUIPMENT	22,613	22,800	22,800	22,800	22,800
5263 FTU SUPPLIES	17,139	18,587	18,600	127,700	127,700
5270 LABORATORY	10,644	11,000	11,000	11,000	11,000
5272 PRISONER	13,247	15,000	15,000	15,000	15,000
5280 UNIFORM	95,942	120,300	120,400	120,300	120,300
5320 COMMUNICATIONS	23,027	19,900	20,200	21,200	21,200
Total: SUPPLIES	585,993	533,061	540,200	520,000	520,900
OPERATING EXPENSES					
6130 INVESTIGATION	16,273	20,800	20,800	20,800	20,800
6160 CONTRACT SERVICES	861,312	1,144,300	1,011,300	1,138,100	1,142,500
6210 TELEPHONE	56,399	55,500	64,600	55,500	55,500
6505 GENERAL LIABILITY	420,800	340,900	340,900	369,300	387,300
6507 WORKERS' COMPENSATION	322,000	325,100	325,100	356,600	367,000
6611 ELECTRIC	164,556	186,100	179,300	172,100	180,700
6612 GAS	14,292	15,900	11,500	11,300	11,800
6614 WATER	10,376	13,000	8,500	10,000	11,000
6730 OFFICE EQUIPMENT	13,591	15,700	15,700	15,700	15,700
6750 VEHICLE MAINTENANCE	489,411	507,500	508,500	529,000	539,300
6760 BUILDING REPAIR & MAINT	54,421	30,000	65,100	30,000	30,000

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
6930 MEMBERSHIP & PUBLICATIONS	5,469	6,000	6,000	6,700	6,700
6940 OFFICIAL MEETINGS	23,951	35,600	35,600	40,700	40,700
6960 EQUIPMENT REPLACEMENT	545,431	891,600	891,600	779,100	441,900
6970 TRAINING	48,785	47,400	47,400	50,500	50,500
6971 TUITION REIMBURSEMENT	18,029	23,000	16,700	20,000	20,000
6972 STC TRAINING	0	1,000	1,000	1,000	1,000
6975 SWAT TRAINING	2,699	3,000	2,000	4,000	4,000
6976 LER POLICE ACADEMY	1,840	6,400	9,200	18,000	18,000
6977 EMPLOYEE SUPPORT	4,472	5,200	5,200	5,200	5,200
Total: OPERATING EXPENSES	3,074,107	3,674,000	3,566,000	3,633,600	3,349,600
SPECIAL PROGRAMS					
7157 CHAPLAIN PROGRAM	385	500	400	500	500
7158 EXPLORER PROGRAM	618	1,000	1,000	1,000	1,000
Total: SPECIAL PROGRAMS	1,003	1,500	1,400	1,500	1,500
Total Division:	18,445,452	20,076,161	19,031,200	20,447,200	20,963,700
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				1.85 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2101		POLICE-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	667,243	699,000	699,000	713,300	737,200
4011	SPECIALIST PAY	7,392	7,300	7,500	7,500	7,500
4014	VACATION SELL BACK	21,317	23,400	26,000	23,400	23,400
4015	ALLOWANCES	1,936	1,900	1,900	2,000	2,000
4021	LONGEVITY PAY	8,814	8,600	9,500	8,800	8,800
4032	PART-TIME NON-PERS	13,700	0	0	0	0
4130	OVERTIME	7,930	10,300	9,300	25,600	25,600
4138	HOLIDAY PAY	5,226	7,700	7,700	8,000	8,000
4241	P.E.R.S	259,980	298,800	298,500	326,700	358,800
4242	NON-PERSABLE COMPENSATION	2,216	2,300	2,300	2,400	2,500
4244	MEDICAL/DENTAL INSURANCE	75,465	79,700	81,100	82,800	82,800
4245	LONG TERM DISABILITY	634	700	700	700	700
4247	LIFE INSURANCE	1,510	1,600	1,600	1,600	1,600
4250	FICA/HOSPITAL INSURANCE	7,821	10,600	9,200	11,100	11,500
4299	VACANCY RATE	0	-23,000	0	-36,400	-38,100
Total:	SALARIES & WAGES	1,081,184	1,128,900	1,154,300	1,177,500	1,232,300
SUPPLIES						
5110	OFFICE SUPPLIES	748	2,500	2,500	3,300	2,500
5280	UNIFORM	2,730	3,800	3,800	3,800	3,800
Total:	SUPPLIES	3,479	6,300	6,300	7,100	6,300
OPERATING EXPENSES						
6160	CONTRACT SERVICES	0	82,000	60,000	40,000	40,000
6505	GENERAL LIABILITY	420,800	340,900	340,900	369,300	387,300
6730	OFFICE EQUIPMENT	471	600	600	600	600
6750	VEHICLE MAINTENANCE	26,167	25,000	25,000	25,000	25,500
6940	OFFICIAL MEETINGS	2,033	1,200	1,200	1,200	1,200
6960	EQUIPMENT REPLACEMENT	545,431	891,600	891,600	779,100	441,900
6977	EMPLOYEE SUPPORT	4,472	5,200	5,200	5,200	5,200
Total:	OPERATING EXPENSES	999,374	1,346,500	1,324,500	1,220,400	901,700
Total:		2,084,038	2,481,700	2,485,100	2,405,000	2,140,300
Fund/Division: 0012101						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(3.09) %	

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
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DIVISION: 2102	POLICE-BUILDING				
SUPPLIES					
5230 BUILDING AND GROUNDS	65,495	58,300	58,300	58,300	60,000
Total: SUPPLIES	65,495	58,300	58,300	58,300	60,000
OPERATING EXPENSES					
6160 CONTRACT SERVICES	120,072	142,000	142,000	142,000	142,000
6611 ELECTRIC	164,556	186,100	179,300	172,100	180,700
6612 GAS	14,292	15,900	11,500	11,300	11,800
6614 WATER	10,376	13,000	8,500	10,000	11,000
6750 VEHICLE MAINTENANCE	6,061	6,000	7,000	6,500	6,600
6760 BUILDING REPAIR & MAINT	54,421	30,000	65,100	30,000	30,000
Total: OPERATING EXPENSES	369,778	393,000	413,400	371,900	382,100
Total:	435,273	451,300	471,700	430,200	442,100
Fund/Division: 0012102					
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				(4.68) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2103		POLICE-COMMUNICATION				
SALARIES & WAGES						
4032	PART-TIME NON-PERS	18,869	0	0	0	0
4250	FICA/HOSPITAL INSURANCE	274	0	0	0	0
Total:	SALARIES & WAGES	19,143	0	0	0	0
SUPPLIES						
5320	COMMUNICATIONS	15,477	10,000	10,000	10,000	10,000
Total:	SUPPLIES	15,477	10,000	10,000	10,000	10,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	7,471	82,800	19,000	82,800	82,800
6210	TELEPHONE	56,399	55,500	64,600	55,500	55,500
Total:	OPERATING EXPENSES	63,871	138,300	83,600	138,300	138,300
Total:		98,490	148,300	93,600	148,300	148,300
Fund/Division: 0012103						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2104		POLICE-TRAFFIC				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	500,122	516,200	472,700	424,800	436,000
4011	SPECIALIST PAY	27,834	27,800	26,300	23,000	23,000
4014	VACATION SELL BACK	16,286	15,600	20,000	15,600	15,600
4021	LONGEVITY PAY	5,709	5,800	5,200	5,000	5,000
4130	OVERTIME	90,270	20,600	21,800	21,200	21,900
4138	HOLIDAY PAY	22,572	21,000	18,300	17,500	16,800
4141	RACETRACK CONTROL	232,245	151,600	150,500	168,100	168,100
4143	BAND REVIEW	9,515	11,800	11,800	12,500	12,600
4241	P.E.R.S	244,818	266,500	250,000	238,800	260,600
4244	MEDICAL/DENTAL INSURANCE	58,626	56,700	55,400	48,800	48,800
4245	LONG TERM DISABILITY	851	900	800	700	700
4247	LIFE INSURANCE	323	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	12,176	11,000	12,200	11,900	12,000
4299	VACANCY RATE	0	-22,100	0	-29,600	-30,600
Total:	SALARIES & WAGES	1,221,346	1,083,700	1,045,300	958,600	990,800
SUPPLIES						
5260	FIELDS	3,719	3,700	14,000	3,700	3,700
5280	UNIFORM	3,750	3,800	3,800	3,800	3,800
Total:	SUPPLIES	7,469	7,500	17,800	7,500	7,500
OPERATING EXPENSES						
6160	CONTRACT SERVICES	161,082	168,600	161,100	177,100	181,500
6750	VEHICLE MAINTENANCE	20,861	23,000	23,000	23,000	23,500
Total:	OPERATING EXPENSES	181,943	191,600	184,100	200,100	205,000
Total:		1,410,759	1,282,800	1,247,200	1,166,200	1,203,300
Fund/Division: 0012104						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(9.09) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2105		POLICE-INVESTIGATION				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	1,236,033	1,269,600	1,311,700	1,305,900	1,340,400
4011	SPECIALIST PAY	53,598	53,600	59,000	58,000	58,000
4014	VACATION SELL BACK	38,004	39,000	39,000	39,000	39,000
4015	ALLOWANCES	340	1,000	1,000	1,000	1,000
4021	LONGEVITY PAY	20,984	21,900	23,300	22,300	23,600
4130	OVERTIME	95,623	82,400	57,600	84,900	87,400
4138	HOLIDAY PAY	42,801	43,600	47,000	45,600	43,700
4241	P.E.R.S	540,274	625,500	624,600	701,600	766,100
4242	NON-PERSABLE COMPENSATION	762	800	800	800	900
4244	MEDICAL/DENTAL INSURANCE	133,911	151,300	149,700	161,300	161,300
4245	LONG TERM DISABILITY	1,888	2,000	2,000	2,000	2,000
4247	LIFE INSURANCE	1,188	1,200	1,200	1,200	1,200
4250	FICA/HOSPITAL INSURANCE	21,664	21,500	21,200	22,200	23,500
4299	VACANCY RATE	0	-46,300	0	-73,400	-76,400
Total:	SALARIES & WAGES	2,187,070	2,267,100	2,338,100	2,372,400	2,471,700
SUPPLIES						
5260	FIELDS	0	0	0	5,300	5,300
5280	UNIFORM	9,450	13,500	13,500	13,500	13,500
Total:	SUPPLIES	9,450	13,500	13,500	18,800	18,800
OPERATING EXPENSES						
6130	INVESTIGATION	16,273	20,800	20,800	20,800	20,800
6160	CONTRACT SERVICES	19,608	28,100	28,100	29,700	29,700
6750	VEHICLE MAINTENANCE	47,676	55,500	55,500	57,000	58,100
Total:	OPERATING EXPENSES	83,557	104,400	104,400	107,500	108,600
Total:		2,280,076	2,385,000	2,456,000	2,498,700	2,599,100
Fund/Division: 0012105						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					4.77 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2106		POLICE-LABORATORY				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	68,963	70,400	70,400	71,200	73,000
4014	VACATION SELL BACK	2,597	4,000	4,000	4,000	4,000
4021	LONGEVITY PAY	1,102	1,100	1,100	1,100	1,100
4130	OVERTIME	351	2,500	1,000	2,600	2,700
4138	HOLIDAY PAY	0	3,300	3,300	3,400	3,400
4241	P.E.R.S	15,983	20,200	19,400	21,300	23,300
4244	MEDICAL/DENTAL INSURANCE	10,825	11,500	11,400	11,900	11,900
4245	LONG TERM DISABILITY	99	100	100	100	100
4247	LIFE INSURANCE	65	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	1,209	1,100	1,200	1,100	1,200
4299	VACANCY RATE	0	-2,300	0	-3,500	-3,600
Total:	SALARIES & WAGES	101,194	112,000	112,000	113,300	117,200
SUPPLIES						
5260	FIELDS	92	0	0	0	0
5270	LABORATORY	10,644	11,000	11,000	11,000	11,000
Total:	SUPPLIES	10,737	11,000	11,000	11,000	11,000
Total:		111,930	123,000	123,000	124,300	128,200
Fund/Division: 0012106						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					1.06 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2107		POLICE-PATROL				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	4,543,408	4,962,200	4,475,500	5,153,700	5,365,600
4011	SPECIALIST PAY	55,496	47,900	53,200	46,200	46,200
4014	VACATION SELL BACK	109,782	104,300	104,300	104,300	104,300
4015	ALLOWANCES	5,098	4,800	4,800	4,800	4,800
4021	LONGEVITY PAY	48,142	55,400	48,100	52,200	58,600
4025	RESERVE OFFICER REG PAY	60,939	80,000	70,000	80,000	80,000
4130	OVERTIME	441,490	360,000	342,800	370,800	381,900
4131	OVERTIME-DIRECTED ENFORCM	48,558	70,000	64,500	70,000	70,000
4134	SPECIAL DUTY	79,414	95,000	96,900	95,000	95,000
4138	HOLIDAY PAY	152,244	159,600	130,700	171,200	175,100
4141	RACETRACK CONTROL	7,553	4,000	0	0	0
4144	FILMING	32,861	33,600	64,300	33,600	33,600
4241	P.E.R.S	1,991,339	2,483,100	2,117,700	2,660,300	2,954,100
4242	NON-PERSABLE COMPENSATION	3,761	3,900	3,900	4,100	4,200
4244	MEDICAL/DENTAL INSURANCE	495,739	557,300	474,900	636,400	636,400
4245	LONG TERM DISABILITY	7,140	7,600	6,600	8,100	8,100
4247	LIFE INSURANCE	4,862	5,000	4,700	5,400	5,400
4250	FICA/HOSPITAL INSURANCE	77,345	84,100	73,200	88,100	91,400
4299	VACANCY RATE	0	-179,400	0	-292,800	-308,900
Total:	SALARIES & WAGES	8,165,172	8,938,400	8,136,100	9,291,400	9,805,800
SUPPLIES						
5260	FIELDS	233,887	159,274	159,300	29,700	29,700
5261	SWAT FIELD	28,204	22,100	22,100	22,100	22,100
5262	SAFETY EQUIPMENT	22,613	21,200	21,200	21,200	21,200
5263	FTU SUPPLIES	17,139	18,587	18,600	127,700	127,700
5272	PRISONER	13,247	15,000	15,000	15,000	15,000
5280	UNIFORM	72,171	87,100	87,100	87,100	87,100
Total:	SUPPLIES	387,262	323,261	323,300	302,800	302,800
OPERATING EXPENSES						
6160	CONTRACT SERVICES	498,543	510,600	510,600	524,300	524,300
6507	WORKERS' COMPENSATION	322,000	325,100	325,100	356,600	367,000
6750	VEHICLE MAINTENANCE	379,580	390,000	390,000	410,500	418,400
Total:	OPERATING EXPENSES	1,200,123	1,225,700	1,225,700	1,291,400	1,309,700
Total:		9,752,557	10,487,361	9,685,100	10,885,600	11,418,300
Fund/Division: 0012107						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.80 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2108		POLICE-RECORDS				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	309,694	393,300	303,500	311,600	326,200
4011	SPECIALIST PAY	5,232	7,000	3,600	7,000	7,000
4014	VACATION SELL BACK	4,174	5,100	3,000	5,100	5,100
4021	LONGEVITY PAY	10,058	9,200	6,500	6,100	6,100
4130	OVERTIME	4,037	11,600	2,500	11,900	12,300
4138	HOLIDAY PAY	1,760	14,200	14,200	10,200	10,500
4241	P.E.R.S	73,062	113,300	83,600	90,100	100,500
4242	NON-PERSABLE COMPENSATION	430	500	500	500	600
4244	MEDICAL/DENTAL INSURANCE	74,495	96,300	73,200	75,600	75,600
4245	LONG TERM DISABILITY	677	800	600	600	600
4247	LIFE INSURANCE	661	800	600	700	700
4250	FICA/HOSPITAL INSURANCE	4,153	6,300	4,200	5,000	5,200
4299	VACANCY RATE	0	-13,200	0	-15,700	-16,500
Total:	SALARIES & WAGES	488,434	645,200	496,000	508,700	533,900
SUPPLIES						
5110	OFFICE SUPPLIES	48,923	52,000	52,000	52,000	52,000
5125	PRINT SHOP	11,807	15,600	12,000	15,600	15,600
5280	UNIFORM	5,033	7,000	7,000	7,000	7,000
Total:	SUPPLIES	65,763	74,600	71,000	74,600	74,600
OPERATING EXPENSES						
6160	CONTRACT SERVICES	41,492	65,900	65,900	67,900	67,900
6730	OFFICE EQUIPMENT	6,326	7,000	7,000	7,000	7,000
6940	OFFICIAL MEETINGS	44	600	600	600	600
Total:	OPERATING EXPENSES	47,862	73,500	73,500	75,500	75,500
Total:		602,060	793,300	640,500	658,800	684,000
Fund/Division: 0012108						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(16.95) %	

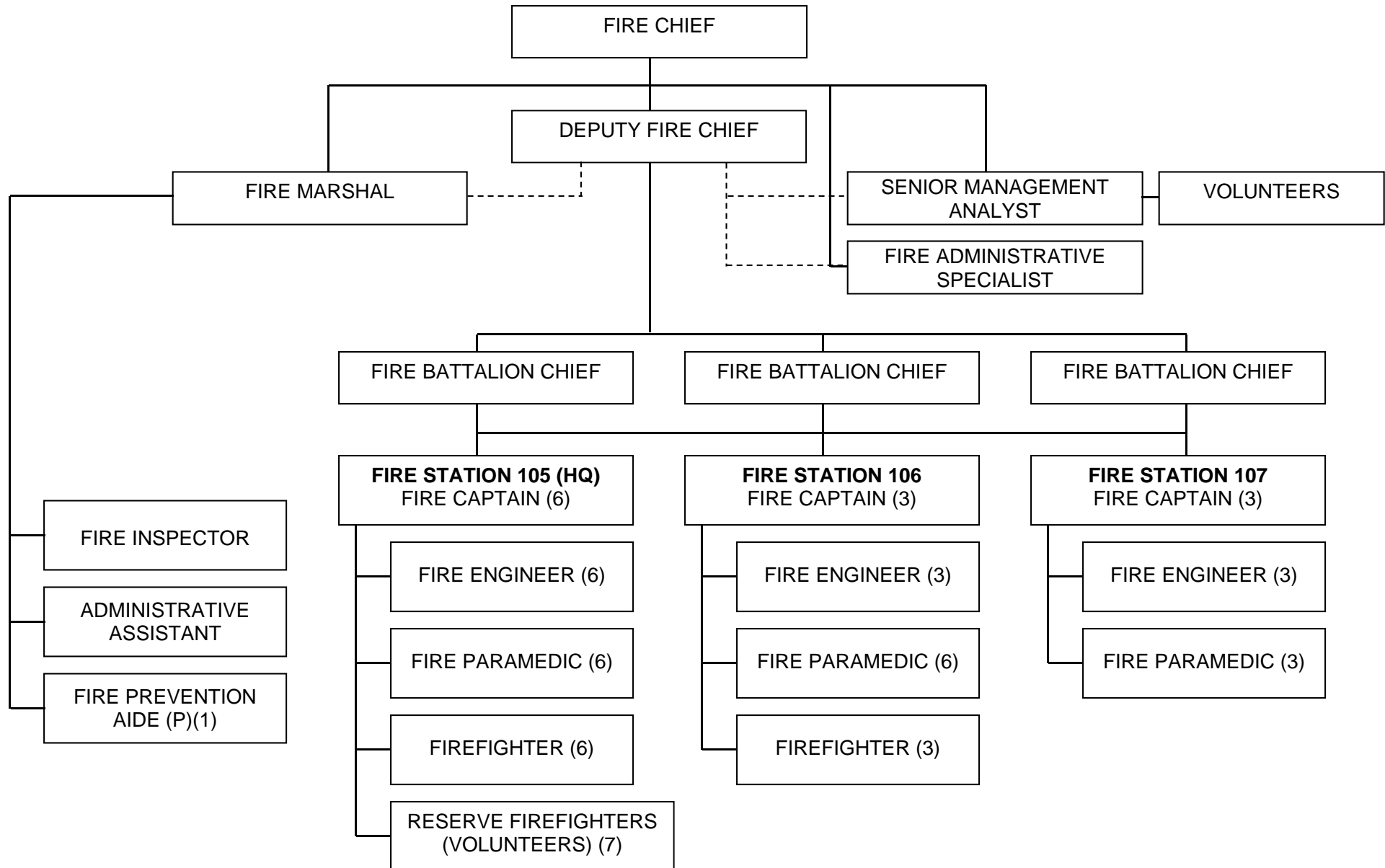
ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2109		POLICE-COMMUNITY AFFAIRS				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	53,966	55,000	55,000	55,600	57,000
4021	LONGEVITY PAY	1,102	1,100	1,100	1,200	1,700
4030	PART-TIME PERS ONLY	21,899	22,300	22,300	22,300	22,300
4130	OVERTIME	677	2,500	2,300	2,600	2,700
4138	HOLIDAY PAY	105	2,600	2,600	2,700	2,700
4143	BAND REVIEW	30	0	0	0	0
4241	P.E.R.S	17,642	22,000	20,800	23,100	24,800
4244	MEDICAL/DENTAL INSURANCE	10,474	11,500	11,400	11,900	11,900
4245	LONG TERM DISABILITY	91	100	100	100	100
4247	LIFE INSURANCE	48	100	0	100	100
4250	FICA/HOSPITAL INSURANCE	1,216	1,200	1,100	1,300	1,300
4299	VACANCY RATE	0	-2,400	0	-3,600	-3,700
Total:	SALARIES & WAGES	107,249	116,000	116,700	117,300	120,900
SUPPLIES						
5260	FIELDS	10,505	12,000	12,000	12,000	12,000
Total:	SUPPLIES	10,505	12,000	12,000	12,000	12,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	0	40,000	0	40,000	40,000
6750	VEHICLE MAINTENANCE	5,231	5,000	5,000	4,000	4,100
Total:	OPERATING EXPENSES	5,231	45,000	5,000	44,000	44,100
SPECIAL PROGRAMS						
7157	CHAPLAIN PROGRAM	385	500	400	500	500
7158	EXPLORER PROGRAM	618	1,000	1,000	1,000	1,000
Total:	SPECIAL PROGRAMS	1,003	1,500	1,400	1,500	1,500
Total:		123,989	174,500	135,100	174,800	178,500
Fund/Division: 0012109						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.17 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2110		POLICE-TRAINING				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	331,751	395,500	380,600	283,600	290,700
4011	SPECIALIST PAY	11,803	12,500	12,100	12,700	12,700
4014	VACATION SELL BACK	5,254	8,000	3,300	8,000	8,000
4021	LONGEVITY PAY	5,509	5,700	5,500	5,800	6,100
4030	PART-TIME PERS ONLY	0	0	0	36,200	36,900
4032	PART-TIME NON-PERS	0	0	0	79,300	80,900
4130	OVERTIME	3,778	9,000	2,000	9,300	9,500
4138	HOLIDAY PAY	6,080	11,800	11,000	12,100	11,700
4241	P.E.R.S	119,503	164,300	141,600	155,900	169,200
4244	MEDICAL/DENTAL INSURANCE	36,969	34,200	37,900	36,300	36,300
4245	LONG TERM DISABILITY	425	400	400	400	400
4247	LIFE INSURANCE	188	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	5,098	6,200	5,800	6,500	6,600
4299	VACANCY RATE	0	-13,000	0	-19,400	-20,100
Total:	SALARIES & WAGES	526,359	634,800	600,400	626,900	649,100
SUPPLIES						
5262	SAFETY EQUIPMENT	0	1,600	1,600	1,600	1,600
5280	UNIFORM	2,400	2,100	2,100	2,100	2,100
5320	COMMUNICATIONS	7,550	9,900	10,200	11,200	11,200
Total:	SUPPLIES	9,950	13,600	13,900	14,900	14,900
OPERATING EXPENSES						
6160	CONTRACT SERVICES	11,573	21,000	21,000	21,000	21,000
6730	OFFICE EQUIPMENT	5,205	6,600	6,600	6,600	6,600
6750	VEHICLE MAINTENANCE	3,835	3,000	3,000	3,000	3,100
6930	MEMBERSHIP & PUBLICATIONS	5,469	6,000	6,000	6,700	6,700
6940	OFFICIAL MEETINGS	21,874	33,800	33,800	38,900	38,900
6970	TRAINING	48,785	47,400	47,400	47,500	47,500
6971	TUITION REIMBURSEMENT	18,029	23,000	16,700	20,000	20,000
6972	STC TRAINING	0	1,000	1,000	1,000	1,000
6975	SWAT TRAINING	2,699	3,000	2,000	4,000	4,000
6976	LER POLICE ACADEMY	1,840	6,400	9,200	18,000	18,000
Total:	OPERATING EXPENSES	119,309	151,200	146,700	166,700	166,800
Total:		655,618	799,600	761,000	808,500	830,800
Fund/Division: 0012110						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					1.11 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2113		DISPATCH				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	452,777	595,500	508,500	535,400	553,800
4011	SPECIALIST PAY	430	0	2,300	500	500
4014	VACATION SELL BACK	2,342	5,000	5,000	5,000	5,000
4021	LONGEVITY PAY	9,964	11,200	10,300	11,400	11,500
4032	PART-TIME NON-PERS	32,044	27,000	23,100	27,000	27,000
4130	OVERTIME	187,413	75,000	100,300	77,300	79,600
4138	HOLIDAY PAY	4,337	27,700	23,000	25,300	25,600
4241	P.E.R.S	105,747	176,700	143,000	158,800	175,000
4244	MEDICAL/DENTAL INSURANCE	80,609	115,300	97,800	107,000	107,000
4245	LONG TERM DISABILITY	752	1,000	900	900	900
4247	LIFE INSURANCE	488	600	600	600	600
4250	FICA/HOSPITAL INSURANCE	10,295	10,700	9,900	9,800	10,100
4299	VACANCY RATE	0	-104,200	0	-28,800	-29,900
Total:	SALARIES & WAGES	887,197	941,500	924,700	930,200	966,700
SUPPLIES						
5280	UNIFORM	407	3,000	3,100	3,000	3,000
Total:	SUPPLIES	407	3,000	3,100	3,000	3,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	1,470	3,300	3,600	13,300	13,300
6730	OFFICE EQUIPMENT	1,589	1,500	1,500	1,500	1,500
Total:	OPERATING EXPENSES	3,059	4,800	5,100	14,800	14,800
Total:		890,663	949,300	932,900	948,000	984,500
Fund/Division: 0012113						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.14) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2114		POLICE SERVICE DOG (K-9)				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	0	0	0	101,000	103,500
4011	SPECIALIST PAY	0	0	0	5,800	5,800
4021	LONGEVITY PAY	0	0	0	2,200	2,200
4130	OVERTIME	0	0	0	14,300	14,300
4138	HOLIDAY PAY	0	0	0	4,000	4,000
4241	P.E.R.S	0	0	0	54,400	59,400
4244	MEDICAL/DENTAL INSURANCE	0	0	0	12,200	12,200
4245	LONG TERM DISABILITY	0	0	0	200	200
4247	LIFE INSURANCE	0	0	0	100	100
4250	FICA/HOSPITAL INSURANCE	0	0	0	1,600	1,600
Total:	SALARIES & WAGES	0	0	0	195,800	203,300
OPERATING EXPENSES						
6970	TRAINING	0	0	0	3,000	3,000
Total:	OPERATING EXPENSES	0	0	0	3,000	3,000
Total:		0	0	0	198,800	206,300
Fund/Division: 0012114						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

FIRE DEPARTMENT



FIRE DEPARTMENT

Description:

The Arcadia Fire Department is dedicated to safeguarding the welfare of the people, property, and environment in the community by providing the highest quality services in fire prevention, fire suppression, paramedics, and emergency response. The Department fulfills its duties through a proactive approach to fire protection and rescue services, ongoing personnel training, procurement of safe and quality equipment, and continuous public education on fire and life safety issues.

The Fire Department is divided into six (6) divisions: Administration, Buildings and Grounds, Fire Prevention Bureau, Paramedics, Suppression, and Emergency Services. Each division's principle responsibilities are as follows:

- The Administration Division provides overall leadership, management, and administrative support of the department. The division is responsible for providing Fire Department staff with daily, mid-range, and long-term directions, preparing the department's budget, managing grants, and facilitating communications both within the department and with members of the public.
- The Buildings and Grounds Division is responsible for the maintenance of the grounds of three (3) fire stations to ensure quality facilities while upholding fiscal responsibility for the community and the City government.
- The Fire Prevention Bureau promotes life-saving and property protection through fire prevention inspection, investigation, engineering efforts, arson training, public education, and community outreach activities.
- The Paramedics Division delivers emergency medical services and prehospital care with Basic Life Support (BLS) and Advanced Life Support (ALS) services. The division is also responsible for the provision of training and certification opportunities in accordance with State and County mandates and policies, as well as the procurement and maintenance of quality emergency medical equipment and supplies.
- The Suppression Division provides citizens with services relating to firefighting, hazardous material conditions, and disaster response. The division is also in charge of providing mandatory and continuous training for new recruits and in-service fire suppression members, as well as the procurement, maintenance, and specifications development of firefighting equipment and tools.

Fire Department - Continued

- The Emergency Services Division coordinates the City of Arcadia's emergency operations during a natural or human-caused disaster. In the event of an activation of the Emergency Operations Center (EOC), a Fire Battalion Chief serves as the Emergency Services Coordinator for the City.

FY 2016-17 Work Plan:

The following items highlight the Fire Department's major work plan elements for the upcoming fiscal year:

1. Train, mentor, and develop new and current staff members for succession planning. Be proactive in hiring and promotional testing processes to maintain staffing levels and minimize constant staffing personnel expenses.
2. Continue to provide Fire Suppression personnel with the most current and advanced firefighting techniques/training to promote fire ground safety.
3. Research and apply for Federal, State, and private grant opportunities for firefighter training and the procurement of firefighting equipment. Continue to maintain detailed grant records of current and past awards for compliance and prepare for audits.
4. Coordinate two (2) Emergency Operations Center (EOC) exercises for all applicable City personnel. Update and modernize the EOC to better facilitate lines of communication among divisions during EOC activations.
5. Continue to monitor and control the department budget, including constant staffing and strike team expenses. Explore all avenues of cost recovery and reimbursements through State and Federal agencies.
6. Provide emergency medical services training to personnel and maintain equipment and supplies necessary to meet service level demands as well as comply with Los Angeles County Department of Health Services mandates.
7. Provide quality fiscal management in developing specifications, procurement, maintenance, and repairs for vehicles, apparatus, facilities, and firefighting equipment.
8. Continue to promote fire safety and protection in the community and reduce the possibility for fire in all buildings through public education, fire

Fire Department - Continued

prevention inspections, and stringent plan review and inspection of all construction projects.

9. Improve upon and enhance current departmental paperless technologies to include permit billing and pre-fire plans.
10. Enhance community outreach and public education by conducting a Citywide preparedness event and by educating residents on the “Map Your Neighborhood” Program through small neighborhood meetings and various public outreach communities.

*FIRE DEPT**No. of Employees
Full Time Equivalent*

Administrative Assistant	1.00
Deputy Fire Chief	1.00
Fire Administrative Specialist	1.00
Fire Battalion Chief	3.00
Fire Captain	12.00
Fire Chief	1.00
Fire Engineer	12.00
Fire Fighter	9.00
Fire Inspector	1.00
Fire Marshal	1.00
Fire Paramedic	15.00
Senior Management Analyst	1.00
TOTAL	58.00

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY	2200	FIRE			
SALARIES & WAGES					
4010 REGULAR EMPLOYEES	5,841,026	6,106,500	6,049,900	6,239,500	6,477,500
4011 SPECIALIST PAY	60,998	63,700	66,500	70,900	70,900
4014 VACATION SELL BACK	29,766	30,000	30,000	31,200	32,900
4015 ALLOWANCES	5,945	6,000	7,000	5,900	5,900
4021 LONGEVITY PAY	66,162	74,600	73,200	74,900	81,900
4032 PART-TIME NON-PERS	11,679	23,000	23,000	25,000	23,000
4130 OVERTIME	817,796	854,000	853,000	875,000	896,000
4132 OVERTIME-STRIKETEAM	52,001	67,000	163,000	67,000	67,000
4135 .5 OVERTIME	333,485	372,000	382,000	381,500	393,000
4136 0.5 OVERTIME STRIKETEAM	11,969	23,000	63,400	23,000	23,000
4138 HOLIDAY PAY	264,755	227,800	216,200	235,600	238,900
4139 .05 PERS FLSA PAY	97,930	97,000	105,000	100,000	103,000
4144 FILMING	31,142	30,000	40,000	35,000	35,000
4241 P.E.R.S	2,579,883	2,985,500	2,884,800	3,268,300	3,612,500
4242 NON-PERSABLE COMPENSATIO	43,942	82,000	82,200	120,800	121,100
4244 MEDICAL/DENTAL INSURANCE	659,236	658,600	676,300	730,400	730,400
4245 LONG TERM DISABILITY	1,233	1,000	1,200	1,000	1,000
4247 LIFE INSURANCE	6,275	6,400	6,400	6,400	6,400
4250 FICA/HOSPITAL INSURANCE	106,781	115,100	112,200	118,000	121,900
4299 VACANCY RATE	0	-236,500	0	-372,200	-391,300
Total: SALARIES & WAGES	11,022,003	11,586,700	11,835,300	12,037,200	12,650,000
SUPPLIES					
5110 OFFICE SUPPLIES	15,377	18,223	18,200	18,200	18,200
5115 PROGRAM EXPENSES	232	500	600	600	600
5121 PUBLIC EDUCATION SUPPLIES	2,097	2,500	2,600	2,600	2,600
5125 PRINT SHOP	1,704	3,600	1,900	2,400	2,400
5230 BUILDING AND GROUNDS	22,279	22,000	25,000	25,000	25,000
5260 FIELDS	89,512	87,275	87,200	94,200	97,700
5280 UNIFORM	76,115	73,200	73,000	73,200	73,200
5410 TOOLS	2	0	0	0	0
5420 FIRE FIGHTING EQUIPMENT	7,537	7,000	7,000	7,200	7,400
Total: SUPPLIES	214,855	214,297	215,500	223,400	227,100
OPERATING EXPENSES					
6125 ARSON PROGRAM	1,491	1,700	1,700	1,700	1,700
6160 CONTRACT SERVICES	393,229	423,300	423,300	433,600	449,100
6210 TELEPHONE	33,238	30,600	37,400	30,200	30,200
6505 GENERAL LIABILITY	298,600	231,500	231,500	268,000	280,800
6507 WORKERS' COMPENSATION	274,400	278,000	278,000	308,800	317,800
6611 ELECTRIC	91,270	100,500	96,900	93,000	97,700
6612 GAS	14,145	13,500	15,500	16,300	17,000
6614 WATER	5,838	6,900	4,100	5,000	5,500
6710 COMMUNICATIONS	14,863	39,000	39,000	39,000	39,000
6730 OFFICE EQUIPMENT	20	300	300	300	300
6750 VEHICLE MAINTENANCE	457,202	427,800	428,900	425,000	432,600
6760 BUILDING REPAIR & MAINT	38,562	45,000	45,000	45,000	45,000
6765 TRAINING CENTER MAINT	803	10,000	10,000	10,000	10,000
6770 PARAMEDIC EQUIPMENT	2,019	2,200	2,200	2,300	2,400
6780 PORTABLE EQUIPMENT	1,903	2,000	2,000	2,000	2,000

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
6903 PERMITS FEES	3,883	4,600	5,000	4,600	4,600
6922 LIBRARY MATERIALS	2,238	2,500	2,400	4,900	2,700
6930 MEMBERSHIP & PUBLICATIONS	2,195	2,600	2,700	2,900	2,900
6940 OFFICIAL MEETINGS	1,070	2,100	1,800	1,800	1,800
6960 EQUIPMENT REPLACEMENT	100,437	186,300	186,300	984,900	998,200
6970 TRAINING	24,236	31,367	29,800	27,300	34,700
6971 TUITION REIMBURSEMENT	14,411	25,000	21,200	26,000	26,000
6977 EMPLOYEE SUPPORT	2,900	2,900	2,900	2,900	2,900
Total: OPERATING EXPENSES	1,778,952	1,869,667	1,867,900	2,735,500	2,804,900
SPECIAL PROGRAMS					
7233 AUX FIREFIGHTER PROGRAM	1,770	7,000	7,000	7,000	7,000
Total: SPECIAL PROGRAMS	1,770	7,000	7,000	7,000	7,000
Total Division:	13,017,580	13,677,664	13,925,700	15,003,100	15,689,000
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				9.69 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2201		FIRE-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	502,269	526,700	526,800	532,500	548,800
4011	SPECIALIST PAY	0	0	0	1,000	1,000
4014	VACATION SELL BACK	25,806	26,000	26,000	27,200	28,900
4015	ALLOWANCES	1,469	2,500	2,500	2,300	2,300
4021	LONGEVITY PAY	5,997	8,500	8,500	8,200	8,400
4241	P.E.R.S	187,011	217,800	218,600	238,600	261,800
4242	NON-PERSABLE COMPENSATION	2,207	2,300	2,300	2,400	2,500
4244	MEDICAL/DENTAL INSURANCE	54,398	56,900	56,500	58,700	58,700
4245	LONG TERM DISABILITY	486	400	500	400	400
4247	LIFE INSURANCE	1,368	1,400	1,500	1,400	1,400
4250	FICA/HOSPITAL INSURANCE	8,115	7,800	8,400	8,300	8,500
4299	VACANCY RATE	0	-17,000	0	-26,400	-27,700
Total:	SALARIES & WAGES	789,125	833,300	851,600	854,600	895,000
SUPPLIES						
5110	OFFICE SUPPLIES	15,200	18,000	18,000	18,000	18,000
5125	PRINT SHOP	638	1,500	1,600	1,600	1,600
5280	UNIFORM	1,573	1,800	1,800	1,800	1,800
Total:	SUPPLIES	17,410	21,300	21,400	21,400	21,400
OPERATING EXPENSES						
6160	CONTRACT SERVICES	294,587	325,000	325,000	330,700	345,300
6730	OFFICE EQUIPMENT	20	300	300	300	300
6750	VEHICLE MAINTENANCE	24,803	24,000	24,000	20,000	20,400
6922	LIBRARY MATERIALS	158	200	200	200	200
6930	MEMBERSHIP & PUBLICATIONS	1,455	1,700	1,700	1,700	1,700
6940	OFFICIAL MEETINGS	950	1,400	1,400	1,400	1,400
6960	EQUIPMENT REPLACEMENT	100,437	186,300	186,300	984,900	998,200
6970	TRAINING	5,067	5,000	3,400	4,100	6,600
6977	EMPLOYEE SUPPORT	2,900	2,900	2,900	2,900	2,900
Total:	OPERATING EXPENSES	430,378	546,800	545,200	1,346,200	1,377,000
Total:		1,236,914	1,401,400	1,418,200	2,222,200	2,293,400
Fund/Division: 0012201						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					58.57 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2202		FIRE-BUILDING				
SUPPLIES						
5230	BUILDING AND GROUNDS	22,279	22,000	25,000	25,000	25,000
5410	TOOLS	2	0	0	0	0
Total:	SUPPLIES	22,281	22,000	25,000	25,000	25,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	41,690	40,000	40,000	43,700	43,700
6210	TELEPHONE	33,238	30,200	37,400	30,200	30,200
6611	ELECTRIC	91,270	100,500	96,900	93,000	97,700
6612	GAS	14,145	13,500	15,500	16,300	17,000
6614	WATER	5,838	6,900	4,100	5,000	5,500
6750	VEHICLE MAINTENANCE	120	0	0	0	0
6760	BUILDING REPAIR & MAINT	38,562	45,000	45,000	45,000	45,000
6765	TRAINING CENTER MAINT	803	10,000	10,000	10,000	10,000
6780	PORTABLE EQUIPMENT	1,903	2,000	2,000	2,000	2,000
6903	PERMITS FEES	3,883	4,600	5,000	4,600	4,600
Total:	OPERATING EXPENSES	231,452	252,700	255,900	249,800	255,700
Total:		253,733	274,700	280,900	274,800	280,700
Fund/Division: 0012202						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.04 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2204		FIRE-PREVENTION				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	244,095	249,900	249,900	252,700	259,000
4014	VACATION SELL BACK	3,960	4,000	4,000	4,000	4,000
4015	ALLOWANCES	605	600	600	700	700
4021	LONGEVITY PAY	3,478	5,000	5,300	5,000	5,000
4032	PART-TIME NON-PERS	10,254	15,000	15,000	15,000	15,000
4241	P.E.R.S	56,419	69,000	69,200	72,600	79,400
4242	NON-PERSABLE COMPENSATION	581	600	600	600	700
4244	MEDICAL/DENTAL INSURANCE	36,846	39,000	38,800	40,500	40,500
4245	LONG TERM DISABILITY	297	300	300	300	300
4247	LIFE INSURANCE	493	500	500	500	500
4250	FICA/HOSPITAL INSURANCE	3,679	3,900	3,700	4,200	4,300
4299	VACANCY RATE	0	-7,800	0	-11,900	-12,300
Total:	SALARIES & WAGES	360,707	380,000	387,900	384,200	397,100
SUPPLIES						
5121	PUBLIC EDUCATION SUPPLIES	2,097	2,500	2,600	2,600	2,600
5125	PRINT SHOP	1,066	1,500	0	500	500
5280	UNIFORM	671	1,200	1,000	1,200	1,200
Total:	SUPPLIES	3,833	5,200	3,600	4,300	4,300
OPERATING EXPENSES						
6125	ARSON PROGRAM	1,491	1,700	1,700	1,700	1,700
6750	VEHICLE MAINTENANCE	3,770	3,800	4,900	5,000	5,000
6922	LIBRARY MATERIALS	1,527	1,800	1,700	4,200	2,000
6930	MEMBERSHIP & PUBLICATIONS	655	800	900	800	800
6940	OFFICIAL MEETINGS	120	100	100	100	100
6970	TRAINING	956	3,100	3,400	1,200	4,000
Total:	OPERATING EXPENSES	8,518	11,300	12,700	13,000	13,600
Total:		373,058	396,500	404,200	401,500	415,000
Fund/Division: 0012204						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					1.26 %	

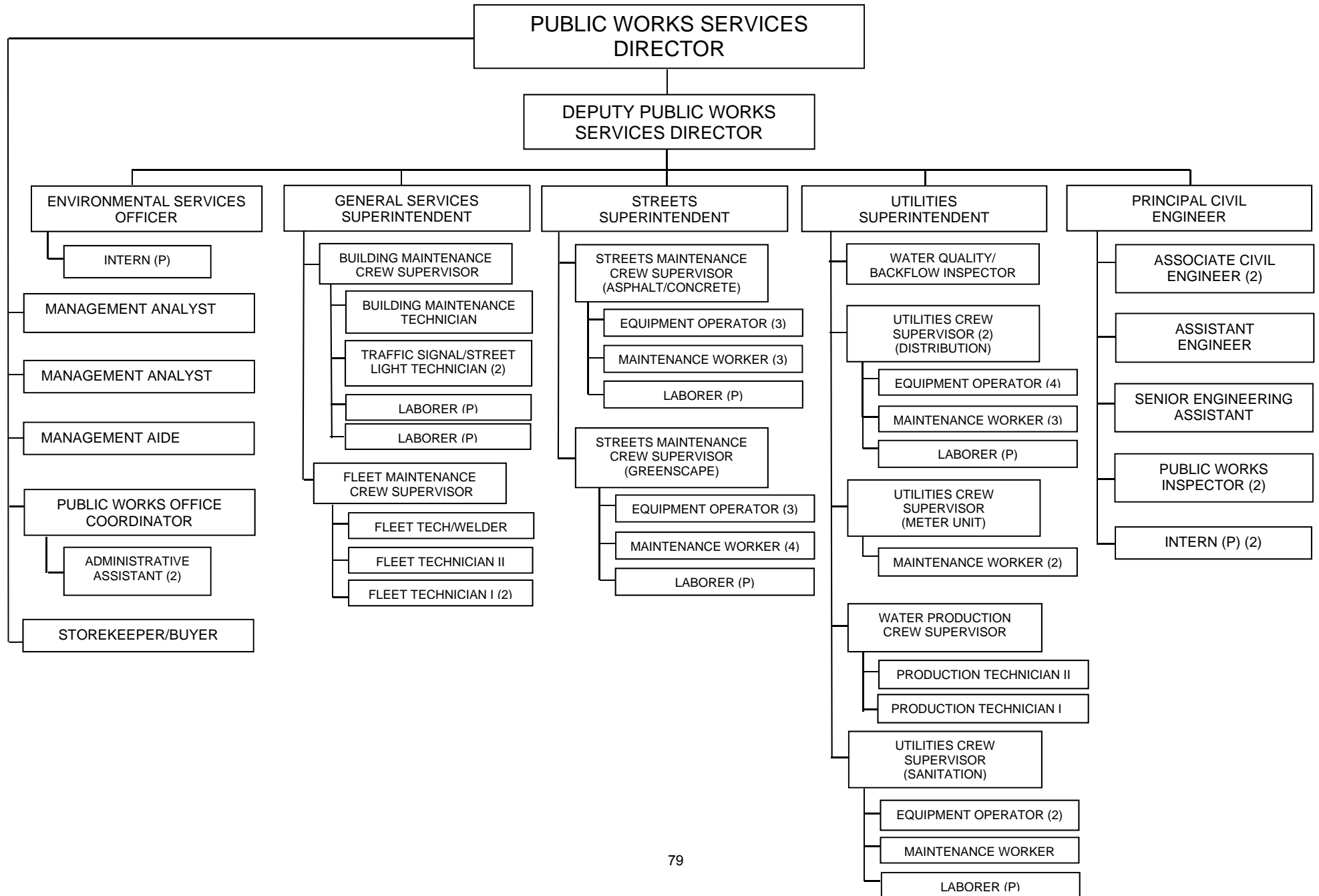
ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2205		FIRE-PARAMEDICS				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	1,366,790	1,511,800	1,426,600	1,548,500	1,608,900
4011	SPECIALIST PAY	3,932	3,900	4,700	7,800	7,800
4021	LONGEVITY PAY	13,106	16,300	14,800	15,500	19,200
4130	OVERTIME	321,490	284,000	296,000	291,000	298,000
4132	OVERTIME-STRIKETEAM	10,926	20,000	37,200	20,000	20,000
4135	.5 OVERTIME	130,231	131,000	131,000	134,500	138,000
4136	0.5 OVERTIME STRIKETEAM	3,168	8,000	13,300	8,000	8,000
4138	HOLIDAY PAY	69,934	70,100	64,900	72,600	74,300
4139	.05 PERS FLSA PAY	28,582	31,000	31,000	32,000	33,000
4144	FILMING	731	0	0	0	0
4241	P.E.R.S	631,341	762,500	709,000	837,100	926,800
4242	NON-PERSABLE COMPENSATION	12,220	24,000	24,500	36,100	36,100
4244	MEDICAL/DENTAL INSURANCE	139,325	162,000	149,500	183,000	183,000
4247	LIFE INSURANCE	909	1,000	900	1,000	1,000
4250	FICA/HOSPITAL INSURANCE	27,167	30,000	29,700	30,700	31,900
4299	VACANCY RATE	0	-61,100	0	-96,500	-101,600
Total:	SALARIES & WAGES	2,759,854	2,994,500	2,933,100	3,121,300	3,284,400
SUPPLIES						
5115	PROGRAM EXPENSES	232	500	600	600	600
5260	FIELDS	69,662	70,000	70,000	73,500	77,000
Total:	SUPPLIES	69,894	70,500	70,600	74,100	77,600
OPERATING EXPENSES						
6160	CONTRACT SERVICES	27,714	29,000	29,000	29,900	30,800
6750	VEHICLE MAINTENANCE	43,045	40,000	40,000	40,000	40,000
6770	PARAMEDIC EQUIPMENT	2,019	2,200	2,200	2,300	2,400
6970	TRAINING	7,013	9,500	9,500	8,400	9,500
6971	TUITION REIMBURSEMENT	1,134	5,000	6,200	6,000	6,000
Total:	OPERATING EXPENSES	80,924	85,700	86,900	86,600	88,700
Total:		2,910,673	3,150,700	3,090,600	3,282,000	3,450,700
Fund/Division: 0012205						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					4.17 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2206		FIRE-SUPPRESSION				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	3,727,871	3,818,100	3,846,600	3,905,800	4,060,800
4011	SPECIALIST PAY	57,066	59,800	61,800	62,100	62,100
4015	ALLOWANCES	3,871	2,900	3,900	2,900	2,900
4021	LONGEVITY PAY	43,581	44,800	44,600	46,200	49,300
4032	PART-TIME NON-PERS	1,425	8,000	8,000	10,000	8,000
4130	OVERTIME	496,306	570,000	557,000	584,000	598,000
4132	OVERTIME-STRIKETEAM	41,075	47,000	125,800	47,000	47,000
4135	.5 OVERTIME	203,254	241,000	251,000	247,000	255,000
4136	0.5 OVERTIME STRIKETEAM	8,800	15,000	50,100	15,000	15,000
4138	HOLIDAY PAY	194,822	157,700	151,300	163,000	164,600
4139	.05 PERS FLA PAY	69,348	66,000	74,000	68,000	70,000
4144	FILMING	30,411	30,000	40,000	35,000	35,000
4241	P.E.R.S	1,705,112	1,936,200	1,888,000	2,120,000	2,344,500
4242	NON-PERSABLE COMPENSATION	28,933	55,100	54,800	81,700	81,800
4244	MEDICAL/DENTAL INSURANCE	428,668	400,700	431,500	448,200	448,200
4245	LONG TERM DISABILITY	450	300	400	300	300
4247	LIFE INSURANCE	3,505	3,500	3,500	3,500	3,500
4250	FICA/HOSPITAL INSURANCE	67,820	73,400	70,400	74,800	77,200
4299	VACANCY RATE	0	-150,600	0	-237,400	-249,700
Total:	SALARIES & WAGES	7,112,317	7,378,900	7,662,700	7,677,100	8,073,500
SUPPLIES						
5260	FIELDS	19,725	17,000	17,000	17,500	17,500
5280	UNIFORM	73,871	70,200	70,200	70,200	70,200
5420	FIRE FIGHTING EQUIPMENT	7,537	7,000	7,000	7,200	7,400
Total:	SUPPLIES	101,133	94,200	94,200	94,900	95,100
OPERATING EXPENSES						
6505	GENERAL LIABILITY	298,600	231,500	231,500	268,000	280,800
6507	WORKERS' COMPENSATION	274,400	278,000	278,000	308,800	317,800
6710	COMMUNICATIONS	14,863	39,000	39,000	39,000	39,000
6750	VEHICLE MAINTENANCE	385,464	360,000	360,000	360,000	367,200
6922	LIBRARY MATERIALS	552	500	500	500	500
6930	MEMBERSHIP & PUBLICATIONS	85	100	100	400	400
6970	TRAINING	10,867	12,900	12,900	13,000	14,000
6971	TUITION REIMBURSEMENT	13,277	20,000	15,000	20,000	20,000
Total:	OPERATING EXPENSES	998,109	942,000	937,000	1,009,700	1,039,700
SPECIAL PROGRAMS						
7233	AUX FIREFIGHTER PROGRAM	1,770	7,000	7,000	7,000	7,000
Total:	SPECIAL PROGRAMS	1,770	7,000	7,000	7,000	7,000
Total:		8,213,328	8,422,100	8,700,900	8,788,700	9,215,300
Fund/Division: 0012206						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					4.35 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2207		FIRE-EMERGENCY				
SUPPLIES						
5110	OFFICE SUPPLIES	177	223	200	200	200
5125	PRINT SHOP	0	600	300	300	300
5260	FIELDS	125	275	200	3,200	3,200
Total:	SUPPLIES	303	1,097	700	3,700	3,700
OPERATING EXPENSES						
6160	CONTRACT SERVICES	29,237	29,300	29,300	29,300	29,300
6210	TELEPHONE	0	400	0	0	0
6940	OFFICIAL MEETINGS	0	600	300	300	300
6970	TRAINING	333	867	600	600	600
Total:	OPERATING EXPENSES	29,571	31,167	30,200	30,200	30,200
Total:		29,873	32,264	30,900	33,900	33,900
Fund/Division: 0012207						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					5.07 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2207		FIRE-EMERGENCY				
SUPPLIES						
5110	OFFICE SUPPLIES	177	223	200	200	200
5125	PRINT SHOP	0	600	300	300	300
5260	FIELDS	125	275	200	3,200	3,200
Total:	SUPPLIES	303	1,097	700	3,700	3,700
OPERATING EXPENSES						
6160	CONTRACT SERVICES	29,237	29,300	29,300	29,300	29,300
6210	TELEPHONE	0	400	0	0	0
6940	OFFICIAL MEETINGS	0	600	300	300	300
6970	TRAINING	333	867	600	600	600
Total:	OPERATING EXPENSES	29,571	31,167	30,200	30,200	30,200
Total:		29,873	32,264	30,900	33,900	33,900
Fund/Division: 0012207						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					5.07 %	

PUBLIC WORKS SERVICES DEPARTMENT



PUBLIC WORKS SERVICES DEPARTMENT

Description

The Public Works Services Department (PWSD) is responsible for the maintenance and replacement of the City's publicly owned infrastructure and facilities. The goal of the PWSD is to protect the health and safety of the community by overseeing the operations and maintenance of the City's infrastructure. The PWSD has 64 full time and 9 part time employees. The Department is organized into two operational divisions that plan and develop core programs to meet the needs of the community:

- The **Administration Division** provides general planning and management of the department, including policy direction, engineering, and capital improvement projects.
- The **Field Services Division** provides daily maintenance and repair of the City's facilities, fleet, equipment, streets, trees, water distribution system, sewer system, and environmental services.

The PWSD strives to efficiently manage its personnel and supplies and various programs while providing high quality professional services to the community. The Department is also continuing its mission to replace aging infrastructure and improve work efficiencies. In addition to day-to-day operations, the following are key projects for the upcoming fiscal year.

FY 2016-17 Work Plan:

1. Continue the Annual Slurry Seal Program that includes minor repairs of damaged streets, sidewalks, curbs, and gutters. The Annual Slurry Seal Program also consists of restriping pavement markings.
2. Install drip irrigation around trees in the Center medians on Huntington Dr. from Golden West to Holly, Baldwin from Camino Real to Live Oak, and Santa Anita from Foothill to Grandview. The purpose of the project will be to deep water City tree in the center medians where the irrigation has been shut off due to State regulations and the Drought.
3. Due to State regulations and the Drought, the turf in the Center medians has died. To renovate the Huntington Dr. median between Sunset Blvd. and Golden West Ave., dead turf will be removed and a combination of ground cover, drought tolerant plants, mulch, decomposed granite, and rock features will be installed.

Public Works Services Department – Continued

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4. As part of the Water Main Replacement Program, the 10" cast iron water main at Camino Real Avenue between Wesley Ave. and Santa Anita Ave. will be abandoned and reconnected to an existing 18" water main. Three inoperable 16" gate valves will also be replaced. This will alleviate frequent main breaks along Camino Real Avenue and improve reliability and efficiency.
5. As Part of the Sewer Master Plan, the existing sewer main between Centennial Way and the connection point to the LACD trunk sewer will be replaced with a larger diameter pipe. The construction of this larger pipe will alleviate the high demand on the existing sewer pipe and will significantly reduce the potential of a sewer backup.
6. As part of the Department's annual Well Inspection and Rehabilitation Program, Peck Well will be inspected and repaired to improve performance and reduce electricity cost.
7. As part of the Pavement Rehabilitation Program, the streets on Camino Real Ave. from El Monte Ave. to Santa Anita, Sixth Ave. from Camino Real Ave. to Longden Ave., and Lemon Ave. from Baldwin Ave to Holly Ave will be repaired. The top 2" of pavement will be removed and replaced with rubberized asphalt pavement. Adding rubber to asphalt pavement improves the strength of the pavement and is environmentally beneficial.
8. In an effort to provide another water source from the Raymond Basin- Pasadena Subarea, PWSD staff will work with a professional engineering consultant to design a new municipal water well to serve as a source of supply for the City's Water Pressure Zone 2.
9. To help improve stormwater and non stormwater runoff water quality, and help recharge groundwater, a 20' wide alley located west of Santa Anita Ave. from Le Roy Ave to Camino Real, will be renovated to include AC pavement with interlocking permeable pavers in the center and concrete paving on each side. The new design will allow water to infiltrate into the gravel and soil underneath the permeable pavers and bedding.

*PUBLIC WORKS**No. of Employees
Full Time Equivalent*

Administrative Assistant	0.10
Associate Civil Engineer	0.30
Building Maintenance Crew Supervisor	0.49
Building Maintenance Technician	0.60
Deputy Public Works Director	0.25
Equipment Operator	6.00
Fleet Maintenance Crew Supervisor	1.00
Fleet Technician I	2.00
Fleet Technician II	1.00
Fleet Technician/Welder	1.00
General Services Superintendent	0.76
Maintenance Worker	6.00
Management Analyst	0.10
Public Works Inspector	1.20
Public Works Office Coordinator	0.20
Public Works Services Director	0.25
Storekeeper/Buyer	0.35
Street Maintenance Crew Supervisor	2.00
Street Superintendent	0.60
Traffic Signals/Street Lighting Technician	0.50

TOTAL

24.70

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY	3300	PUBLIC WORKS SERVICES			
SALARIES & WAGES					
4010 REGULAR EMPLOYEES	1,425,355	1,560,700	1,479,600	1,570,400	1,632,600
4011 SPECIALIST PAY	0	200	200	200	200
4014 VACATION SELL BACK	17,805	22,200	21,600	23,800	23,800
4015 ALLOWANCES	382	400	300	500	500
4019 STAND BY PAY	8,695	7,500	8,500	8,300	8,300
4020 STABILITY PAY	880	900	900	500	500
4021 LONGEVITY PAY	28,531	32,100	30,100	31,300	32,000
4032 PART-TIME NON-PERS	26,863	38,500	39,300	38,500	38,500
4130 OVERTIME	20,651	24,000	25,500	24,500	24,500
4241 P.E.R.S	329,195	432,000	403,900	443,900	492,100
4242 NON-PERSABLE COMPENSATIO	1,117	1,100	1,100	1,500	1,500
4244 MEDICAL/DENTAL INSURANCE	277,428	307,500	293,300	317,600	317,600
4245 LONG TERM DISABILITY	2,289	2,200	2,100	2,400	2,400
4247 LIFE INSURANCE	2,070	2,300	2,200	2,300	2,300
4250 FICA/HOSPITAL INSURANCE	20,165	23,800	21,800	24,700	25,600
4299 VACANCY RATE	0	-47,700	0	-74,600	-78,000
Total: SALARIES & WAGES	2,161,426	2,407,700	2,330,400	2,415,800	2,524,400
SUPPLIES					
5110 OFFICE SUPPLIES	8,959	7,300	7,300	7,300	7,300
5125 PRINT SHOP	5,061	3,300	3,300	3,300	3,300
5230 BUILDING AND GROUNDS	35,450	32,700	32,700	32,700	32,700
5260 FIELDS	122,758	139,900	139,900	143,400	139,900
5262 SAFETY EQUIPMENT	800	800	800	800	800
5280 UNIFORM	11,581	13,200	13,200	13,200	13,200
5290 STREET SIGNS	11,934	12,000	12,000	12,000	12,000
5295 NEW TREE PLANTING	3,000	3,000	3,000	3,000	3,000
5410 TOOLS	12,944	14,200	14,200	14,200	14,200
Total: SUPPLIES	212,486	226,400	226,400	229,900	226,400
OPERATING EXPENSES					
6160 CONTRACT SERVICES	558,995	643,167	581,900	598,400	598,400
6210 TELEPHONE	9,478	8,700	10,100	8,700	8,700
6505 GENERAL LIABILITY	85,700	65,400	65,400	75,900	79,600
6507 WORKERS' COMPENSATION	64,300	64,700	64,700	71,400	73,400
6611 ELECTRIC	172,572	190,600	178,600	171,500	180,100
6612 GAS	8,171	8,600	9,900	9,700	10,100
6614 WATER	121,979	160,800	84,000	89,500	100,000
6750 VEHICLE MAINTENANCE	277,338	222,500	275,200	229,500	234,200
6760 BUILDING REPAIR & MAINT	34,597	24,700	24,700	24,700	24,700
6781 SIGNAL MAINTENANCE	15,290	12,500	14,000	15,000	15,000
6790 CONTRACT TRAFFIC MARKING	101,475	88,863	85,000	85,000	85,000
6792 CONTRACT TREE TRIMMING	284,854	351,136	274,000	274,000	274,000
6902 DISPOSAL CHARGES	9,823	10,000	10,000	10,000	10,000
6903 PERMITS FEES	22,572	24,900	20,100	20,300	20,300
6930 MEMBERSHIP & PUBLICATIONS	2,343	3,500	3,500	3,500	3,500
6940 OFFICIAL MEETINGS	1,706	1,800	1,800	1,800	1,800
6960 EQUIPMENT REPLACEMENT	85,548	162,800	162,800	450,100	208,700
6970 TRAINING	4,709	6,800	6,800	6,800	6,800
6971 TUITION REIMBURSEMENT	905	10,100	4,100	4,400	4,400

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
6977 EMPLOYEE SUPPORT	3,008	3,200	3,200	3,200	3,200
Total: OPERATING EXPENSES	1,865,362	2,064,765	1,879,800	2,153,400	1,941,900
SPECIAL PROGRAMS					
7265 COUNTY PARK FOUNTAIN	108	1,000	1,000	1,000	1,000
7302 MAINTENANCE EXPENSE	3,355	13,500	13,500	18,000	18,000
7710 SERVICE CREDIT	-595,660	-661,900	-629,500	-628,100	-658,400
Total: SPECIAL PROGRAMS	-592,197	-647,400	-615,000	-609,100	-639,400
Total Division:	3,647,078	4,051,465	3,821,600	4,190,000	4,053,300
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				3.42 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3301		PUBLIC WORKS-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	198,241	209,100	200,200	211,400	218,800
4011	SPECIALIST PAY	0	200	200	200	200
4014	VACATION SELL BACK	2,756	2,300	3,000	3,000	3,000
4015	ALLOWANCES	242	200	200	300	300
4019	STAND BY PAY	2,390	2,000	2,400	2,200	2,200
4021	LONGEVITY PAY	3,231	4,300	3,800	4,300	4,400
4130	OVERTIME	60	300	300	300	300
4241	P.E.R.S	46,283	57,800	55,200	60,300	66,600
4242	NON-PERSABLE COMPENSATION	389	400	400	500	500
4244	MEDICAL/DENTAL INSURANCE	24,826	30,600	25,300	31,900	31,900
4245	LONG TERM DISABILITY	231	200	200	200	200
4247	LIFE INSURANCE	352	400	400	400	400
4250	FICA/HOSPITAL INSURANCE	3,182	3,100	3,200	3,200	3,300
4299	VACANCY RATE	0	-6,200	0	-9,500	-10,000
Total:	SALARIES & WAGES	282,182	304,700	294,800	308,700	322,100
SUPPLIES						
5110	OFFICE SUPPLIES	7,561	6,800	6,800	6,800	6,800
5125	PRINT SHOP	1,061	1,300	1,300	1,300	1,300
5260	FIELDS	162	300	300	300	300
5280	UNIFORM	500	500	500	500	500
Total:	SUPPLIES	9,285	8,900	8,900	8,900	8,900
OPERATING EXPENSES						
6505	GENERAL LIABILITY	84,700	64,300	64,300	75,000	78,700
6507	WORKERS' COMPENSATION	49,400	49,700	49,700	54,800	56,400
6930	MEMBERSHIP & PUBLICATIONS	1,073	2,000	2,000	2,000	2,000
6940	OFFICIAL MEETINGS	664	700	700	700	700
6960	EQUIPMENT REPLACEMENT	85,548	162,800	162,800	450,100	208,700
6970	TRAINING	354	500	500	500	500
6971	TUITION REIMBURSEMENT	0	3,200	2,900	700	700
6977	EMPLOYEE SUPPORT	3,008	3,200	3,200	3,200	3,200
Total:	OPERATING EXPENSES	224,747	286,400	286,100	587,000	350,900
Total:		516,214	600,000	589,800	904,600	681,900
Fund/Division: 0013301						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					50.77 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3302		PUBLIC WORKS-TREE/PARKWAY				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	77,623	82,900	82,900	86,700	90,800
4014	VACATION SELL BACK	1,283	2,300	2,300	2,300	2,300
4019	STAND BY PAY	12	0	0	0	0
4021	LONGEVITY PAY	551	1,100	1,200	1,700	1,700
4032	PART-TIME NON-PERS	9,974	10,000	10,800	10,000	10,000
4130	OVERTIME	2,911	3,200	3,200	3,200	3,200
4241	P.E.R.S	17,882	22,800	22,900	24,900	27,800
4242	NON-PERSABLE COMPENSATION	136	100	100	200	200
4244	MEDICAL/DENTAL INSURANCE	15,575	16,100	16,000	16,700	16,700
4245	LONG TERM DISABILITY	124	100	100	200	200
4247	LIFE INSURANCE	150	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	1,324	1,400	1,400	1,500	1,600
4299	VACANCY RATE	0	-2,800	0	-4,400	-4,600
Total:	SALARIES & WAGES	127,545	137,400	141,100	143,200	150,100
SUPPLIES						
5260	FIELDS	3,008	3,000	3,000	3,000	3,000
5295	NEW TREE PLANTING	3,000	3,000	3,000	3,000	3,000
5410	TOOLS	1,503	1,500	1,500	1,500	1,500
Total:	SUPPLIES	7,510	7,500	7,500	7,500	7,500
OPERATING EXPENSES						
6750	VEHICLE MAINTENANCE	33,558	30,000	35,000	35,000	35,700
6792	CONTRACT TREE TRIMMING	284,854	351,136	274,000	274,000	274,000
6930	MEMBERSHIP & PUBLICATIONS	170	300	300	300	300
6940	OFFICIAL MEETINGS	415	400	400	400	400
Total:	OPERATING EXPENSES	318,997	381,836	309,700	309,700	310,400
Total:		454,052	526,736	458,300	460,400	468,000
Fund/Division: 0013302						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(12.59) %	

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3303 GREENSCAPE MAINTENANCE					
SALARIES & WAGES					
Total: SALARIES & WAGES	0	0	0	0	0
SUPPLIES					
5230 BUILDING AND GROUNDS	9,837	10,000	10,000	10,000	10,000
5260 FIELDS	15,981	16,000	16,000	16,000	16,000
5410 TOOLS	296	300	300	300	300
Total: SUPPLIES	26,113	26,300	26,300	26,300	26,300
OPERATING EXPENSES					
6160 CONTRACT SERVICES	335,663	361,400	361,400	361,400	361,400
6210 TELEPHONE	1,245	1,100	1,300	1,100	1,100
6611 ELECTRIC	8,892	9,300	8,800	8,400	8,800
6614 WATER	120,241	158,800	82,000	87,500	98,000
6750 VEHICLE MAINTENANCE	3,343	3,000	3,300	3,500	3,600
6940 OFFICIAL MEETINGS	107	200	200	200	200
Total: OPERATING EXPENSES	469,490	533,800	457,000	462,100	473,100
Total:	495,604	560,100	483,300	488,400	499,400
Fund/Division: 0013303					
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR	(12.80) %				

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3304		PUBLIC WORKS-STREETS				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	529,188	613,400	561,000	626,900	652,900
4014	VACATION SELL BACK	2,308	6,000	4,000	6,000	6,000
4015	ALLOWANCES	140	200	100	200	200
4021	LONGEVITY PAY	7,854	8,700	9,000	9,500	9,900
4032	PART-TIME NON-PERS	7,866	8,500	8,500	8,500	8,500
4130	OVERTIME	3,711	5,000	5,000	5,000	5,000
4241	P.E.R.S	120,062	169,200	150,600	174,500	193,900
4242	NON-PERSABLE COMPENSATION	171	200	100	300	300
4244	MEDICAL/DENTAL INSURANCE	120,782	135,500	130,700	139,700	139,700
4245	LONG TERM DISABILITY	979	1,000	1,000	1,100	1,100
4247	LIFE INSURANCE	730	800	700	800	800
4250	FICA/HOSPITAL INSURANCE	8,452	8,600	9,000	9,500	9,900
4299	VACANCY RATE	0	-17,800	0	-29,500	-30,800
Total:	SALARIES & WAGES	802,241	939,300	879,700	952,500	997,400
SUPPLIES						
5260	FIELDS	72,042	85,000	85,000	85,000	85,000
5280	UNIFORM	6,556	7,000	7,000	7,000	7,000
5290	STREET SIGNS	11,934	12,000	12,000	12,000	12,000
5410	TOOLS	5,497	5,500	5,500	5,500	5,500
Total:	SUPPLIES	96,029	109,500	109,500	109,500	109,500
OPERATING EXPENSES						
6160	CONTRACT SERVICES	392	0	0	0	0
6210	TELEPHONE	2,323	1,900	2,600	1,900	1,900
6750	VEHICLE MAINTENANCE	91,434	92,000	92,000	92,000	93,800
6790	CONTRACT TRAFFIC MARKING	101,475	88,863	85,000	85,000	85,000
6902	DISPOSAL CHARGES	7,995	8,000	8,000	8,000	8,000
6940	OFFICIAL MEETINGS	520	500	500	500	500
6970	TRAINING	98	400	400	400	400
6971	TUITION REIMBURSEMENT	905	6,900	1,200	3,700	3,700
Total:	OPERATING EXPENSES	205,142	198,563	189,700	191,500	193,300
SPECIAL PROGRAMS						
7302	MAINTENANCE EXPENSE	3,355	13,500	13,500	18,000	18,000
Total:	SPECIAL PROGRAMS	3,355	13,500	13,500	18,000	18,000
Total:		1,106,767	1,260,863	1,192,400	1,271,500	1,318,200
Fund/Division: 0013304						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.84 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3305		PUBLIC WORKS-TRAFFIC SGNL				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	31,087	32,300	32,200	32,700	33,500
4014	VACATION SELL BACK	561	500	900	900	900
4019	STAND BY PAY	76	0	0	0	0
4021	LONGEVITY PAY	551	600	600	700	900
4130	OVERTIME	2,796	3,000	4,500	3,500	3,500
4241	P.E.R.S	7,205	8,900	9,000	9,400	10,300
4244	MEDICAL/DENTAL INSURANCE	5,942	6,100	6,100	6,300	6,300
4245	LONG TERM DISABILITY	50	0	0	100	100
4247	LIFE INSURANCE	32	0	0	0	0
4250	FICA/HOSPITAL INSURANCE	484	600	500	500	500
4299	VACANCY RATE	0	-1,000	0	-1,600	-1,700
Total:	SALARIES & WAGES	48,783	51,000	53,800	52,500	54,300
SUPPLIES						
5260	FIELDS	12,285	12,100	12,100	15,600	12,100
5410	TOOLS	254	1,000	1,000	1,000	1,000
Total:	SUPPLIES	12,539	13,100	13,100	16,600	13,100
OPERATING EXPENSES						
6160	CONTRACT SERVICES	32,117	55,500	45,000	50,000	50,000
6611	ELECTRIC	43,144	45,500	40,900	39,300	41,300
6750	VEHICLE MAINTENANCE	7,581	7,500	8,400	7,500	7,700
6781	SIGNAL MAINTENANCE	15,290	12,500	14,000	15,000	15,000
6970	TRAINING	259	1,500	1,500	1,500	1,500
Total:	OPERATING EXPENSES	98,391	122,500	109,800	113,300	115,500
Total:		159,713	186,600	176,700	182,400	182,900
Fund/Division: 0013305						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(2.25) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3307		PUBLIC WORKS-STREET CLEAN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	145,451	149,800	149,700	151,500	155,300
4014	VACATION SELL BACK	3,521	2,500	3,000	3,000	3,000
4021	LONGEVITY PAY	5,135	5,500	5,300	5,300	5,300
4130	OVERTIME	5,207	6,500	6,500	6,500	6,500
4241	P.E.R.S	34,359	42,000	42,100	44,200	48,300
4244	MEDICAL/DENTAL INSURANCE	29,585	30,500	30,400	31,500	31,500
4245	LONG TERM DISABILITY	248	200	200	200	200
4247	LIFE INSURANCE	161	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	2,174	2,400	2,200	2,400	2,500
4299	VACANCY RATE	0	-4,800	0	-7,300	-7,600
Total:	SALARIES & WAGES	225,841	234,800	239,600	237,500	245,200
SUPPLIES						
5260	FIELDS	1,149	5,000	5,000	5,000	5,000
Total:	SUPPLIES	1,149	5,000	5,000	5,000	5,000
OPERATING EXPENSES						
6614	WATER	300	300	300	300	300
6750	VEHICLE MAINTENANCE	122,934	75,000	110,000	75,000	76,500
Total:	OPERATING EXPENSES	123,234	75,300	110,300	75,300	76,800
Total:		350,224	315,100	354,900	317,800	327,000
Fund/Division: 0013307						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.86 %	

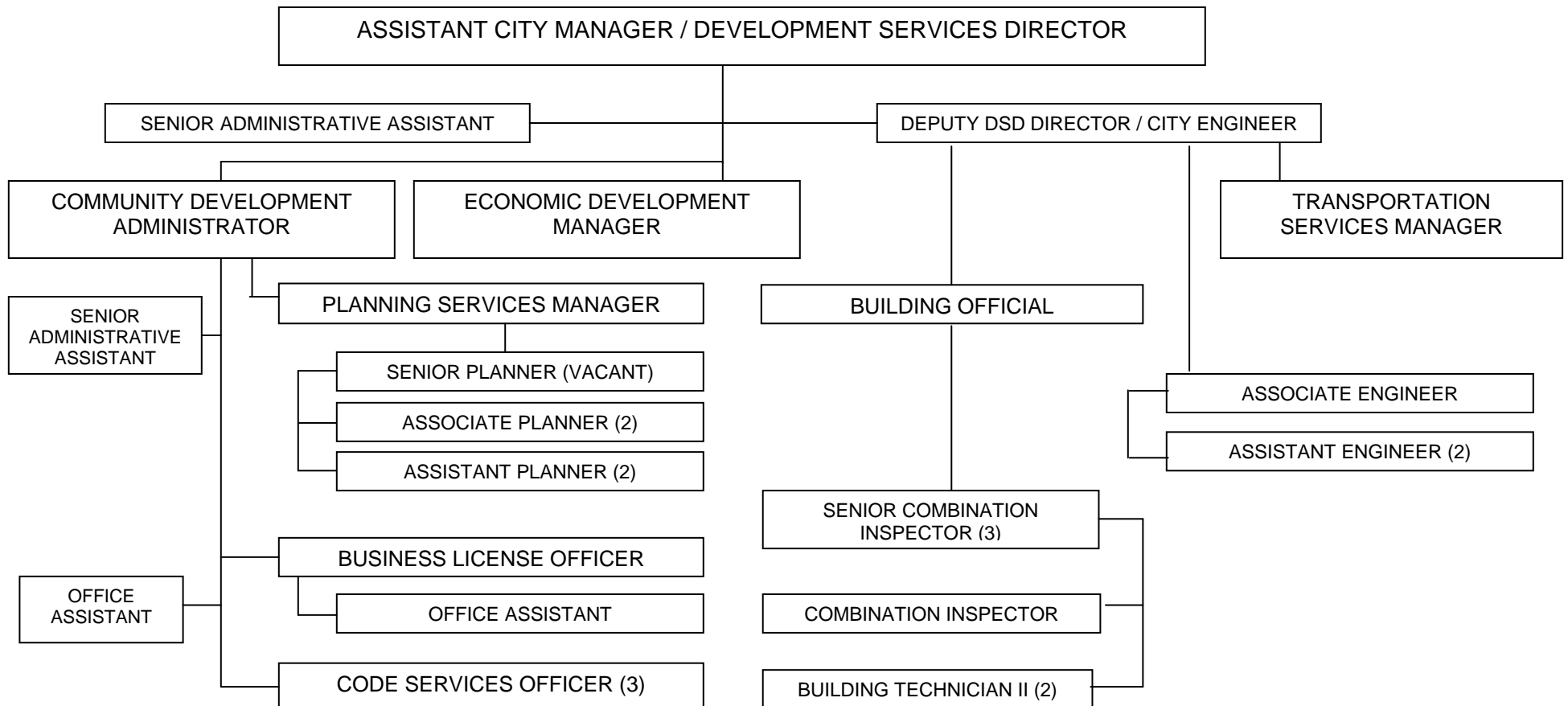
ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3309		FACILITY MAINTENANCE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	97,278	99,300	97,200	100,500	103,000
4014	VACATION SELL BACK	1,651	1,800	1,600	1,800	1,800
4019	STAND BY PAY	781	0	600	600	600
4020	STABILITY PAY	130	100	100	200	200
4021	LONGEVITY PAY	2,976	3,100	3,000	3,000	3,000
4032	PART-TIME NON-PERS	9,023	20,000	20,000	20,000	20,000
4130	OVERTIME	3,493	3,000	3,000	3,000	3,000
4241	P.E.R.S	22,884	27,700	27,000	29,200	31,900
4242	NON-PERSABLE COMPENSATION	144	100	200	200	200
4244	MEDICAL/DENTAL INSURANCE	16,708	17,400	17,300	18,000	18,000
4245	LONG TERM DISABILITY	134	100	100	100	100
4247	LIFE INSURANCE	161	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	1,111	1,900	1,300	2,000	2,000
4299	VACANCY RATE	0	-3,500	0	-5,400	-5,500
Total:	SALARIES & WAGES	156,472	171,200	171,600	173,400	178,500
SUPPLIES						
5230	BUILDING AND GROUNDS	24,595	22,000	22,000	22,000	22,000
5260	FIELDS	2,578	3,500	3,500	3,500	3,500
5280	UNIFORM	1,856	2,100	2,100	2,100	2,100
5410	TOOLS	465	400	400	400	400
Total:	SUPPLIES	29,493	28,000	28,000	28,000	28,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	74,358	75,500	75,500	79,000	79,000
6210	TELEPHONE	4,591	4,700	4,700	4,700	4,700
6611	ELECTRIC	102,853	115,800	110,700	106,300	111,600
6612	GAS	7,886	8,300	9,600	9,400	9,800
6614	WATER	959	1,100	1,100	1,100	1,100
6750	VEHICLE MAINTENANCE	9,627	7,000	18,500	8,500	8,700
6760	BUILDING REPAIR & MAINT	34,597	24,700	24,700	24,700	24,700
6970	TRAINING	147	400	400	400	400
Total:	OPERATING EXPENSES	235,018	237,500	245,200	234,100	240,000
SPECIAL PROGRAMS						
7265	COUNTY PARK FOUNTAIN	108	1,000	1,000	1,000	1,000
Total:	SPECIAL PROGRAMS	108	1,000	1,000	1,000	1,000
Total:		421,091	437,700	445,800	436,500	447,500
Fund/Division: 0013309						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.27) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3321		PUBLIC WORK-STORMWATER				
SUPPLIES						
5125	PRINT SHOP	4,000	2,000	2,000	2,000	2,000
Total:	SUPPLIES	4,000	2,000	2,000	2,000	2,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	116,465	150,767	100,000	108,000	108,000
6903	PERMITS FEES	21,848	22,000	17,200	17,200	17,200
6930	MEMBERSHIP & PUBLICATIONS	1,100	1,200	1,200	1,200	1,200
Total:	OPERATING EXPENSES	139,413	173,967	118,400	126,400	126,400
Total:		143,413	175,967	120,400	128,400	128,400
Fund/Division: 0013321						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(27.03) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3331		PUBLIC WORK-GARAGE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	346,488	373,900	356,400	360,700	378,300
4014	VACATION SELL BACK	5,726	6,800	6,800	6,800	6,800
4019	STAND BY PAY	5,437	5,500	5,500	5,500	5,500
4020	STABILITY PAY	750	800	800	300	300
4021	LONGEVITY PAY	8,234	8,800	7,200	6,800	6,800
4130	OVERTIME	2,472	3,000	3,000	3,000	3,000
4241	P.E.R.S	80,520	103,600	97,100	101,400	113,300
4242	NON-PERSABLE COMPENSATION	277	300	300	300	300
4244	MEDICAL/DENTAL INSURANCE	64,012	71,300	67,500	73,500	73,500
4245	LONG TERM DISABILITY	524	600	500	500	500
4247	LIFE INSURANCE	483	500	500	500	500
4250	FICA/HOSPITAL INSURANCE	3,440	5,800	4,200	5,600	5,800
4299	VACANCY RATE	0	-11,600	0	-16,900	-17,800
Total:	SALARIES & WAGES	518,362	569,300	549,800	548,000	576,800
SUPPLIES						
5110	OFFICE SUPPLIES	1,398	500	500	500	500
5230	BUILDING AND GROUNDS	1,018	700	700	700	700
5260	FIELDS	15,553	15,000	15,000	15,000	15,000
5262	SAFETY EQUIPMENT	800	800	800	800	800
5280	UNIFORM	2,668	3,600	3,600	3,600	3,600
5410	TOOLS	4,931	5,500	5,500	5,500	5,500
Total:	SUPPLIES	26,368	26,100	26,100	26,100	26,100
OPERATING EXPENSES						
6210	TELEPHONE	1,319	1,000	1,500	1,000	1,000
6505	GENERAL LIABILITY	1,000	1,100	1,100	900	900
6507	WORKERS' COMPENSATION	14,900	15,000	15,000	16,600	17,000
6611	ELECTRIC	17,683	20,000	18,200	17,500	18,400
6612	GAS	285	300	300	300	300
6614	WATER	479	600	600	600	600
6750	VEHICLE MAINTENANCE	8,861	8,000	8,000	8,000	8,200
6902	DISPOSAL CHARGES	1,828	2,000	2,000	2,000	2,000
6903	PERMITS FEES	724	2,900	2,900	3,100	3,100
6970	TRAINING	3,851	4,000	4,000	4,000	4,000
Total:	OPERATING EXPENSES	50,930	54,900	53,600	54,000	55,500
SPECIAL PROGRAMS						
7710	SERVICE CREDIT	-595,660	-661,900	-629,500	-628,100	-658,400
Total:	SPECIAL PROGRAMS	-595,660	-661,900	-629,500	-628,100	-658,400
Total:		0	-11,600	0		0
Fund/Division: 0013331						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(100.00) %	

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DEVELOPMENT SERVICES DEPARTMENT



DEVELOPMENT SERVICES DEPARTMENT

Description:

With a full time staff of 28, the Development Services Department (DSD) provides full municipal services related to growth and development in the City as well as a range of neighborhood and community services. The DSD is actively involved in projects from initial project review and approval, through construction, to property maintenance and monitoring. The goal of the DSD is to provide quality customer service, assist in the organized and thoughtful development of the City, and ensure a safe and efficient built environment. The Department is comprised of seven divisions, each of which is described below:

- **Engineering Services** manages capital improvement projects such as street repaving and reconstruction, intersection widening and traffic signal improvements, provides plan check services on development projects, issues permits for all development work in the public right-of-way, handles all traffic related issues and requests, works on all Gold Line operation and construction issues, and maintains the Traffic Management Center.
- **Planning Services** processes land use cases such as Conditional Use Permits and Modifications for the review of the Planning Commission and City Council, and conducts design review on all new projects in the City. Planning staff assists residents in remodeling and construction on their property and ensures that projects meet the Municipal Code and related environmental laws. Planning also manages long term projects such as General Plan Updates, Code Amendments, and Specific Plans.
- **Economic Development Services /Successor Agency** provides assistance to local businesses through coordination with the Chamber of Commerce, the Downtown Arcadia Improvement Association, and regional economic development initiatives. Economic Development staff also act as ombudsman to the business community, and seek to retain existing business and recruit new business. In addition, Successor Agency staff manages the State-mandated “wind down” of Redevelopment and the sale of former Redevelopment-owned properties.
- **Building Services** reviews and inspects all new construction in the City. Building Inspectors, along with consultant plan checkers, ensure that all new construction meets relevant State and local Codes for building safety and environmental controls, and that construction occurs correctly in the field. Building Services also assists numerous residents on options for improving their property.

Development Services Department - Continued

- **Business License Services** handles City licensing functions related to new businesses, home occupations, contractors and vendors throughout the City. Business License staff also processes filming requests and conducts field inspections to ensure businesses are operating legally with licenses.
- **Code Services** works diligently to maintain the appearance of the City in both residential and commercial areas. Many of the violations addressed by Code Services are property maintenance-related (i.e. landscaping, signs, illegal structures, etc.) Code Services also endeavors to have a presence in the City on weekends to ensure off-hours maintenance.
- **Transportation Services** staff manage operation of the Arcadia Transit Dial-a-Ride program and fixed route services, and ensure compliance with the many state and federal funding and monitoring requirements for this program. In addition, staff works with the Metro on Gold Line operations and planning, and manages other transportation programs and initiatives.

FY 2016-17 Work Program:

The following items highlight the Department's major work elements for the upcoming fiscal year.

1. Complete the extensive Zoning Code Update project and continue to work on modifications to the City's Design Guidelines.
2. Continue to process extensive design review cases for single-family and multi-family projects with efficiency and consistency. All projects now require neighborhood notification. Continue close coordination and assistance efforts with all Homeowners' Associations.
3. Coordinate with the Metro on all elements of the operation of the light rail system through Arcadia.
4. Continue implementation of fixed routes for Arcadia Transit through Arcadia, connecting to the light rail station and important locations throughout the City.
5. Complete construction of Capital Improvement Projects, including the Foothill Boulevard resurfacing project, reconstruction of downtown City parking lots, and resurfacing of Second Avenue.
6. Continue the wind-down efforts of the former Arcadia Redevelopment Agency. Sell and re-purpose the former Bekins Self-Storage Building on Huntington Drive.

Development Services Department - Continued

7. Provide technical assistance to the Downtown Arcadia Improvement Association, coordinate Downtown events and assist with recommendations from the group.
8. Continue to expand a code enforcement presence in the field to correct property violations and ensure code compliance in both residential and commercial neighborhoods throughout the City. Specific emphasis is on commercial corridors and vacant residential properties, including the establishment of a vacant home registry.
9. Continue close coordination with Santa Anita Racetrack on operational improvements and planning at Santa Anita, as well as additional uses of the facility and the site, such as the Cal Phil concert series, 626 Night Market, Circus Vargas, and other special events. Cross promote and assist with Breeders' Cup 2016 at Santa Anita Park.
10. Initiate construction on the Santa Anita Inn hotel development, complete the improvements for the Rusnak Mercedes Benz Dealership Improvements, and continue to coordinate with Westfield Santa Anita on improvements to the Mall. Oversee the review and construction of mixed-use projects in Downtown Arcadia and at First Avenue and Duarte Road.
11. Continue the active marketing and promotion of businesses in the City, and recruitment of new businesses, through the relationship with NAI Capital Commercial. Expand "ombudsman" presence to assist with new business and City interaction, continued coordination with the Chamber of Commerce, and targeted redevelopment of key commercial sites.
12. Continue to promote filming in Arcadia and be as "film-friendly" as possible.
13. Complete ADA improvements at key locations throughout the City.
14. Remove problematic mid-block crosswalks, add safety features, and add street light improvements as necessary to protect public safety.

*DEVELOPMENT**No. of Employees
Full Time Equivalent*

Assistant City Manager/DSD Director	0.50
Assistant Engineer	2.00
Assistant Planner	2.00
Associate Civil Engineer	1.00
Associate Planner	1.90
Building Official	1.00
Building Technician I	1.00
Building Technician II	1.00
Business License Officer	1.00
Code Service Officer	3.00
Combination Inspector	1.00
Community Development Administrator	1.00
Deputy Director of Development Services/City Engineer	0.50
Management Analyst	0.65
Office Assistant	2.00
Planning Services Manager	1.00
Senior Administrative Assistant	1.70
Senior Combination Building Inspector	3.00

TOTAL

25.25

ACCOUNT TITLE		2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY		4100	DEVELOPMENT SERVICES			
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	1,814,535	1,964,300	1,857,000	2,026,400	2,102,300
4011	SPECIALIST PAY	1,848	1,900	1,900	1,900	1,900
4014	VACATION SELL BACK	19,565	21,600	20,600	28,100	28,600
4015	ALLOWANCES	2,827	2,800	9,600	11,800	11,800
4021	LONGEVITY PAY	28,368	31,300	27,400	30,300	31,000
4032	PART-TIME NON-PERS	1,432	2,500	31,400	3,400	3,600
4080	UNIFORM	608	0	0	0	0
4081	UNIFORM ADJUSTMENT	-637	0	0	0	0
4130	OVERTIME	5,860	6,400	8,700	7,000	7,000
4241	P.E.R.S	415,376	540,950	503,500	570,400	631,100
4242	NON-PERSABLE COMPENSATIOI	2,687	3,000	2,900	3,100	3,400
4244	MEDICAL/DENTAL INSURANCE	277,540	308,200	286,800	326,600	326,600
4245	LONG TERM DISABILITY	2,288	2,600	2,400	2,500	2,500
4247	LIFE INSURANCE	2,869	3,200	2,900	3,200	3,200
4250	FICA/HOSPITAL INSURANCE	27,775	30,100	29,000	30,400	31,400
4299	VACANCY RATE	0	-58,800	0	-90,900	-95,200
Total: SALARIES & WAGES		2,602,940	2,860,050	2,784,100	2,954,200	3,089,200
SUPPLIES						
5110	OFFICE SUPPLIES	39,126	37,800	33,300	37,700	37,400
5125	PRINT SHOP	11,439	19,300	15,700	17,800	17,800
5280	UNIFORM	2,408	3,300	2,700	3,100	3,100
Total: SUPPLIES		52,972	60,400	51,700	58,600	58,300
OPERATING EXPENSES						
6160	CONTRACT SERVICES	373,823	384,578	402,600	523,300	475,000
6165	PLAN CHECK SERVICES	1,071,125	900,000	825,000	900,000	900,000
6210	TELEPHONE	2,844	3,800	900	0	0
6310	MILEAGE	469	500	300	600	600
6505	GENERAL LIABILITY	94,500	77,700	77,700	84,000	88,100
6507	WORKERS' COMPENSATION	33,800	34,200	34,200	37,800	38,800
6730	OFFICE EQUIPMENT	13,642	11,000	10,400	9,000	9,600
6750	VEHICLE MAINTENANCE	21,627	23,800	27,000	24,000	24,500
6903	PERMITS FEES	150	300	300	300	300
6930	MEMBERSHIP & PUBLICATIONS	16,830	18,300	17,500	24,000	19,700
6940	OFFICIAL MEETINGS	10,048	19,600	17,700	19,300	19,400
6960	EQUIPMENT REPLACEMENT	63,478	230,100	230,100	35,000	0
6970	TRAINING	3,541	8,400	6,100	8,700	7,900
6971	TUITION REIMBURSEMENT	0	0	0	9,100	9,100
6977	EMPLOYEE SUPPORT	1,310	1,400	1,400	1,400	1,400
Total: OPERATING EXPENSES		1,707,187	1,713,678	1,651,200	1,676,500	1,594,400
SPECIAL PROGRAMS						
7214	CHAMBER OF COMMERCE	71,310	72,000	73,700	75,200	77,500
7218	PBID ASSESSMENT	0	0	5,000	5,000	5,000
Total: SPECIAL PROGRAMS		71,310	72,000	78,700	80,200	82,500
Total Division:		4,434,410	4,706,128	4,565,700	4,769,500	4,824,400
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					1.35 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4101		DEV SVCS-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	132,822	137,800	132,300	111,900	114,700
4014	VACATION SELL BACK	227	200	200	200	200
4015	ALLOWANCES	2,342	2,300	2,300	2,600	2,600
4021	LONGEVITY PAY	827	900	900	1,500	1,500
4032	PART-TIME NON-PERS	0	500	500	600	700
4241	P.E.R.S	30,194	37,600	35,400	32,000	35,000
4242	NON-PERSABLE COMPENSATION	408	400	400	500	500
4244	MEDICAL/DENTAL INSURANCE	21,157	21,400	22,400	12,400	12,400
4245	LONG TERM DISABILITY	155	200	200	100	100
4247	LIFE INSURANCE	308	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	1,988	2,000	2,000	1,700	1,700
4299	VACANCY RATE	0	-4,100	0	-4,900	-5,100
Total:	SALARIES & WAGES	190,426	199,500	196,900	158,900	164,600
SUPPLIES						
5110	OFFICE SUPPLIES	544	1,000	1,000	1,000	1,000
5125	PRINT SHOP	0	100	100	100	100
Total:	SUPPLIES	544	1,100	1,100	1,100	1,100
OPERATING EXPENSES						
6160	CONTRACT SERVICES	7,200	8,000	8,000	8,000	8,000
6505	GENERAL LIABILITY	94,500	77,700	77,700	84,000	88,100
6507	WORKERS' COMPENSATION	33,800	34,200	34,200	37,800	38,800
6730	OFFICE EQUIPMENT	0	100	100	100	100
6750	VEHICLE MAINTENANCE	3,153	4,200	4,200	3,700	3,800
6930	MEMBERSHIP & PUBLICATIONS	630	700	700	700	700
6940	OFFICIAL MEETINGS	1,150	1,100	1,100	1,000	1,100
6960	EQUIPMENT REPLACEMENT	63,478	230,100	230,100	35,000	0
6970	TRAINING	0	800	800	800	800
6977	EMPLOYEE SUPPORT	1,310	1,400	1,400	1,400	1,400
Total:	OPERATING EXPENSES	205,221	358,300	358,300	172,500	142,800
Total:		396,191	558,900	556,300	332,500	308,500
Fund/Division: 0014101						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(40.51) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4103		DEV SVCS-PLANNING				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	571,489	593,400	530,900	624,900	651,900
4011	SPECIALIST PAY	876	900	900	900	900
4014	VACATION SELL BACK	6,938	9,600	4,700	9,000	9,500
4015	ALLOWANCES	0	0	700	1,000	1,000
4021	LONGEVITY PAY	6,226	7,700	6,300	7,800	8,000
4032	PART-TIME NON-PERS	0	0	28,000	0	0
4130	OVERTIME	1,156	1,500	1,500	1,500	1,500
4241	P.E.R.S	130,828	162,900	144,300	175,000	194,800
4242	NON-PERSABLE COMPENSATION	1,217	1,300	1,300	1,300	1,400
4244	MEDICAL/DENTAL INSURANCE	81,982	86,200	76,400	98,000	98,000
4245	LONG TERM DISABILITY	664	700	600	800	800
4247	LIFE INSURANCE	1,055	1,100	1,000	1,100	1,100
4250	FICA/HOSPITAL INSURANCE	8,931	8,700	8,800	9,200	9,600
4299	VACANCY RATE	0	-17,500	0	-27,900	-29,400
Total:	SALARIES & WAGES	811,362	856,500	805,400	902,600	949,100
SUPPLIES						
5110	OFFICE SUPPLIES	27,583	25,000	23,000	25,000	25,000
5125	PRINT SHOP	2,526	10,000	7,000	8,000	8,000
Total:	SUPPLIES	30,109	35,000	30,000	33,000	33,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	144,642	93,603	111,900	158,300	100,500
6165	PLAN CHECK SERVICES	212,500	200,000	200,000	0	0
6310	MILEAGE	25	100	0	100	100
6730	OFFICE EQUIPMENT	5,765	2,300	2,300	1,500	2,000
6750	VEHICLE MAINTENANCE	1,744	1,800	1,800	1,800	1,800
6903	PERMITS FEES	150	300	300	300	300
6930	MEMBERSHIP & PUBLICATIONS	3,083	4,400	4,400	4,400	4,600
6940	OFFICIAL MEETINGS	4,615	10,400	10,000	7,600	9,000
6970	TRAINING	1,532	1,600	1,500	2,200	1,400
6971	TUITION REIMBURSEMENT	0	0	0	4,100	4,100
Total:	OPERATING EXPENSES	374,056	314,503	332,200	180,300	123,800
Total:		1,215,528	1,206,003	1,167,600	1,115,900	1,105,900
Fund/Division: 0014103						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(7.47) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4104		DEV SVCS-BUILDING/SAFETY				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	495,970	548,300	520,400	543,000	562,400
4011	SPECIALIST PAY	973	1,000	1,000	1,000	1,000
4014	VACATION SELL BACK	7,048	7,800	9,200	9,200	9,200
4015	ALLOWANCES	0	0	4,100	4,800	4,800
4021	LONGEVITY PAY	10,448	10,800	9,600	8,900	9,300
4032	PART-TIME NON-PERS	1,432	2,000	2,000	2,000	2,000
4130	OVERTIME	2,740	2,500	2,200	2,500	2,500
4241	P.E.R.S	114,935	151,600	142,400	153,200	169,300
4242	NON-PERSABLE COMPENSATION	581	600	600	600	700
4244	MEDICAL/DENTAL INSURANCE	74,006	85,900	78,800	89,200	89,200
4245	LONG TERM DISABILITY	636	700	600	600	600
4247	LIFE INSURANCE	714	800	700	800	800
4250	FICA/HOSPITAL INSURANCE	7,846	9,100	8,600	8,200	8,500
4299	VACANCY RATE	0	-16,400	0	-24,700	-25,800
Total:	SALARIES & WAGES	717,328	804,700	780,200	799,300	834,500
SUPPLIES						
5110	OFFICE SUPPLIES	4,334	4,100	3,300	4,100	4,100
5125	PRINT SHOP	1,685	1,700	1,800	1,700	1,700
5280	UNIFORM	1,776	1,900	1,800	1,900	1,900
Total:	SUPPLIES	7,795	7,700	6,900	7,700	7,700
OPERATING EXPENSES						
6160	CONTRACT SERVICES	6,562	33,500	33,500	39,100	39,100
6165	PLAN CHECK SERVICES	858,625	700,000	625,000	900,000	900,000
6210	TELEPHONE	1,774	3,000	500	0	0
6310	MILEAGE	363	200	100	200	200
6730	OFFICE EQUIPMENT	2,621	2,000	2,000	2,000	2,000
6750	VEHICLE MAINTENANCE	16,729	17,800	21,000	18,000	18,400
6930	MEMBERSHIP & PUBLICATIONS	2,885	2,800	2,400	7,500	2,800
6940	OFFICIAL MEETINGS	0	200	0	200	200
6970	TRAINING	1,729	3,000	2,000	3,000	3,000
Total:	OPERATING EXPENSES	891,289	762,500	686,500	970,000	965,700
Total:		1,616,413	1,574,900	1,473,600	1,777,000	1,807,900
Fund/Division: 0014104						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					12.83 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4105		DEV SVCS-CODE SERVICES				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	144,759	177,900	177,800	206,400	215,000
4014	VACATION SELL BACK	1,991	600	2,000	2,000	2,000
4015	ALLOWANCES	0	0	2,000	2,900	2,900
4021	LONGEVITY PAY	2,949	3,400	3,300	3,900	3,900
4130	OVERTIME	1,964	1,200	5,000	2,000	2,000
4241	P.E.R.S	33,365	49,100	47,900	57,400	63,800
4244	MEDICAL/DENTAL INSURANCE	27,084	35,100	34,700	42,600	42,600
4245	LONG TERM DISABILITY	240	300	300	300	300
4247	LIFE INSURANCE	156	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	2,452	2,600	3,000	3,100	3,200
4299	VACANCY RATE	0	-5,400	0	-9,600	-10,100
Total:	SALARIES & WAGES	214,959	265,000	276,200	311,200	325,800
SUPPLIES						
5110	OFFICE SUPPLIES	664	1,200	1,200	1,500	1,500
5125	PRINT SHOP	590	1,500	1,000	1,000	1,000
5280	UNIFORM	632	1,400	900	1,200	1,200
Total:	SUPPLIES	1,885	4,100	3,100	3,700	3,700
OPERATING EXPENSES						
6160	CONTRACT SERVICES	11,920	21,200	26,500	42,500	42,500
6210	TELEPHONE	1,069	800	400	0	0
6310	MILEAGE	0	100	100	100	100
6730	OFFICE EQUIPMENT	0	900	700	0	0
6750	VEHICLE MAINTENANCE	0	0	0	500	500
6930	MEMBERSHIP & PUBLICATIONS	186	300	300	400	500
6940	OFFICIAL MEETINGS	1,274	1,500	1,300	3,700	2,800
6970	TRAINING	272	1,100	800	800	800
6971	TUITION REIMBURSEMENT	0	0	0	5,000	5,000
Total:	OPERATING EXPENSES	14,722	25,900	30,100	53,000	52,200
Total:		231,566	295,000	309,400	367,900	381,700
Fund/Division: 0014105						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					24.71 %	

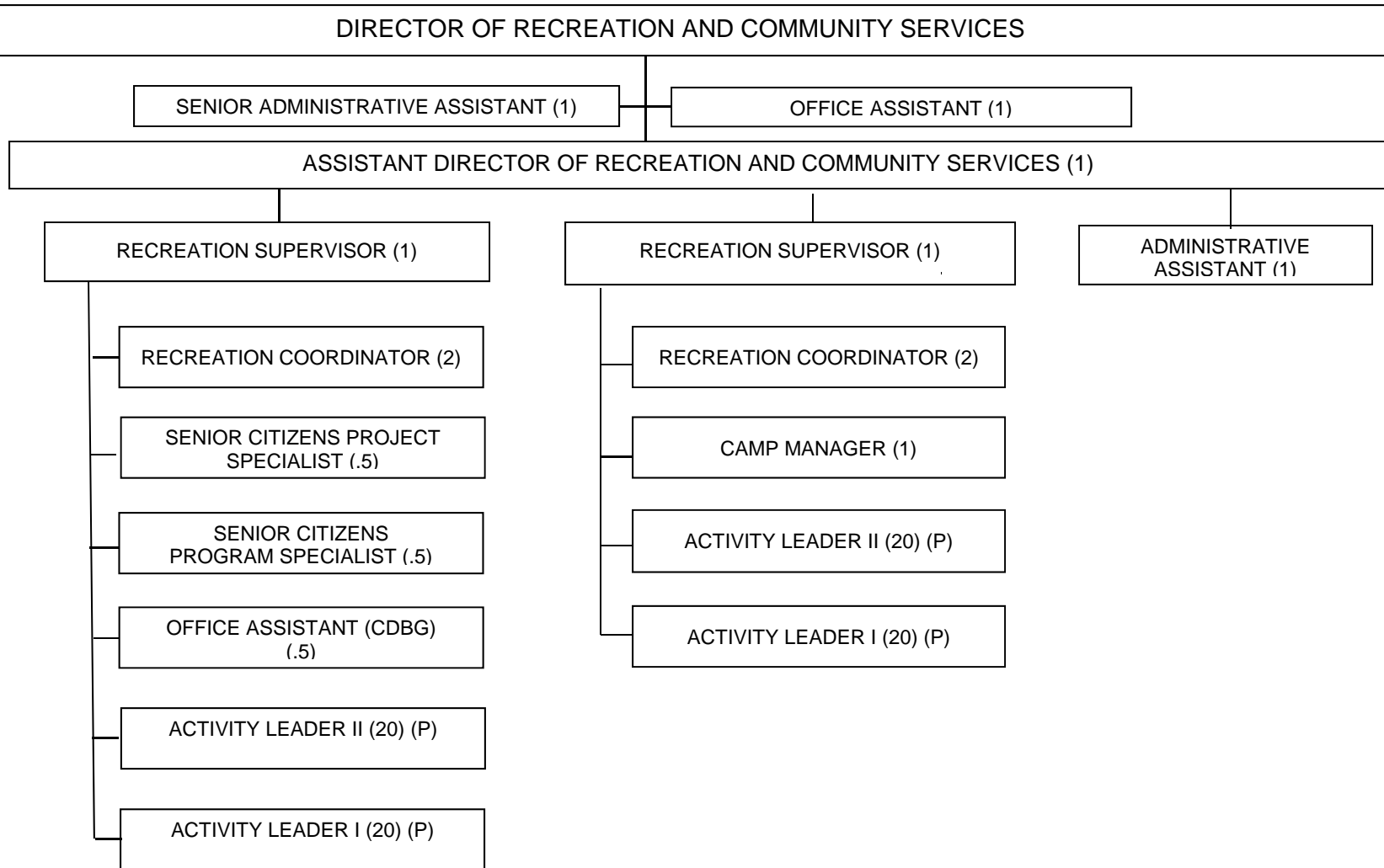
ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4106		DEV SVCS-BUSINESS LICENSE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	104,481	117,800	103,000	116,300	121,500
4014	VACATION SELL BACK	0	0	0	2,000	2,000
4021	LONGEVITY PAY	2,940	3,400	2,200	2,200	2,200
4130	OVERTIME	0	1,200	0	1,000	1,000
4241	P.E.R.S	24,435	32,800	27,500	32,400	36,100
4244	MEDICAL/DENTAL INSURANCE	19,572	23,400	19,500	24,400	24,400
4245	LONG TERM DISABILITY	190	200	200	200	200
4247	LIFE INSURANCE	124	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	703	1,800	600	1,800	1,800
4299	VACANCY RATE	0	-3,600	0	-5,400	-5,700
Total:	SALARIES & WAGES	152,445	177,100	153,100	175,000	183,600
SUPPLIES						
5110	OFFICE SUPPLIES	2,458	2,500	2,000	2,000	2,000
5125	PRINT SHOP	6,008	4,000	4,300	5,000	5,000
Total:	SUPPLIES	8,465	6,500	6,300	7,000	7,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	8,172	9,000	8,700	12,500	14,000
6310	MILEAGE	80	100	100	200	200
6730	OFFICE EQUIPMENT	0	700	300	400	500
6930	MEMBERSHIP & PUBLICATIONS	75	300	200	300	400
6940	OFFICIAL MEETINGS	1,500	1,600	1,500	1,300	800
6970	TRAINING	0	400	0	400	400
Total:	OPERATING EXPENSES	9,828	12,100	10,800	15,100	16,300
Total:		170,737	195,700	170,200	197,100	206,900
Fund/Division: 0014106						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.72 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4107		DEV SVCS-ENGINEERING				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	338,285	348,700	348,600	366,000	377,400
4014	VACATION SELL BACK	3,361	3,400	3,400	3,400	3,400
4015	ALLOWANCES	484	500	500	500	500
4021	LONGEVITY PAY	4,794	5,100	4,900	5,200	5,300
4032	PART-TIME NON-PERS	0	0	900	800	900
4241	P.E.R.S	77,110	95,700	94,000	103,900	114,000
4242	NON-PERSABLE COMPENSATION	381	400	400	400	500
4244	MEDICAL/DENTAL INSURANCE	45,123	47,600	47,100	49,500	49,500
4245	LONG TERM DISABILITY	387	400	400	400	400
4247	LIFE INSURANCE	448	500	500	500	500
4250	FICA/HOSPITAL INSURANCE	5,179	5,100	5,300	5,500	5,700
4299	VACANCY RATE	0	-10,100	0	-15,700	-16,300
Total:	SALARIES & WAGES	475,551	497,300	506,000	520,400	541,800
SUPPLIES						
5110	OFFICE SUPPLIES	3,205	3,000	2,000	3,000	3,000
5125	PRINT SHOP	630	1,000	500	1,000	1,000
Total:	SUPPLIES	3,835	4,000	2,500	4,000	4,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	45,722	63,725	64,000	60,900	60,900
6730	OFFICE EQUIPMENT	5,256	5,000	5,000	5,000	5,000
6930	MEMBERSHIP & PUBLICATIONS	1,970	1,800	1,500	1,800	1,800
6940	OFFICIAL MEETINGS	1,424	2,000	1,000	2,000	2,000
6970	TRAINING	8	1,500	1,000	1,500	1,500
Total:	OPERATING EXPENSES	54,381	74,025	72,500	71,200	71,200
Total:		533,767	575,325	581,000	595,600	617,000
Fund/Division: 0014107						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.52 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4108		DSD-ECONOMIC DEVELOPMENT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	26,729	40,400	44,000	57,900	59,400
4014	VACATION SELL BACK	0	0	1,100	2,300	2,300
4021	LONGEVITY PAY	185	0	200	800	800
4241	P.E.R.S	4,510	11,250	12,000	16,500	18,100
4242	NON-PERSABLE COMPENSATION	100	300	200	300	300
4244	MEDICAL/DENTAL INSURANCE	8,616	8,600	7,900	10,500	10,500
4245	LONG TERM DISABILITY	17	100	100	100	100
4247	LIFE INSURANCE	65	200	100	200	200
4250	FICA/HOSPITAL INSURANCE	677	800	700	900	900
4299	VACANCY RATE	0	-1,700	0	-2,700	-2,800
Total:	SALARIES & WAGES	40,898	59,950	66,300	86,800	89,800
SUPPLIES						
5110	OFFICE SUPPLIES	339	1,000	800	1,100	800
5125	PRINT SHOP	0	1,000	1,000	1,000	1,000
Total:	SUPPLIES	339	2,000	1,800	2,100	1,800
OPERATING EXPENSES						
6160	CONTRACT SERVICES	149,605	155,550	150,000	202,000	210,000
6930	MEMBERSHIP & PUBLICATIONS	8,000	8,000	8,000	8,900	8,900
6940	OFFICIAL MEETINGS	85	2,800	2,800	3,500	3,500
Total:	OPERATING EXPENSES	157,690	166,350	160,800	214,400	222,400
SPECIAL PROGRAMS						
7214	CHAMBER OF COMMERCE	71,310	72,000	73,700	75,200	77,500
7218	PBID ASSESSMENT	0	0	5,000	5,000	5,000
Total:	SPECIAL PROGRAMS	71,310	72,000	78,700	80,200	82,500
Total:		270,237	300,300	307,600	383,500	396,500
Fund/Division: 0014108						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					27.71 %	

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RECREATION AND COMMUNITY SERVICES



RECREATION AND COMMUNITY SERVICES DEPARTMENT

Description:

Through diverse and innovative programming, and broad partnerships, the Recreation and Community Services Department plays an important role in creating a healthy community. By providing space to learn and play, space to be safe and secure, and space to create and imagine, the Department strives to improve the quality of life for residents.

The Department consists of three divisions: Recreation Services, Senior Citizen Services, and Recreation Facilities. Each Division's principal responsibilities are as follows:

- The Recreation Services Division is responsible for providing programs and activities which meet the recreational needs of the community. A diverse selection of programs is offered for youth, adults, and families to provide the opportunity for positive recreation experiences and to promote health and wellness. Most city wide special events are also handled by this division.
- The Senior Citizen Services Division is responsible for providing recreational, educational and social service programs for persons 50 years of age and older. The Division ensures that senior adults are informed of activities, services, and issues of importance and interest. The Division offers a comprehensive program for the local senior population, primarily utilizing the City's Community/Senior Center.
- The Recreation Facilities Division works cooperatively with the Public Works Services Department to ensure that the City is providing safe, well-maintained recreational facilities and parks for organized activities and general community use. The Division is responsible for scheduling use of parks and facilities for sports organizations and other non-profit community groups. In addition, the Division works cooperatively with the Library/Museum and Arcadia Unified School District to maximize joint use of facilities. The Division is also responsible for the programming and scheduling of the City's Wilderness Park/Preserve and Transit Plaza.

Recreation and Community Services Department – Continued

FY 2016-2017 Work Plan:

The following items highlight the Department's major work plan elements for the upcoming fiscal year.

1. Complete the Recreation and Parks Master Plan.
2. Continue to operate a fiscally sound Department. Strengthen staff's knowledge of the budget process.
3. Ensure that there are accessible parks and recreation facilities that provide a positive experience and meet community needs.
4. Enhance the quality of life in the community by providing positive recreation programs, leisure opportunities, and community services to meet the diverse needs of City residents.
5. Build and maintain community partnerships, try to reach out and explore new relationships.
6. Improve the quality of existing recreation facilities. Continue to work cooperatively with the Arcadia Unified School District and the Public Works Services Department to maximize our efforts.
7. Establish Adopt a Field agreements with the local baseball organizations in Arcadia.
8. Continue to support and encourage relationships with volunteer groups, non-profit organizations, service clubs, and local businesses to provide recreational opportunities for the community.
9. Continue to develop and support volunteer programs in the community.
10. Provide the community with a well-trained, effective staff and ensure adequate staffing levels are maintained to provide the very best service for the community.
11. Continue to plan programs to operate at the Joint Use Gymnasium at Dana Middle School. Work cooperatively with the Arcadia Unified School District to schedule use.
12. Continue to work with AUSD to develop a facility use policy for Middle School and Elementary facilities. Continue to work together on established new programs and activities that better serve the youth of this community.
13. Collaborate with staff from Library and Museum Services to schedule use of the Museum Education Center.

*RECREATION AND COMMUNITY SERVICES**No. of Employees
Full Time Equivalent*

Administrative Assistant	1.00
Assistant Director of Recreation and Community Services	1.00
Director Of Recreation and Community Services	1.00
Office Assistant	1.40
Recreation Coordinator	4.00
Recreation Supervisor	2.00
Senior Administrative Assistant	1.00
Senior Citizen Project Specialist	0.50
Senior City Program Specialist	0.63

TOTAL

12.53

ACCOUNT TITLE		2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY		5500	RECREATION & COMMUNITY SERVICES			
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	671,931	773,100	736,700	822,000	862,700
4011	SPECIALIST PAY	973	1,000	500	0	0
4014	VACATION SELL BACK	3,432	2,700	2,800	1,700	1,700
4015	ALLOWANCES	8,184	7,500	7,500	7,900	7,900
4021	LONGEVITY PAY	11,169	11,100	9,200	10,100	11,000
4030	PART-TIME PERS ONLY	64,407	72,800	59,500	16,000	16,000
4032	PART-TIME NON-PERS	397,872	398,500	429,200	475,300	475,100
4241	P.E.R.S	168,911	232,600	209,900	233,200	260,500
4242	NON-PERSABLE COMPENSATIOI	1,811	1,900	1,900	2,600	2,600
4244	MEDICAL/DENTAL INSURANCE	117,839	149,100	142,200	167,400	167,400
4245	LONG TERM DISABILITY	1,072	1,100	1,100	1,700	1,700
4247	LIFE INSURANCE	1,644	1,700	1,600	1,900	1,900
4250	FICA/HOSPITAL INSURANCE	17,454	18,000	17,300	19,700	20,200
4299	VACANCY RATE	0	-32,800	0	-53,000	-54,800
Total: SALARIES & WAGES		1,466,699	1,638,300	1,619,400	1,706,500	1,773,900
SUPPLIES						
5110	OFFICE SUPPLIES	17,452	17,800	18,500	17,800	17,800
5115	PROGRAM EXPENSES	19,026	20,000	20,000	18,200	18,200
5116	SENIOR MEAL PROGRAM	12,746	21,000	31,000	42,700	42,700
5125	PRINT SHOP	51,294	57,900	56,900	56,900	56,900
5210	ATHLETIC	14,460	11,000	11,000	10,400	10,400
5220	AWARDS	4,919	4,300	2,700	2,700	2,700
5230	BUILDING AND GROUNDS	12,291	16,700	27,700	30,500	28,700
5241	DAY CAMP	65,737	56,500	56,500	60,000	60,000
5242	WINTER/SPRING/FALL CAMP	3,660	3,000	3,000	3,000	3,000
5243	SPORTS CAMP	12,533	11,800	12,000	14,200	15,000
5244	NATURE	105	200	200	300	300
5250	CRAFT	3,544	800	800	800	800
5280	UNIFORM	4,418	3,300	3,300	2,500	2,500
5410	TOOLS	16	100	100	100	100
Total: SUPPLIES		222,201	224,400	243,700	260,100	259,100
OPERATING EXPENSES						
6160	CONTRACT SERVICES	135,224	154,700	142,800	156,400	156,400
6163	CABLE TECH SERVICES	1,668	4,000	3,000	3,000	3,000
6169	CONTRACT EMPLOYEES	456,043	482,900	489,900	513,900	513,700
6210	TELEPHONE	9,848	9,400	10,500	9,200	9,200
6310	MILEAGE	0	300	300	300	300
6505	GENERAL LIABILITY	70,500	55,100	55,100	59,000	62,000
6507	WORKERS' COMPENSATION	65,000	65,400	65,400	71,500	73,600
6611	ELECTRIC	85,199	94,300	98,500	95,300	99,100
6612	GAS	4,777	5,600	6,200	6,100	6,300
6614	WATER	3,970	4,800	5,100	5,600	6,200
6730	OFFICE EQUIPMENT	873	4,000	4,000	4,200	4,200
6750	VEHICLE MAINTENANCE	7,407	7,000	8,400	8,200	8,300
6760	BUILDING REPAIR & MAINT	18,221	11,000	13,000	14,000	14,000
6930	MEMBERSHIP & PUBLICATIONS	3,460	3,000	2,900	6,100	6,100
6940	OFFICIAL MEETINGS	5,873	5,600	5,000	7,200	7,200
6960	EQUIPMENT REPLACEMENT	19,325	44,000	44,000	31,000	40,000

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
6970 TRAINING	0	200	200	200	200
6971 TUITION REIMBURSEMENT	-403	0	0	0	0
6977 EMPLOYEE SUPPORT	593	600	600	700	700
6998 MISC EXP	363	300	300	400	400
Total: OPERATING EXPENSES	887,942	952,200	955,200	992,300	1,010,900
SPECIAL PROGRAMS					
7130 SENIOR CITIZENS COMM	1,985	3,000	3,000	3,000	3,000
7160 EXPENDITURE REIMBURSED	2,465	4,000	4,000	4,000	4,000
7206 BULK MAILING	7,600	18,000	16,000	16,000	16,000
7220 EXCURSIONS/SPECIAL EVENT	127,450	113,600	113,600	123,500	123,700
Total: SPECIAL PROGRAMS	139,499	138,600	136,600	146,500	146,700
Total Division:	2,716,342	2,953,500	2,954,900	3,105,400	3,190,600
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				5.14 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5501		RECREATION-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	195,232	252,000	242,700	253,100	261,600
4015	ALLOWANCES	5,204	5,200	5,200	5,200	5,200
4021	LONGEVITY PAY	3,506	3,400	3,300	3,300	3,500
4032	PART-TIME NON-PERS	7,661	5,000	5,000	5,000	5,000
4241	P.E.R.S	45,234	68,800	65,800	71,300	78,600
4242	NON-PERSABLE COMPENSATION	679	700	700	800	800
4244	MEDICAL/DENTAL INSURANCE	25,138	39,800	37,600	41,700	41,700
4245	LONG TERM DISABILITY	198	300	300	300	300
4247	LIFE INSURANCE	501	600	600	600	600
4250	FICA/HOSPITAL INSURANCE	3,217	3,500	3,400	3,800	3,900
4299	VACANCY RATE	0	-7,000	0	-11,600	-12,000
Total:	SALARIES & WAGES	286,570	372,300	364,600	373,500	389,200
SUPPLIES						
5110	OFFICE SUPPLIES	9,286	9,300	9,300	9,300	9,300
5125	PRINT SHOP	44,565	45,400	45,400	45,400	45,400
5230	BUILDING AND GROUNDS	476	1,500	1,500	1,500	1,500
Total:	SUPPLIES	54,327	56,200	56,200	56,200	56,200
OPERATING EXPENSES						
6160	CONTRACT SERVICES	7,421	13,800	6,900	13,200	13,200
6505	GENERAL LIABILITY	70,500	55,100	55,100	59,000	62,000
6507	WORKERS' COMPENSATION	65,000	65,400	65,400	71,500	73,600
6750	VEHICLE MAINTENANCE	5,856	6,000	7,000	7,000	7,100
6930	MEMBERSHIP & PUBLICATIONS	2,350	2,300	2,300	5,500	5,500
6940	OFFICIAL MEETINGS	5,873	5,600	5,000	7,200	7,200
6960	EQUIPMENT REPLACEMENT	19,325	44,000	44,000	31,000	40,000
6977	EMPLOYEE SUPPORT	593	600	600	700	700
6998	MISC EXP	363	300	300	400	400
Total:	OPERATING EXPENSES	177,281	193,100	186,600	195,500	209,700
SPECIAL PROGRAMS						
7206	BULK MAILING	7,600	18,000	16,000	16,000	16,000
Total:	SPECIAL PROGRAMS	7,600	18,000	16,000	16,000	16,000
Total:		525,778	639,600	623,400	641,200	671,100
Fund/Division: 0015501						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.25 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5502		RECREATION-COMMUNITY CTR				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	46,161	51,500	44,400	46,000	48,700
4014	VACATION SELL BACK	536	500	0	0	0
4015	ALLOWANCES	441	400	400	300	300
4021	LONGEVITY PAY	768	800	300	500	500
4032	PART-TIME NON-PERS	47,739	40,300	40,300	40,300	40,300
4241	P.E.R.S	10,951	14,500	11,800	12,700	14,300
4242	NON-PERSABLE COMPENSATION	201	200	200	200	200
4244	MEDICAL/DENTAL INSURANCE	9,162	9,600	9,400	9,100	9,100
4245	LONG TERM DISABILITY	79	100	100	100	100
4247	LIFE INSURANCE	156	200	100	200	200
4250	FICA/HOSPITAL INSURANCE	1,457	1,400	1,100	1,300	1,300
4299	VACANCY RATE	0	-2,400	0	-3,300	-3,500
Total:	SALARIES & WAGES	117,651	117,100	108,100	107,400	111,500
SUPPLIES						
5110	OFFICE SUPPLIES	28	2,000	2,000	2,000	2,000
5230	BUILDING AND GROUNDS	11,560	14,000	14,000	14,000	14,000
Total:	SUPPLIES	11,588	16,000	16,000	16,000	16,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	75,909	83,500	83,500	82,500	82,500
6163	CABLE TECH SERVICES	775	2,800	1,800	1,800	1,800
6210	TELEPHONE	6,988	6,600	7,600	6,600	6,600
6611	ELECTRIC	67,145	79,200	74,800	71,800	75,400
6612	GAS	4,147	4,600	5,200	5,100	5,300
6614	WATER	3,744	4,300	4,600	5,000	5,500
6730	OFFICE EQUIPMENT	873	4,000	4,000	4,000	4,000
6760	BUILDING REPAIR & MAINT	14,221	11,000	11,000	11,000	11,000
Total:	OPERATING EXPENSES	173,802	196,000	192,500	187,800	192,100
Total:		303,041	329,100	316,600	311,200	319,600
Fund/Division: 0015502						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(5.44) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5503		DANA GYM				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	49,387	66,800	71,800	88,700	93,300
4014	VACATION SELL BACK	21	200	200	300	300
4015	ALLOWANCES	103	100	200	300	300
4021	LONGEVITY PAY	401	300	400	1,300	1,600
4030	PART-TIME PERS ONLY	5,306	7,800	7,000	0	0
4032	PART-TIME NON-PERS	22,377	22,300	22,300	31,500	31,500
4241	P.E.R.S	11,892	20,300	18,700	24,700	27,800
4242	NON-PERSABLE COMPENSATION	48	100	100	200	200
4244	MEDICAL/DENTAL INSURANCE	10,803	17,200	17,600	20,700	20,700
4245	LONG TERM DISABILITY	96	100	100	100	100
4247	LIFE INSURANCE	87	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	1,156	1,400	1,500	1,800	1,900
4299	VACANCY RATE	0	-2,700	0	-5,100	-5,300
Total:	SALARIES & WAGES	101,677	134,000	140,000	164,600	172,500
SUPPLIES						
5110	OFFICE SUPPLIES	1,066	500	1,100	500	500
5210	ATHLETIC	2,135	2,200	2,200	2,200	2,200
Total:	SUPPLIES	3,201	2,700	3,300	2,700	2,700
OPERATING EXPENSES						
6160	CONTRACT SERVICES	32,694	38,200	33,200	39,500	39,500
6169	CONTRACT EMPLOYEES	75,324	76,800	82,000	90,800	90,800
6611	ELECTRIC	13,240	9,800	19,000	19,000	19,000
6612	GAS	630	1,000	1,000	1,000	1,000
6614	WATER	226	500	500	600	700
6760	BUILDING REPAIR & MAINT	4,000	0	2,000	3,000	3,000
Total:	OPERATING EXPENSES	126,114	126,300	137,700	153,900	154,000
SPECIAL PROGRAMS						
7220	EXCURSIONS/SPECIAL EVENT	5,545	4,500	4,500	4,500	4,500
Total:	SPECIAL PROGRAMS	5,545	4,500	4,500	4,500	4,500
Total:		236,538	267,500	285,500	325,700	333,700
Fund/Division: 0015503						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					21.76 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5504		RECREATION-FEE & CHARGES				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	61,897	62,800	64,300	46,700	49,500
4014	VACATION SELL BACK	297	500	500	800	800
4015	ALLOWANCES	406	300	300	300	300
4021	LONGEVITY PAY	751	500	900	400	500
4030	PART-TIME PERS ONLY	507	500	500	0	0
4032	PART-TIME NON-PERS	14,531	19,900	16,300	16,500	16,300
4241	P.E.R.S	14,331	17,200	17,700	12,700	14,400
4242	NON-PERSABLE COMPENSATION	124	100	100	200	200
4244	MEDICAL/DENTAL INSURANCE	8,690	12,900	12,800	10,100	10,100
4245	LONG TERM DISABILITY	101	100	100	100	100
4247	LIFE INSURANCE	129	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	1,167	1,200	1,400	1,000	1,100
4299	VACANCY RATE	0	-2,300	0	-2,700	-2,800
Total:	SALARIES & WAGES	102,931	113,800	115,000	86,200	90,600
SUPPLIES						
5110	OFFICE SUPPLIES	427	500	500	500	500
5210	ATHLETIC	0	2,500	2,500	0	0
Total:	SUPPLIES	427	3,000	3,000	500	500
OPERATING EXPENSES						
6169	CONTRACT EMPLOYEES	293,525	283,000	283,000	291,200	291,000
6970	TRAINING	0	200	200	200	200
Total:	OPERATING EXPENSES	293,525	283,200	283,200	291,400	291,200
SPECIAL PROGRAMS						
7220	EXCURSIONS/SPECIAL EVENT	37,277	37,300	37,300	38,600	38,800
Total:	SPECIAL PROGRAMS	37,277	37,300	37,300	38,600	38,800
Total:		434,160	437,300	438,500	416,700	421,100
Fund/Division: 0015504						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(4.71) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5505		RECREATION-NATURE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	15,571	10,200	10,600	14,700	15,700
4014	VACATION SELL BACK	143	0	0	0	0
4015	ALLOWANCES	178	100	100	100	100
4021	LONGEVITY PAY	0	0	0	100	100
4032	PART-TIME NON-PERS	33,007	38,900	38,900	38,900	38,900
4241	P.E.R.S	3,185	2,800	2,900	4,000	4,500
4242	NON-PERSABLE COMPENSATION	50	100	100	100	100
4244	MEDICAL/DENTAL INSURANCE	4,233	1,600	1,700	3,300	3,300
4245	LONG TERM DISABILITY	10	0	0	100	100
4247	LIFE INSURANCE	32	0	0	0	0
4250	FICA/HOSPITAL INSURANCE	759	700	700	900	900
4299	VACANCY RATE	0	-1,100	0	-1,900	-1,900
Total:	SALARIES & WAGES	57,168	53,300	55,000	60,300	61,800
SUPPLIES						
5110	OFFICE SUPPLIES	559	500	500	500	500
5230	BUILDING AND GROUNDS	254	1,200	1,200	3,000	1,200
5244	NATURE	105	200	200	300	300
5280	UNIFORM	281	300	300	300	300
5410	TOOLS	16	100	100	100	100
Total:	SUPPLIES	1,215	2,300	2,300	4,200	2,400
OPERATING EXPENSES						
6163	CABLE TECH SERVICES	894	1,200	1,200	1,200	1,200
6169	CONTRACT EMPLOYEES	10,504	10,500	14,000	17,500	17,500
6210	TELEPHONE	2,240	2,200	2,400	2,200	2,200
6611	ELECTRIC	4,813	5,300	4,700	4,500	4,700
6730	OFFICE EQUIPMENT	0	0	0	200	200
6750	VEHICLE MAINTENANCE	1,552	1,000	1,400	1,200	1,200
6930	MEMBERSHIP & PUBLICATIONS	110	100	0	0	0
Total:	OPERATING EXPENSES	20,112	20,300	23,700	26,800	27,000
Total:		78,496	75,900	81,000	91,300	91,200
Fund/Division: 0015505						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					20.29 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5506		RECREATION-FIELDS				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	36,139	35,800	37,200	35,100	37,400
4014	VACATION SELL BACK	501	0	0	0	0
4015	ALLOWANCES	622	300	300	300	300
4021	LONGEVITY PAY	0	0	0	400	400
4032	PART-TIME NON-PERS	341	0	0	0	0
4241	P.E.R.S	8,221	9,700	10,100	9,700	11,000
4242	NON-PERSABLE COMPENSATION	175	200	200	200	200
4244	MEDICAL/DENTAL INSURANCE	5,103	5,500	5,400	7,100	7,100
4245	LONG TERM DISABILITY	35	0	0	100	100
4247	LIFE INSURANCE	114	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	591	500	600	500	600
4299	VACANCY RATE	0	-1,000	0	-1,600	-1,700
Total:	SALARIES & WAGES	51,843	51,100	53,900	51,900	55,500
SUPPLIES						
Total:	SUPPLIES	0	0	0	0	0
OPERATING EXPENSES						
6160	CONTRACT SERVICES	19,200	19,200	19,200	21,200	21,200
Total:	OPERATING EXPENSES	19,200	19,200	19,200	21,200	21,200
SPECIAL PROGRAMS						
7220	EXCURSIONS/SPECIAL EVENT	12,500	0	0	0	0
Total:	SPECIAL PROGRAMS	12,500	0	0	0	0
Total:		83,543	70,300	73,100	73,100	76,700
Fund/Division: 0015506						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.98 %	

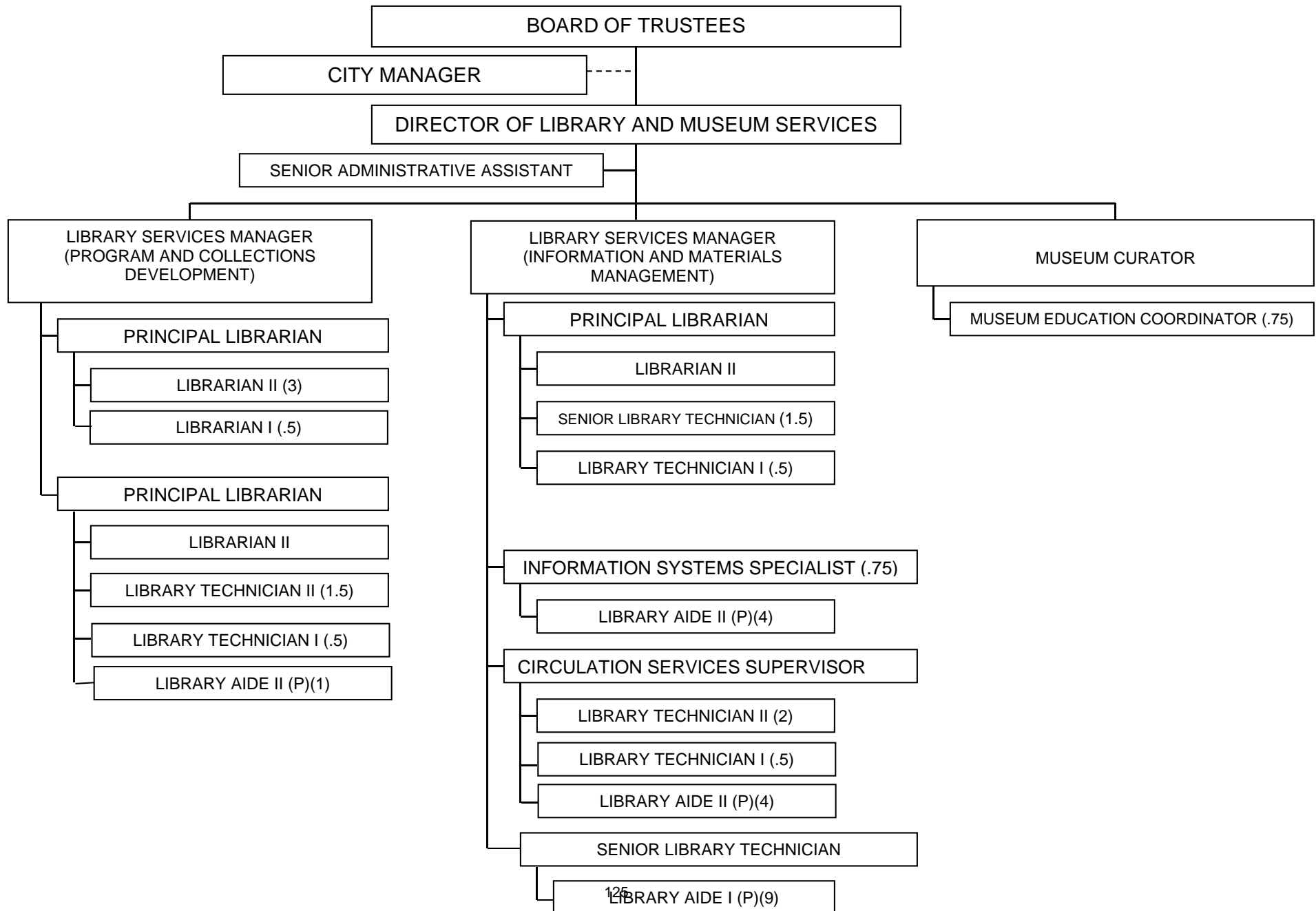
ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5507		RECREATION-SENIOR CITIZEN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	213,857	237,300	213,000	204,900	214,600
4011	SPECIALIST PAY	973	1,000	500	0	0
4014	VACATION SELL BACK	1,856	1,400	2,000	500	500
4015	ALLOWANCES	782	600	600	500	500
4021	LONGEVITY PAY	4,881	5,300	3,400	2,400	2,600
4032	PART-TIME NON-PERS	19,205	13,400	13,400	13,400	13,400
4241	P.E.R.S	49,608	65,900	56,100	56,700	63,300
4242	NON-PERSABLE COMPENSATION	342	300	300	300	300
4244	MEDICAL/DENTAL INSURANCE	43,495	49,700	45,600	45,500	45,500
4245	LONG TERM DISABILITY	469	500	500	500	500
4247	LIFE INSURANCE	475	500	500	500	500
4250	FICA/HOSPITAL INSURANCE	3,750	3,700	3,500	3,200	3,400
4299	VACANCY RATE	0	-7,600	0	-9,900	-10,400
Total:	SALARIES & WAGES	339,693	372,000	339,400	318,500	334,700
SUPPLIES						
5110	OFFICE SUPPLIES	5,368	4,200	4,200	4,200	4,200
5115	PROGRAM EXPENSES	19,026	20,000	20,000	18,200	18,200
5116	SENIOR MEAL PROGRAM	12,746	21,000	31,000	42,700	42,700
5125	PRINT SHOP	6,386	11,000	11,000	11,000	11,000
5230	BUILDING AND GROUNDS	0	0	11,000	12,000	12,000
Total:	SUPPLIES	43,526	56,200	77,200	88,100	88,100
OPERATING EXPENSES						
6169	CONTRACT EMPLOYEES	61,526	77,000	77,000	77,000	77,000
6971	TUITION REIMBURSEMENT	-403	0	0	0	0
Total:	OPERATING EXPENSES	61,123	77,000	77,000	77,000	77,000
SPECIAL PROGRAMS						
7130	SENIOR CITIZENS COMM	1,985	3,000	3,000	3,000	3,000
7160	EXPENDITURE REIMBURSED	2,465	2,500	2,500	2,500	2,500
7220	EXCURSIONS/SPECIAL EVENT	22,135	19,600	19,600	21,700	21,700
Total:	SPECIAL PROGRAMS	26,585	25,100	25,100	27,200	27,200
Total:		470,927	530,300	518,700	510,800	527,000
Fund/Division: 0015507						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(3.68) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5508		RECREATION-CAMPING				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	12,399	13,300	13,200	33,900	36,200
4015	ALLOWANCES	103	100	100	300	300
4021	LONGEVITY PAY	222	200	200	500	500
4030	PART-TIME PERS ONLY	1,979	10,600	2,000	3,500	3,500
4032	PART-TIME NON-PERS	80,740	107,500	107,500	110,700	110,700
4241	P.E.R.S	3,219	6,600	4,100	10,500	11,800
4242	NON-PERSABLE COMPENSATION	48	100	100	200	200
4244	MEDICAL/DENTAL INSURANCE	2,841	3,100	3,100	7,300	7,300
4245	LONG TERM DISABILITY	20	0	0	100	100
4247	LIFE INSURANCE	37	0	0	0	0
4250	FICA/HOSPITAL INSURANCE	1,400	2,000	1,100	2,200	2,100
4299	VACANCY RATE	0	-2,900	0	-5,100	-5,200
Total:	SALARIES & WAGES	103,008	140,600	131,400	164,100	167,500
SUPPLIES						
5241	DAY CAMP	65,737	56,500	56,500	60,000	60,000
5242	WINTER/SPRING/FALL CAMP	3,660	3,000	3,000	3,000	3,000
5243	SPORTS CAMP	12,533	11,800	12,000	14,200	15,000
Total:	SUPPLIES	81,930	71,300	71,500	77,200	78,000
OPERATING EXPENSES						
6310	MILEAGE	0	300	300	300	300
Total:	OPERATING EXPENSES	0	300	300	300	300
Total:		184,938	212,200	203,200	241,600	245,800
Fund/Division: 0015508						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					13.85 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5510		RECREATION-YOUTH MASTER				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	28,032	29,900	31,000	84,700	90,800
4015	ALLOWANCES	231	300	300	500	500
4021	LONGEVITY PAY	498	500	500	1,000	1,000
4030	PART-TIME PERS ONLY	56,615	53,900	50,000	12,500	12,500
4032	PART-TIME NON-PERS	164,769	140,700	175,000	204,500	204,500
4241	P.E.R.S	19,220	22,800	20,300	26,900	30,300
4242	NON-PERSABLE COMPENSATION	107	100	100	300	300
4244	MEDICAL/DENTAL INSURANCE	6,375	7,000	7,000	19,700	19,700
4245	LONG TERM DISABILITY	45	0	0	200	200
4247	LIFE INSURANCE	83	100	100	300	300
4250	FICA/HOSPITAL INSURANCE	3,641	3,200	3,700	4,500	4,500
4299	VACANCY RATE	0	-5,200	0	-10,700	-10,900
Total:	SALARIES & WAGES	279,617	253,300	288,000	344,400	353,700
SUPPLIES						
5110	OFFICE SUPPLIES	552	500	600	500	500
5125	PRINT SHOP	343	1,500	500	500	500
5210	ATHLETIC	12,324	6,300	6,300	8,200	8,200
5220	AWARDS	4,919	4,300	2,700	2,700	2,700
5250	CRAFT	3,544	800	800	800	800
5280	UNIFORM	4,137	3,000	3,000	2,200	2,200
Total:	SUPPLIES	25,820	16,400	13,900	14,900	14,900
OPERATING EXPENSES						
6169	CONTRACT EMPLOYEES	15,164	11,100	9,400	9,400	9,400
6210	TELEPHONE	422	400	500	400	400
6930	MEMBERSHIP & PUBLICATIONS	1,000	600	600	600	600
Total:	OPERATING EXPENSES	16,586	12,100	10,500	10,400	10,400
SPECIAL PROGRAMS						
7160	EXPENDITURE REIMBURSED	0	1,500	1,500	1,500	1,500
7220	EXCURSIONS/SPECIAL EVENT	49,652	51,700	51,700	58,200	58,200
Total:	SPECIAL PROGRAMS	49,652	53,200	53,200	59,700	59,700
Total:		371,675	335,000	365,600	429,400	438,700
Fund/Division: 0015510						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					28.18 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5520		RECREATION-MUSEUM EDUCATN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	13,256	13,500	8,500	14,200	14,900
4014	VACATION SELL BACK	77	100	100	100	100
4015	ALLOWANCES	115	100	0	100	100
4021	LONGEVITY PAY	142	100	200	200	300
4032	PART-TIME NON-PERS	7,502	10,500	10,500	14,500	14,500
4241	P.E.R.S	3,050	4,000	2,400	4,000	4,500
4242	NON-PERSABLE COMPENSATION	37	0	0	100	100
4244	MEDICAL/DENTAL INSURANCE	1,999	2,700	2,000	2,900	2,900
4245	LONG TERM DISABILITY	18	0	0	100	100
4247	LIFE INSURANCE	30	0	0	0	0
4250	FICA/HOSPITAL INSURANCE	316	400	300	500	500
4299	VACANCY RATE	0	-600	0	-1,100	-1,100
Total:	SALARIES & WAGES	26,541	30,800	24,000	35,600	36,900
SUPPLIES						
5110	OFFICE SUPPLIES	167	300	300	300	300
Total:	SUPPLIES	167	300	300	300	300
OPERATING EXPENSES						
6169	CONTRACT EMPLOYEES	0	24,500	24,500	28,000	28,000
6210	TELEPHONE	0	200	0	0	0
Total:	OPERATING EXPENSES	0	24,700	24,500	28,000	28,000
SPECIAL PROGRAMS						
7220	EXCURSIONS/SPECIAL EVENT	340	500	500	500	500
Total:	SPECIAL PROGRAMS	340	500	500	500	500
Total:		27,048	56,300	49,300	64,400	65,700
Fund/Division: 0015520						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					14.39 %	

LIBRARY AND MUSEUM SERVICES



LIBRARY AND MUSEUM SERVICES DEPARTMENT

Description:

Library

The Library offers materials, services, and programs to support the community's educational, informational, historical and individual interests. The Library utilizes current and emerging technologies to operate as both a physical and a virtual library, providing convenient access to information, programs, and services to the community. The Library is a welcoming space for the City's diverse citizens to come together and share in an array of programs and services designed to meet their interests and needs.

The Library is comprised of two divisions with the following major responsibilities:

- The Program and Collections Development Division is responsible for providing a wide variety of educational and cultural programs and services for children, teens, and adults, including summer reading programs, technology classes, and book discussion groups. This Division is at the forefront of the Library's social media presence and is fully engaged with current and emerging technologies. They provide oversight of the Library's volunteers, provide marketing and publicity for the Library and the Museum, develop and maintain partnerships with schools, community groups and organizations, and have primary responsibility for the Arcadia History Room. Program and Collection Development staff selects library materials for all ages in various media, languages, and formats.
- The Information and Materials Management Division oversees the circulation of library materials (including check-out, check-in and shelving); ordering, acquisition, processing, and cataloging of new materials; and provides computer support services for the Library and the Museum. This Division provides direct support for the public's use of the Library's wireless and public computing capabilities, as well as maintaining and updating the Library's computing infrastructure and web presence.

Gilb Museum of Arcadia Heritage and Museum Education Center

The Museum is dedicated to education and to the collection and preservation of Arcadia's heritage. It offers a space for the community to come together to celebrate the City's rich history with exhibits and educational programs. Using Museum artifacts, permanent exhibits tell the story of Arcadia's past. Four permanent exhibit spaces are dedicated to the individual stories of the City's Veterans and Home Town Heroes; Anita Baldwin; Famous Arcadians; and Movies Filmed in Arcadia. Temporary, rotating exhibits are also offered, incorporating the City's various cultures, history, and artwork. The Museum

Library and Museum Services Department - Continued

provides opportunities and forums for the community to share their stories and honor the past. The Museum presents family-centered programming and education for school tours, scout programs, adult workshops, and lectures. Care of the Museum's collections is a top priority, as it is the heart of the Museum.

The Museum Education Center serves as a multipurpose space to support educational programming, meetings, speakers, receptions, and cultural programs.

FY 2016-2017 Work Plan:

Library

1. Provide programs, services and collections that benefit all cultures and age groups of Arcadia's community.
2. Utilize and maintain appropriate technology to meet organizational and community needs.
3. Continue to incorporate the findings of the community needs assessment in Library services and programs.
4. Prepare for vacancies in key positions.
5. Provide information on library resources and promote communication and engagement with the community.
6. Maintain the facility, grounds, and collections ensuring an attractive, inviting environment for people visiting the Library.

Gilb Museum of Arcadia Heritage and Museum Education Center

1. Create educational programming to benefit all cultures and age groups of Arcadia's community.
2. Ethically accession, maintain, expand, and care for artifact collections following museum management best standards and practices.
3. Systematically refresh permanent exhibit spaces with artifacts and new research to keep visitors interested in the history of Arcadia.
4. Collaborate with schools, community groups, and individuals to develop temporary exhibits that meet the current interests of the community.
5. Continue on the Continuum of Excellence toward accreditation by the American Alliance of Museums by working on the required five core documents.
6. Collaborate with the Arcadia Museum Foundation and the new Friends of the Museum.

*LIBRARY AND MUSEUM SERVICES**No. of Employees
Full Time Equivalent*

Circulation Services Supervisor	1.00
Director of Library/Museum Services	1.00
Historical Museum Curator	1.00
Information System Specialist	0.75
Librarian I	0.50
Librarian II	5.00
Library Services Manager	2.00
Library Technician I	1.50
Library Technician II	3.50
Museum Education Coordinator	0.75
Principal Librarian	3.00
Senior Administrative Assistant	1.00
Senior Library Technician	2.50

TOTAL

23.50

ACCOUNT TITLE		2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY		5600	LIBRARY & MUSEUM SERVICES			
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	1,572,719	1,673,600	1,644,800	1,706,200	1,773,200
4011	SPECIALIST PAY	2,956	2,900	3,200	3,000	3,000
4014	VACATION SELL BACK	8,038	11,300	10,100	6,700	6,700
4015	ALLOWANCES	3,872	3,900	3,900	3,900	3,900
4020	STABILITY PAY	500	500	500	500	500
4021	LONGEVITY PAY	24,936	26,800	26,700	27,700	29,000
4030	PART-TIME PERS ONLY	7,899	9,600	9,700	10,300	10,300
4032	PART-TIME NON-PERS	133,119	154,500	159,000	165,600	166,900
4130	OVERTIME	0	2,000	2,000	2,000	2,000
4241	P.E.R.S	362,316	463,300	446,500	482,700	535,100
4242	NON-PERSABLE COMPENSATIOI	1,701	1,800	1,800	1,900	2,000
4244	MEDICAL/DENTAL INSURANCE	263,754	281,800	271,700	293,200	293,200
4245	LONG TERM DISABILITY	2,602	2,700	2,600	2,600	2,600
4247	LIFE INSURANCE	2,546	2,700	2,600	2,700	2,700
4250	FICA/HOSPITAL INSURANCE	22,422	27,100	23,500	28,300	29,300
4299	VACANCY RATE	0	-53,300	0	-82,200	-85,800
Total: SALARIES & WAGES		2,409,381	2,611,200	2,608,600	2,655,100	2,774,600
SUPPLIES						
5110	OFFICE SUPPLIES	34,288	32,500	33,000	29,600	29,600
5115	PROGRAM EXPENSES	8,686	24,800	24,900	24,800	24,800
5125	PRINT SHOP	11,287	11,500	11,500	11,500	11,500
5230	BUILDING AND GROUNDS	12,177	11,100	14,300	13,300	13,300
Total: SUPPLIES		66,438	79,900	83,700	79,200	79,200
OPERATING EXPENSES						
6160	CONTRACT SERVICES	160,236	146,100	146,100	148,200	148,200
6210	TELEPHONE	11,944	11,400	19,600	20,400	20,400
6310	MILEAGE	445	500	600	600	600
6505	GENERAL LIABILITY	79,900	64,400	64,400	70,700	74,300
6507	WORKERS' COMPENSATION	37,700	37,700	37,700	40,500	41,600
6611	ELECTRIC	124,703	143,000	138,000	132,500	139,100
6612	GAS	6,854	7,300	8,100	7,900	8,200
6614	WATER	1,712	2,100	2,100	2,500	2,800
6730	OFFICE EQUIPMENT	32,450	41,300	41,300	45,300	45,300
6750	VEHICLE MAINTENANCE	2,628	3,000	3,000	2,500	2,600
6760	BUILDING REPAIR & MAINT	9,992	11,500	11,500	11,800	11,800
6921	BIBLIOGRAPHIC UTILITIES	26,447	29,300	28,000	28,600	29,800
6922	LIBRARY MATERIALS	221,652	245,000	245,000	245,000	245,000
6923	ELECTRONIC RESOURCES	19,332	19,500	19,500	22,500	22,500
6925	ARTIFACT	2,478	2,500	2,500	2,500	2,500
6930	MEMBERSHIP & PUBLICATIONS	5,415	5,900	5,900	6,200	6,200
6940	OFFICIAL MEETINGS	3,207	6,300	6,300	6,300	6,300
6960	EQUIPMENT REPLACEMENT	79,681	63,000	63,000	259,600	222,700
6970	TRAINING	3,420	3,300	3,400	3,600	3,600
6971	TUITION REIMBURSEMENT	1,997	13,300	11,300	7,200	9,800
6977	EMPLOYEE SUPPORT	491	1,100	1,100	1,100	1,100
Total: OPERATING EXPENSES		832,685	857,500	858,400	1,065,500	1,044,400

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
Total Division:	3,308,504	3,548,600	3,550,700	3,799,800	3,898,200
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				7.08 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5601		LIBRARY-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	399,698	419,400	419,500	434,600	450,200
4014	VACATION SELL BACK	5,015	6,800	5,600	4,000	4,000
4015	ALLOWANCES	3,207	3,200	3,200	3,200	3,200
4021	LONGEVITY PAY	5,515	6,200	6,100	6,100	6,600
4030	PART-TIME PERS ONLY	118	0	0	0	0
4032	PART-TIME NON-PERS	10,686	8,000	8,000	8,000	8,000
4241	P.E.R.S	91,531	115,200	112,700	121,700	134,600
4242	NON-PERSABLE COMPENSATION	1,701	1,800	1,800	1,900	2,000
4244	MEDICAL/DENTAL INSURANCE	58,355	59,300	57,500	61,800	61,800
4245	LONG TERM DISABILITY	396	400	400	400	400
4247	LIFE INSURANCE	1,131	1,200	1,200	1,200	1,200
4250	FICA/HOSPITAL INSURANCE	6,076	6,300	6,300	6,500	6,800
4299	VACANCY RATE	0	-12,600	0	-19,500	-20,400
Total:	SALARIES & WAGES	583,429	615,200	622,300	629,900	658,400
SUPPLIES						
5110	OFFICE SUPPLIES	7,041	6,500	6,500	6,500	6,500
5115	PROGRAM EXPENSES	4,363	15,300	15,300	15,300	15,300
5125	PRINT SHOP	9,621	9,600	9,600	9,600	9,600
5230	BUILDING AND GROUNDS	10,971	10,000	13,000	12,000	12,000
Total:	SUPPLIES	31,997	41,400	44,400	43,400	43,400
OPERATING EXPENSES						
6160	CONTRACT SERVICES	139,818	126,300	126,300	128,300	128,300
6210	TELEPHONE	10,706	10,200	18,300	19,200	19,200
6310	MILEAGE	216	300	300	300	300
6505	GENERAL LIABILITY	79,900	64,400	64,400	70,700	74,300
6507	WORKERS' COMPENSATION	37,700	37,700	37,700	40,500	41,600
6611	ELECTRIC	124,703	143,000	138,000	132,500	139,100
6612	GAS	6,854	7,300	8,100	7,900	8,200
6614	WATER	1,712	2,100	2,100	2,500	2,800
6730	OFFICE EQUIPMENT	31,299	40,200	40,200	44,200	44,200
6750	VEHICLE MAINTENANCE	2,628	3,000	3,000	2,500	2,600
6760	BUILDING REPAIR & MAINT	6,849	7,000	7,000	7,300	7,300
6930	MEMBERSHIP & PUBLICATIONS	4,532	4,900	4,900	5,100	5,100
6940	OFFICIAL MEETINGS	1,904	4,900	4,900	4,900	4,900
6960	EQUIPMENT REPLACEMENT	79,681	63,000	63,000	236,100	177,200
6970	TRAINING	2,517	2,400	2,400	2,600	2,600
6971	TUITION REIMBURSEMENT	1,997	13,300	11,300	7,200	9,800
6977	EMPLOYEE SUPPORT	491	1,100	1,100	1,100	1,100
Total:	OPERATING EXPENSES	533,508	531,100	533,000	712,900	668,600
Total:		1,148,934	1,187,700	1,199,700	1,386,200	1,370,400
Fund/Division: 0015601						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					16.71 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5602		LIBRARY-INFORMATION SYSTE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	51,134	51,500	51,700	43,800	47,100
4015	ALLOWANCES	666	700	700	700	700
4021	LONGEVITY PAY	1,102	1,100	1,100	0	0
4032	PART-TIME NON-PERS	30,418	36,200	37,500	38,500	38,500
4241	P.E.R.S	11,886	14,200	14,200	11,400	13,100
4244	MEDICAL/DENTAL INSURANCE	5,759	5,900	5,900	6,100	6,100
4245	LONG TERM DISABILITY	99	100	100	100	100
4247	LIFE INSURANCE	65	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	1,001	1,300	1,000	1,400	1,400
4299	VACANCY RATE	0	-2,200	0	-3,100	-3,200
Total:	SALARIES & WAGES	102,129	108,900	112,300	99,000	103,900
SUPPLIES						
5110	OFFICE SUPPLIES	801	1,000	1,000	1,000	1,000
Total:	SUPPLIES	801	1,000	1,000	1,000	1,000
Total:		102,930	109,900	113,300	100,000	104,900
Fund/Division: 0015602						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(9.01) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5603		LIBRARY-SHELVING MGMT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	56,563	57,800	59,000	58,400	59,900
4021	LONGEVITY PAY	2,204	2,300	2,200	2,200	2,200
4030	PART-TIME PERS ONLY	7,780	9,600	9,700	10,300	10,300
4032	PART-TIME NON-PERS	54,910	63,600	65,700	69,200	70,500
4241	P.E.R.S	15,156	18,500	18,500	20,000	21,600
4244	MEDICAL/DENTAL INSURANCE	11,261	11,700	11,600	12,200	12,200
4245	LONG TERM DISABILITY	99	100	100	100	100
4247	LIFE INSURANCE	65	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	909	1,900	900	2,100	2,100
4299	VACANCY RATE	0	-3,300	0	-5,200	-5,400
Total:	SALARIES & WAGES	148,947	162,300	167,800	169,400	173,600
SUPPLIES						
5110	OFFICE SUPPLIES	294	300	300	300	300
Total:	SUPPLIES	294	300	300	300	300
Total:		149,241	162,600	168,100	169,700	173,900
Fund/Division: 0015603						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					4.37 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5604		LIBRARY-CIRCULATION				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	163,335	171,700	166,500	178,400	189,400
4011	SPECIALIST PAY	1,983	1,900	1,900	1,000	1,000
4014	VACATION SELL BACK	1,861	1,900	1,900	0	0
4021	LONGEVITY PAY	2,204	2,400	2,200	3,300	3,300
4032	PART-TIME NON-PERS	32,151	38,200	38,700	40,700	40,700
4241	P.E.R.S	36,652	47,600	44,900	49,600	56,200
4244	MEDICAL/DENTAL INSURANCE	38,622	41,000	40,000	42,600	42,600
4245	LONG TERM DISABILITY	421	400	400	400	400
4247	LIFE INSURANCE	264	300	200	300	300
4250	FICA/HOSPITAL INSURANCE	2,381	3,200	2,400	3,300	3,500
4299	VACANCY RATE	0	-6,200	0	-9,600	-10,100
Total:	SALARIES & WAGES	279,873	302,400	299,100	310,000	327,300
SUPPLIES						
5110	OFFICE SUPPLIES	7,052	7,500	7,500	3,800	3,800
Total:	SUPPLIES	7,052	7,500	7,500	3,800	3,800
Total:		286,924	309,900	306,600	313,800	331,100
Fund/Division: 0015604						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					1.26 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5605		LIBRARY-CHILDREN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	228,557	250,300	244,200	258,900	269,600
4014	VACATION SELL BACK	0	300	300	300	300
4021	LONGEVITY PAY	261	1,200	1,100	2,200	2,200
4032	PART-TIME NON-PERS	4,955	8,500	9,100	9,200	9,200
4241	P.E.R.S	51,204	68,100	64,600	71,700	79,700
4244	MEDICAL/DENTAL INSURANCE	42,359	46,800	44,500	48,700	48,700
4245	LONG TERM DISABILITY	496	500	500	500	500
4247	LIFE INSURANCE	312	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	3,416	3,700	3,700	3,900	4,100
4299	VACANCY RATE	0	-7,600	0	-11,900	-12,400
Total:	SALARIES & WAGES	331,560	372,100	368,300	383,800	402,200
SUPPLIES						
5110	OFFICE SUPPLIES	2,614	2,400	2,400	2,400	2,400
5115	PROGRAM EXPENSES	491	500	600	500	500
Total:	SUPPLIES	3,105	2,900	3,000	2,900	2,900
OPERATING EXPENSES						
6922	LIBRARY MATERIALS	52,280	57,500	57,500	57,500	57,500
6923	ELECTRONIC RESOURCES	3,332	3,500	3,500	4,500	4,500
Total:	OPERATING EXPENSES	55,612	61,000	61,000	62,000	62,000
Total:		390,277	436,000	432,300	448,700	467,100
Fund/Division: 0015605						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					2.91 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5607		LIBRARY-TECHNICAL				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	257,593	278,500	268,600	276,000	285,000
4011	SPECIALIST PAY	0	0	300	1,000	1,000
4014	VACATION SELL BACK	0	1,100	1,100	1,200	1,200
4020	STABILITY PAY	500	500	500	500	500
4021	LONGEVITY PAY	6,486	6,100	6,600	5,500	5,500
4241	P.E.R.S	60,036	77,100	73,400	78,600	86,600
4244	MEDICAL/DENTAL INSURANCE	41,396	46,800	42,700	48,700	48,700
4245	LONG TERM DISABILITY	438	500	500	500	500
4247	LIFE INSURANCE	285	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	2,608	4,100	2,800	4,200	4,300
4299	VACANCY RATE	0	-8,300	0	-12,500	-13,000
Total:	SALARIES & WAGES	369,341	406,700	396,800	404,000	420,600
SUPPLIES						
5110	OFFICE SUPPLIES	10,286	11,700	11,700	11,700	11,700
Total:	SUPPLIES	10,286	11,700	11,700	11,700	11,700
OPERATING EXPENSES						
6921	BIBLIOGRAPHIC UTILITIES	26,447	29,300	28,000	28,600	29,800
6922	LIBRARY MATERIALS	6,373	8,500	8,500	8,500	8,500
Total:	OPERATING EXPENSES	32,820	37,800	36,500	37,100	38,300
Total:		412,447	456,200	445,000	452,800	470,600
Fund/Division: 0015607						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.75) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5608		LIBRARY-ADULT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	326,011	344,300	343,700	354,900	366,600
4011	SPECIALIST PAY	973	1,000	1,000	1,000	1,000
4014	VACATION SELL BACK	1,161	1,200	1,200	1,200	1,200
4021	LONGEVITY PAY	6,061	6,400	6,300	7,300	7,700
4241	P.E.R.S	75,469	95,200	94,300	101,600	112,000
4244	MEDICAL/DENTAL INSURANCE	50,173	52,700	54,200	54,800	54,800
4245	LONG TERM DISABILITY	479	500	500	500	500
4247	LIFE INSURANCE	312	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	4,686	5,100	5,000	5,300	5,500
4299	VACANCY RATE	0	-10,100	0	-15,800	-16,500
Total:	SALARIES & WAGES	465,326	496,600	506,500	511,100	533,100
SUPPLIES						
5110	OFFICE SUPPLIES	1,577	1,600	1,600	1,600	1,600
5115	PROGRAM EXPENSES	539	1,000	1,000	1,000	1,000
Total:	SUPPLIES	2,115	2,600	2,600	2,600	2,600
OPERATING EXPENSES						
6922	LIBRARY MATERIALS	163,000	179,000	179,000	179,000	179,000
6923	ELECTRONIC RESOURCES	16,000	16,000	16,000	18,000	18,000
Total:	OPERATING EXPENSES	179,000	195,000	195,000	197,000	197,000
Total:		646,441	694,200	704,100	710,700	732,700
Fund/Division: 0015608						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					2.38 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5620		LIBRARY-MUSEUM				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	89,829	100,100	91,600	101,200	105,400
4021	LONGEVITY PAY	1,102	1,100	1,100	1,100	1,500
4130	OVERTIME	0	2,000	2,000	2,000	2,000
4241	P.E.R.S	20,383	27,400	23,900	28,100	31,300
4244	MEDICAL/DENTAL INSURANCE	15,830	17,600	15,300	18,300	18,300
4245	LONG TERM DISABILITY	173	200	100	100	100
4247	LIFE INSURANCE	113	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	1,345	1,500	1,400	1,600	1,600
4299	VACANCY RATE	0	-3,000	0	-4,600	-4,800
Total:	SALARIES & WAGES	128,776	147,000	135,500	147,900	155,500
SUPPLIES						
5110	OFFICE SUPPLIES	4,624	1,500	2,000	2,300	2,300
5115	PROGRAM EXPENSES	3,293	8,000	8,000	8,000	8,000
5125	PRINT SHOP	1,666	1,900	1,900	1,900	1,900
5230	BUILDING AND GROUNDS	502	600	800	800	800
Total:	SUPPLIES	10,085	12,000	12,700	13,000	13,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	15,894	14,800	14,800	14,900	14,900
6210	TELEPHONE	645	600	700	600	600
6310	MILEAGE	229	200	300	300	300
6730	OFFICE EQUIPMENT	1,151	1,100	1,100	1,100	1,100
6760	BUILDING REPAIR & MAINT	2,107	1,500	1,500	1,500	1,500
6925	ARTIFACT	2,478	2,500	2,500	2,500	2,500
6930	MEMBERSHIP & PUBLICATIONS	883	1,000	1,000	1,100	1,100
6940	OFFICIAL MEETINGS	1,303	1,400	1,400	1,400	1,400
6960	EQUIPMENT REPLACEMENT	0	0	0	23,500	45,500
6970	TRAINING	903	900	1,000	1,000	1,000
Total:	OPERATING EXPENSES	25,592	24,000	24,300	47,900	69,900
Total:		164,453	183,000	172,500	208,800	238,400
Fund/Division: 0015620						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					14.10 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5630		MUSEUM EDUCATION CENTER				
SUPPLIES						
5230	BUILDING AND GROUNDS	704	500	500	500	500
Total:	SUPPLIES	704	500	500	500	500
OPERATING EXPENSES						
6160	CONTRACT SERVICES	4,524	5,000	5,000	5,000	5,000
6210	TELEPHONE	593	600	600	600	600
6760	BUILDING REPAIR & MAINT	1,036	3,000	3,000	3,000	3,000
Total:	OPERATING EXPENSES	6,153	8,600	8,600	8,600	8,600
Total:		6,858	9,100	9,100	9,100	9,100
Fund/Division: 0015630						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

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Narcotic Seizure

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	605,900	507,600	355,200
Estimated Revenue:			
Asset Seizure fund	40,000	40,000	40,000
Misc.	7,000	0	0
Interest Earnings	1,000	1,000	1,000
Total Revenues	48,000	41,000	41,000
Estimated Funds Available	653,900	548,600	396,200
Proposed Expenditures:			
Equipment	71,500	0	0
F.A.S.T.	146,300	193,400	204,900
Total Expenditures	146,300	193,400	204,900
Ending Fund Balance	507,600	355,200	191,300

Purpose of Funds:

The Narcotic Seizure Fund was established to account for revenues received by the City from drug related police enforcement activities participated in by the Arcadia Police Department. The Federal and State governments have placed restrictions on the use of these funds such that they may be used only for law enforcement activities, equipment, and manpower. Additionally, these funds are intended to augment the Police Department budget and may not be used to offset, or reduce, the Department's operating budget.

LA IMPACT

*No. of Employees
Full Time Equivalent*

Police Officer

1.00

TOTAL

1.00

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2112		POLICE-FED F.A.S.T.				
SALARIES & WAGES						
4137	OVERTIME-F.A.S.T	13,720	10,000	11,500	10,000	10,000
4250	FICA/HOSPITAL INSURANCE	198	200	100	0	0
Total:	SALARIES & WAGES	13,917	10,200	11,600	10,000	10,000
SUPPLIES						
Total:	SUPPLIES	0	0	0	0	0
OPERATING EXPENSES						
Total:	OPERATING EXPENSES	0	0	0	0	0
CONTRACT SERVICES						
6161	F.A.S.T. JPA COSTS	42,943	53,700	53,700	53,700	53,700
Total:	CONTRACT SERVICES	42,943	53,700	53,700	53,700	53,700
Total:		56,860	63,900	65,300	63,700	63,700
Fund/Division: 0022112						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.31) %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2112		POLICE-STATE LA IMPACT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	0	0	55,800	76,600	82,400
4138	HOLIDAY PAY	0	0	0	3,000	3,200
4241	P.E.R.S	0	0	17,300	36,600	42,000
4244	MEDICAL/DENTAL INSURANCE	0	0	7,000	12,200	12,200
4245	LONG TERM DISABILITY	0	0	100	100	100
4250	FICA/HOSPITAL INSURANCE	0	0	800	1,200	1,300
Total: SALARIES & WAGES		0	0	81,000	129,700	141,200
SUPPLIES						
Total: SUPPLIES		0	0	0	0	0
Total:		0	0	81,000	129,700	141,200
Fund/Division: 0032112						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

Citizens Option for Public Safety (COPS) Program Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	277,200	258,800	217,000
Estimated Revenue:			
C.O.P.S. AB 3229 Funds	114,600	100,000	100,000
Interest Income	1,400	1,300	1,100
Total Revenues	116,000	101,300	101,100
Estimated Funds Available	393,200	360,100	318,100
Proposed Expenditures:			
Operating Costs	134,400	143,100	150,800
Total Expenditures	134,400	143,100	150,800
Ending Fund Balance	258,800	217,000	167,300

Purpose of Funds:

This fund was established to account for funds distributed to the City in support of the Citizen's Option for Public Safety (COPS) Program.

*CITIZENS OPTIONS FOR PUBLIC SAFETY(COPS)
PROGRAM FUND*

*No. of Employees
Full Time Equivalent*

Crime Analyst/Investigative Support Specialist

1.00

TOTAL

1.00

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2112		SLESF - CRIME ANALYST				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	74,679	81,500	81,600	86,600	91,200
4241	P.E.R.S	16,070	22,100	20,200	22,500	25,300
4242	NON-PERSABLE COMPENSATION	367	400	400	500	500
4244	MEDICAL/DENTAL INSURANCE	14,086	15,600	15,400	16,200	16,200
4245	LONG TERM DISABILITY	99	100	100	100	100
4247	LIFE INSURANCE	239	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	1,135	1,200	1,200	1,300	1,400
Total:	SALARIES & WAGES	106,674	121,200	119,200	127,500	135,000
SUPPLIES						
5260	FIELDS	8,035	10,000	10,000	10,000	10,000
Total:	SUPPLIES	8,035	10,000	10,000	10,000	10,000
OPERATING EXPENSES						
6505	GENERAL LIABILITY	3,000	2,400	2,400	2,600	2,700
6507	WORKERS' COMPENSATION	2,700	2,800	2,800	3,000	3,100
Total:	OPERATING EXPENSES	5,700	5,200	5,200	5,600	5,800
Total:		120,409	136,400	134,400	143,100	150,800
Fund/Division: 0042112						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					4.91	%

High School Law Enforcement

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	0	0
Estimated Revenue:			
Grants	0	0	0
School District	76,000	76,000	76,000
General Fund Contribution	96,800	114,300	121,900
Total Revenues	172,800	190,300	197,900
Estimated Funds Available	172,800	190,300	197,900
Proposed Expenditures:			
Operating Costs	172,800	190,300	197,900
Total Expenditures	172,800	190,300	197,900
Ending Fund Balance	0	0	0

Purpose of Funds:

The Fund was established to fund the position of Youth and Education Support (Y.E.S.) officer who is assigned to the Arcadia High School campus and interacts with school officials and students. Arcadia Unified School District agrees to contribute \$76,000 toward this position.

LOCAL LAW ENFORCEMENT BLOCK GRANT

*No. of Employees
Full Time Equivalent*

Police Officer

1.00

TOTAL

1.00

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2112		LLEBG HIGH SCHOOL				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	92,548	94,500	94,400	95,500	97,900
4011	SPECIALIST PAY	5,384	5,300	5,500	5,500	5,500
4014	VACATION SELL BACK	0	5,700	5,800	5,700	5,700
4021	LONGEVITY PAY	1,102	1,100	1,100	1,100	1,300
4080	UNIFORM	652	0	0	0	0
4081	UNIFORM ADJUSTMENT	-652	0	0	0	0
4130	OVERTIME	850	2,500	500	2,600	2,700
4138	HOLIDAY PAY	4,603	3,800	3,000	4,000	3,800
4241	P.E.R.S	45,052	48,900	46,300	53,900	58,800
4244	MEDICAL/DENTAL INSURANCE	6,515	11,300	7,100	12,200	12,200
4245	LONG TERM DISABILITY	170	200	200	200	200
4247	LIFE INSURANCE	65	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	1,526	1,500	1,600	1,600	1,600
Total:	SALARIES & WAGES	157,813	174,900	165,600	182,400	189,800
SUPPLIES						
5280	UNIFORM	750	800	800	800	800
Total:	SUPPLIES	750	800	800	800	800
OPERATING EXPENSES						
6505	GENERAL LIABILITY	4,100	3,100	3,100	3,400	3,500
6507	WORKERS' COMPENSATION	3,300	3,300	3,300	3,700	3,800
Total:	OPERATING EXPENSES	7,400	6,400	6,400	7,100	7,300
Total:		165,963	182,100	172,800	190,300	197,900
Fund/Division: 0062112						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					4.50 %	

Medical/Dental Insurance Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	343,300	343,300	343,300
Estimated Revenue:			
Charges to City Departments	3,763,900	4,048,700	4,048,700
Total Revenues	3,763,900	4,048,700	4,048,700
Estimated Funds Available	4,107,200	4,392,000	4,392,000
Proposed Expenditures:			
Claims & Administration	3,762,500	4,047,000	4,047,000
Transfer to General Fund	1,400	1,700	1,700
Total Expenditures	3,763,900	4,048,700	4,048,700
Ending Fund Balance	343,300	343,300	343,300

Purpose of Funds:

This Fund was established to account for all medical and dental costs incurred on behalf of employees participating in the City's medical/dental plan.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION:		MEDICAL/DENTAL				
OPERATING EXPENSES						
6995	GENERAL FUND CHARGES	900	1,400	1,400	1,700	1,700
Total:	OPERATING EXPENSES	900	1,400	1,400	1,700	1,700
SPECIAL PROGRAMS						
7344	CLAIMS & ADMINISTRATIVE	3,009,007	3,762,500	3,762,500	4,047,000	4,047,000
7345	MEDICAL/DENTAL CLAIMS	225,758	0	0	0	0
Total:	SPECIAL PROGRAMS	3,234,766	3,762,500	3,762,500	4,047,000	4,047,000
Total:		3,235,666	3,763,900	3,763,900	4,048,700	4,048,700
Fund/Division:						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					7.57 %	

IRS Task Force

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	457,300	648,400	651,600
Estimated Revenue:			
Interest Earnings	2,300	3,200	3,300
Asset Seizure Revenue	198,800	0	0
Total Revenues	201,100	3,200	3,300
Estimated Funds Available	658,400	651,600	654,900
Proposed Expenditures:			
Operating Expenses	10,000	0	0
Total Expenditures	10,000	0	0
Ending Fund Balance	648,400	651,600	654,900

Purpose of Funds:

This Fund was established to account for all revenue and expenses related to the IRS Task Force, which focuses on the financial activities of national and international organized crime syndicates, including drug trafficking organizations. The objective of the task force is to identify, disrupt, and dismantle national, transnational, and international organized crime syndicates along with their support system that utilizes MSBs to launder illicit proceeds. The task force conducts SAR seizures while developing criminal cases, and the seized assets are distributed amongst participating task force members.

Liability/Workers' Compensation Self-Insurance Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	3,009,200	3,614,300	3,632,700
Estimated Revenue:			
Transfer from General Fund	500,000	0	0
Charges to City Departments - Liability	1,251,400	1,251,600	1,312,500
Charges to City Departments - Worker's Compensation	1,109,500	1,109,500	1,141,800
Interest Earnings	18,000	18,100	18,200
Total Revenues	2,878,900	2,379,200	2,472,500
Estimated Funds Available	5,888,100	5,993,500	6,105,200
Proposed Expenditures:			
Claims & Administration	1,230,000	1,200,000	1,200,000
Excess Insurance Premium	708,500	771,400	848,100
Claims Management	123,700	126,000	126,000
Operating Costs	211,600	263,400	280,000
Total Expenditures	2,273,800	2,360,800	2,454,100
Ending Fund Balance	3,614,300	3,632,700	3,651,100

Purpose of Funds:

The Fund was established to account for the activities of Workers' Compensation and General Liability insurance. The City is a member of California Insurance Pool Authority, and has a self-insured retention of \$500,000 for Workers' Compensation and \$500,000 for General Liability. Any losses in excess of the retention and up to \$3,000,000 for Workers' Compensation and up to \$2,000,000 for General Liability are shared by all participating members of the insurance pool. Excess policies of \$25,000,000 for Workers' Compensation and \$40,000,000 for General Liability are acquired through the insurance pool.

*LIBRARY AND MUSEUM SERVICES**No. of Employees
Full Time Equivalent*

Circulation Services Supervisor	1.00
Director of Library/Museum Services	1.00
Historical Museum Curator	1.00
Information System Specialist	0.75
Librarian I	0.50
Librarian II	5.00
Library Services Manager	2.00
Library Technician I	1.50
Library Technician II	3.50
Museum Education Coordinator	0.75
Principal Librarian	3.00
Senior Administrative Assistant	1.00
Senior Library Technician	2.50

TOTAL

23.50

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY	9900	WORKER COMP & LIABILITY			
SALARIES & WAGES					
4010 REGULAR EMPLOYEES	131,529	146,700	119,000	146,500	156,900
4014 VACATION SELL BACK	2,386	1,600	2,200	2,000	2,000
4015 ALLOWANCES	430	400	400	600	600
4021 LONGEVITY PAY	1,124	1,300	400	800	1,000
4241 P.E.R.S	29,941	40,100	31,300	40,100	45,800
4242 NON-PERSABLE COMPENSATIOI	504	600	600	600	800
4244 MEDICAL/DENTAL INSURANCE	17,276	22,700	15,200	23,700	23,700
4245 LONG TERM DISABILITY	141	200	200	200	200
4247 LIFE INSURANCE	347	400	400	400	400
4250 FICA/HOSPITAL INSURANCE	2,047	2,200	1,900	2,300	2,400
Total: SALARIES & WAGES	185,725	216,200	171,600	217,200	233,800
OPERATING EXPENSES					
6160 CONTRACT SERVICES	42,320	44,800	36,400	41,500	41,500
6551 CLAIMS & CLAIMS EXPENSE	1,093,472	1,150,000	1,230,000	1,200,000	1,200,000
6577 POLICE W/C	4,791	0	0	0	0
6578 FIRE W/C	-32,710	0	0	0	0
6579 MAINTENANCE SERVICE W/C	-14,847	0	0	0	0
6583 RECREATION W/C	142	0	0	0	0
6930 MEMBERSHIP & PUBLICATIONS	850	1,500	1,000	1,300	1,300
6940 OFFICIAL MEETINGS	98	1,400	700	1,400	1,400
6970 TRAINING	675	2,000	1,900	2,000	2,000
Total: OPERATING EXPENSES	1,094,790	1,199,700	1,270,000	1,246,200	1,246,200
SPECIAL PROGRAMS					
7321 REINSURANCE	612,525	684,100	708,500	771,400	848,100
7323 ADMINISTRATION	122,252	123,500	123,700	126,000	126,000
Total: SPECIAL PROGRAMS	734,777	807,600	832,200	897,400	974,100
Total Division:	2,015,292	2,223,500	2,273,800	2,360,800	2,454,100
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				6.17 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 9901		WORKERS COMPENSATION				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	76,249	86,100	63,300	84,100	90,100
4014	VACATION SELL BACK	1,637	1,000	1,100	1,000	1,000
4015	ALLOWANCES	215	200	200	300	300
4021	LONGEVITY PAY	747	900	200	400	500
4241	P.E.R.S	17,383	23,600	16,600	22,900	26,100
4242	NON-PERSABLE COMPENSATION	252	300	300	300	400
4244	MEDICAL/DENTAL INSURANCE	10,430	13,700	8,400	14,300	14,300
4245	LONG TERM DISABILITY	87	100	100	100	100
4247	LIFE INSURANCE	184	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	1,189	1,300	1,000	1,300	1,400
Total:	SALARIES & WAGES	108,375	127,400	91,400	124,900	134,400
OPERATING EXPENSES						
6160	CONTRACT SERVICES	42,320	44,800	36,400	41,500	41,500
6551	CLAIMS & CLAIMS EXPENSE	842,995	550,000	630,000	600,000	600,000
6577	POLICE W/C	4,791	0	0	0	0
6578	FIRE W/C	-32,710	0	0	0	0
6579	MAINTENANCE SERVICE W/C	-14,847	0	0	0	0
6583	RECREATION W/C	142	0	0	0	0
6930	MEMBERSHIP & PUBLICATIONS	555	800	600	700	700
6940	OFFICIAL MEETINGS	88	900	500	900	900
6970	TRAINING	675	2,000	1,900	2,000	2,000
Total:	OPERATING EXPENSES	844,008	598,500	669,400	645,100	645,100
SPECIAL PROGRAMS						
7321	REINSURANCE	180,840	218,500	222,600	236,300	259,500
7323	ADMINISTRATION	100,062	101,500	101,500	103,000	103,000
Total:	SPECIAL PROGRAMS	280,902	320,000	324,100	339,300	362,500
Total:		1,233,285	1,045,900	1,084,900	1,109,300	1,142,000
Fund/Division: 0089901						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					6.06 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 9902		LIABILITY				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	55,280	60,600	55,700	62,400	66,800
4014	VACATION SELL BACK	749	600	1,100	1,000	1,000
4015	ALLOWANCES	215	200	200	300	300
4021	LONGEVITY PAY	377	400	200	400	500
4241	P.E.R.S	12,558	16,500	14,700	17,200	19,700
4242	NON-PERSABLE COMPENSATION	252	300	300	300	400
4244	MEDICAL/DENTAL INSURANCE	6,845	9,000	6,800	9,400	9,400
4245	LONG TERM DISABILITY	54	100	100	100	100
4247	LIFE INSURANCE	163	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	858	900	900	1,000	1,000
Total:	SALARIES & WAGES	77,351	88,800	80,200	92,300	99,400
OPERATING EXPENSES						
6551	CLAIMS & CLAIMS EXPENSE	250,476	600,000	600,000	600,000	600,000
6930	MEMBERSHIP & PUBLICATIONS	295	700	400	600	600
6940	OFFICIAL MEETINGS	10	500	200	500	500
Total:	OPERATING EXPENSES	250,781	601,200	600,600	601,100	601,100
SPECIAL PROGRAMS						
7321	REINSURANCE	431,685	465,600	485,900	535,100	588,600
7323	ADMINISTRATION	22,190	22,000	22,200	23,000	23,000
Total:	SPECIAL PROGRAMS	453,875	487,600	508,100	558,100	611,600
Total:		782,007	1,177,600	1,188,900	1,251,500	1,312,100
Fund/Division: 0089902						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					6.28 %	

Homeland Security Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	0	0
Estimated Revenue:			
Homeland Security	5,700	10,000	10,000
Total Revenues	5,700	10,000	10,000
Estimated Funds Available	5,700	10,000	10,000
Proposed Expenditures:			
Equipment	5,700	10,000	10,000
Total Expenditures	5,700	10,000	10,000
Ending Fund Balance	0	0	0

Purpose of Funds:

This Fund was established to account for grants received through the Office of Homeland Security to purchase specialized equipment that would enhance the capabilities of local agencies to respond to incidents of terrorism involving the use of weapons of mass destruction.

Library State Grant

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	31,700	10,900	0
Estimated Revenue:			
Public Library Fund	0	0	0
Interests	200	100	0
Total Revenues	200	100	0
Estimated Funds Available	31,900	11,000	0
Proposed Expenditures:			
Expenditures	21,000	11,000	0
Total Expenditures	21,000	11,000	0
Ending Fund Balance	10,900	0	0

Purpose of Funds:

The Fund is established to account for the monies allocated by the State Legislature for augmenting public library funds and for circulation based reimbursements which allows for universal borrowing privileges for the citizens of California. This fund is budgeted annually by the Arcadia Public Library Board of Trustees for Library programs and services.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5609		LIBRARY STATE GRANT				
SUPPLIES						
5115	PROGRAM EXPENSES	21,000	21,000	21,000	11,000	0
Total: SUPPLIES		21,000	21,000	21,000	11,000	0
Total:		21,000	21,000	21,000	11,000	0
Fund/Division: 0125609						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(47.62) %	

Office of Traffic Safety Grant

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	0	0
Estimated Revenue:			
Grant Revenue	89,300	137,200	137,200
Total Revenues	89,300	137,200	137,200
Estimated Funds Available	89,300	137,200	137,200
Proposed Expenditures:			
Operating Expenses	89,300	137,200	137,200
Total Expenditures	89,300	137,200	137,200
Ending Fund Balance	0	0	0

Purpose of Funds:

This Fund was established to account for the activities related to Office of Traffic Safety Grant.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 2112		OTS GRANT				
SALARIES & WAGES						
4130	OVERTIME	0	0	89,300	124,000	124,000
Total:	SALARIES & WAGES	0	0	89,300	124,000	124,000
SUPPLIES						
5260	FIELDS	0	0	0	8,000	8,000
Total:	SUPPLIES	0	0	0	8,000	8,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	0	0	0	1,200	1,200
6970	TRAINING	0	0	0	4,000	4,000
Total:	OPERATING EXPENSES	0	0	0	5,200	5,200
Total:		0	0	89,300	137,200	137,200
Fund/Division: 0162112						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

Misc. P.E.R.S. Employee Retirement Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	2,703,300	1,351,650	1,351,650
Estimated Revenue:			
Transfer from General Fund	0	0	0
Total Revenues	0	0	0
Estimated Funds Available	2,703,300	1,351,650	1,351,650
Proposed Expenditures:			
Contribution to OPEB Trust	1,351,650	0	0
Total Expenditures	1,351,650	0	0
Ending Fund Balance	1,351,650	1,351,650	1,351,650

Purpose of Funds:

This Fund establishes a reserve for monies the City must contribute each year to the CalPERS retirement system on behalf of employees.

Emergency Reserve Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	10,256,100	10,256,100	10,256,100
Estimated Revenue:			
Transfer-in General Fund	0	0	0
Total Revenues	0	0	0
Estimated Funds Available	10,256,100	10,256,100	10,256,100
Proposed Expenditures:			
December Windstorm	0	0	0
Total Expenditures	0	0	0
Ending Fund Balance	10,256,100	10,256,100	10,256,100

Purpose of Funds:

The Emergency Reserve/Cash Basis Fund was established by City Charter Section 1213 to provide monies to cover City operating costs incurred prior to the receipt of ad valorem taxes each year from the County. It also serves as the City's only source of General Fund emergency reserves not earmarked for other governmental purposes.

Park & Recreational Facilities Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	6,152,000	7,867,100	9,685,400
Estimated Revenue:			
Dwelling Unit Fees	1,800,000	1,800,000	1,800,000
Interest Earnings	49,200	39,300	48,400
Total Revenues	1,849,200	1,839,300	1,848,400
Estimated Funds Available	8,001,200	9,706,400	11,533,800
Proposed Expenditures:			
General Fund Overhead	15,200	21,000	21,400
Capital Projects	118,900	0	0
Total Expenditures	134,100	21,000	21,400
Ending Fund Balance	7,867,100	9,685,400	11,512,400

Purpose of Funds:

The Park and Recreational Facilities Fund was created (Section 2531.1 of the Municipal Code) for the acquisition, improvement, and maintenance of parks, park equipment, and playgrounds. Development Fees are charged on residential construction and money collected are designated for expenditure on eligible park projects.

Traffic Safety Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	0	0
Estimated Revenue:			
Miscellaneous Fines	120,000	120,000	160,000
Parking Citations	120,000	120,000	120,000
Total Revenues	240,000	240,000	280,000
Estimated Funds Available	240,000	240,000	280,000
Proposed Expenditures:			
Transfer to General Fund	240,000	240,000	280,000
Total Expenditures	240,000	240,000	280,000
Ending Fund Balance	0	0	0

Purpose of Funds:

The Traffic Safety Fund was created (Section 2512 of the Municipal Code) to account for parking citations and miscellaneous fine revenue received from the County Municipal Court for violations of Section 1436 of the California Penal Code. The monies received are transferred to the General Fund to help pay for Police Department Traffic and Patrol activities.

Pubic, Educational & Governmental Access

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	525,400	623,000	668,100
Estimated Revenue:			
PEG	97,000	97,000	97,000
Interest Earnings	2,600	3,100	3,300
Total Revenues	99,600	100,100	100,300
Estimated Funds Available	625,000	723,100	768,400
Proposed Expenditures:			
Operating Costs	2,000	55,000	55,000
Total Expenditures	2,000	55,000	55,000
Ending Fund Balance	623,000	668,100	713,400

Purpose of Funds:

The Public, Educational, and Governmental Access fund was established to account for the fees received from the cable operators for administration and improvement to any public, educational, and governmental access television.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION:		PUBLIC EDUCTN GOV ACCESS				
SUPPLIES						
5115	PROGRAM EXPENSES	0	0	2,000	55,000	55,000
Total:	SUPPLIES	0	0	2,000	55,000	55,000
Total:		0	0	2,000	55,000	55,000
Fund/Division:						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

Used Oil Grant

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	30,100	30,600	31,100
Estimated Revenue:			
Used Oil Grant	16,300	16,300	16,300
Interest Earnings	200	200	200
Total Revenues	16,500	16,500	16,500
Estimated Funds Available	46,600	47,100	47,600
Proposed Expenditures:			
Operating Costs	16,000	16,000	16,000
Total Expenditures	16,000	16,000	16,000
Ending Fund Balance	30,600	31,100	31,600

Purpose of Funds:

Used Oil Grant Fund was established to account for the funding received from the used oil payment program administered by the Department of Resources Recycling and Recovery to provide for used oil and used oil filter collection and recycling and for public education.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3340		USED OIL GRANT				
SPECIAL PROGRAMS						
7253	PROGRM EXP USED OIL#14-15	0	0	16,000	16,000	16,000
Total: SPECIAL PROGRAMS		0	0	16,000	16,000	16,000
Total:		0	0	16,000	16,000	16,000
Fund/Division: 1123340						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

DOC Beverage Grant

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	32,800	38,400	15,900
Estimated Revenue:			
Grant	15,400	15,300	15,300
Interest Earnings	200	200	100
Total Revenues	15,600	15,500	15,400
Estimated Funds Available	48,400	53,900	31,300
Proposed Expenditures:			
Operating Costs	10,000	38,000	15,300
Total Expenditures	10,000	38,000	15,300
Ending Fund Balance	38,400	15,900	16,000

Purpose of Funds:

The DOC Beverage Grant Fund was established to account for funding received from CalRecycle for beverage container recycling and litter cleanup activities.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3340		DOC BEVERAGE				
SUPPLIES						
5115	PROGRAM EXPENSES	0	0	10,000	38,000	15,300
Total: SUPPLIES		0	0	10,000	38,000	15,300
Total:		0	0	10,000	38,000	15,300
Fund/Division: 1143340						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

Solid Waste Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	1,218,800	1,248,700	1,257,500
Estimated Revenue:			
Solid Waste Assessments	380,200	380,200	380,200
Waste Management Administrative fees	113,900	116,200	118,500
Interest Earnings	9,800	6,200	6,300
Total Revenues	503,900	502,600	505,000
Estimated Funds Available	1,722,700	1,751,300	1,762,500
Proposed Expenditures:			
Capital Projects	23,000	0	0
Operating Costs	337,100	377,600	391,000
Transfer to General fund	113,900	116,200	118,500
Total Expenditures	474,000	493,800	509,500
Ending Fund Balance	1,248,700	1,257,500	1,253,000

Purpose of Funds:

The Solid Waste Fund was established to account for revenues received by the City to administer the requirements of the California Integrated Waste Management Act (AB939). These requirements are intended to help divert waste from landfills and to promote recycling efforts.

SOLID WASTE FUND

*No. of Employees
Full Time Equivalent*

Communication and Marketing Specialist II	0.05
Deputy Public Works Director	0.10
Environmental Services Officer	0.70
Management Analyst	0.50
Public Works Office Coordinator	0.10
Public Works Services Director	0.10
Storekeeper/Buyer	0.05
Street Superintendent	0.05

TOTAL

1.65

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 1901		SOLID WASTE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	146,879	154,700	146,700	157,400	163,800
4011	SPECIALIST PAY	0	100	100	100	100
4014	VACATION SELL BACK	1,722	2,000	2,000	2,000	2,000
4015	ALLOWANCES	153	200	100	200	200
4021	LONGEVITY PAY	890	1,500	1,400	1,900	2,100
4032	PART-TIME NON-PERS	9,298	11,100	5,000	11,100	11,100
4241	P.E.R.S	35,737	42,300	39,900	44,700	49,600
4242	NON-PERSABLE COMPENSATION	679	700	700	800	800
4244	MEDICAL/DENTAL INSURANCE	22,803	25,100	24,000	26,000	26,000
4245	LONG TERM DISABILITY	157	200	200	200	200
4247	LIFE INSURANCE	461	500	400	500	500
4250	FICA/HOSPITAL INSURANCE	2,275	2,300	2,200	2,600	2,700
Total:	SALARIES & WAGES	221,052	240,700	222,700	247,500	259,100
SUPPLIES						
5110	OFFICE SUPPLIES	3,123	3,000	3,000	3,000	3,000
5125	PRINT SHOP	13,446	14,500	14,500	14,500	14,500
5260	FIELDS	6,634	7,500	7,500	7,500	7,500
Total:	SUPPLIES	23,204	25,000	25,000	25,000	25,000
OPERATING EXPENSES						
6160	CONTRACT SERVICES	19,770	25,000	25,000	25,000	25,000
6210	TELEPHONE	534	300	600	300	300
6505	GENERAL LIABILITY	7,000	5,300	5,300	5,600	5,900
6507	WORKERS' COMPENSATION	5,700	5,800	5,800	6,400	6,600
6750	VEHICLE MAINTENANCE	3,893	3,000	5,600	3,500	3,600
6902	DISPOSAL CHARGES	588	600	1,200	700	700
6930	MEMBERSHIP & PUBLICATIONS	580	700	700	700	700
6940	OFFICIAL MEETINGS	255	500	300	500	500
6970	TRAINING	602	1,800	1,500	1,800	1,800
6971	TUITION REIMBURSEMENT	2,862	2,500	2,500	0	0
6995	GENERAL FUND CHARGES	45,100	40,900	40,900	60,600	61,800
Total:	OPERATING EXPENSES	86,884	86,400	89,400	105,100	106,900
Total:		331,140	352,100	337,100	377,600	391,000
Fund/Division: 1181901						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					7.24 %	

State Gas Tax Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	1,083,500	92,647	72,182
Estimated Revenue:			
Gas Tax - Section 2106	180,888	175,393	178,901
Gas Tax - Section 2107	500,967	485,363	495,070
Gas Tax - Section 2107.5	7,500	7,500	7,500
Gas Tax - Section 2105	360,756	349,919	356,917
Gas Tax - Section 2103	136,236	269,360	274,747
Interest Earnings	7,000	500	400
Total Revenues	1,193,347	1,288,035	1,313,536
Estimated Funds Available	2,276,847	1,380,682	1,385,718
Proposed Expenditures:			
Operating Expense	2,000	2,000	2,000
Transfer to General Fund for street maintenance	1,192,400	1,271,500	1,318,200
Capital Projects	989,800	35,000	0
Total Expenditures	2,184,200	1,308,500	1,320,200
Ending Fund Balance	92,647	72,182	65,518

Purpose of Funds:

The State Gasoline Tax Fund is used to account for the City's share of tax revenues collected by the State on the sale of fuel for motor vehicles. The use of these funds is restricted to the construction, improvement, and maintenance of public streets. A portion of the Gas Tax revenue received each year is transferred to the General Fund to help pay for programs carried out by the Public Works Department, including street maintenance, engineering, and traffic signals.

Air Quality Management

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	149,000	117,900	57,400
Estimated Revenue:			
Revenue From Other Agencies AB 2766	70,000	72,400	72,400
Interest Earnings	1,200	600	300
Total Revenues	71,200	73,000	72,700
Estimated Funds Available	220,200	190,900	130,100
Proposed Expenditures:			
Equipment Purchases	80,000	91,200	0
Capital Projects	0	20,000	0
Operating Costs	22,300	22,300	22,300
Total Expenditures	102,300	133,500	22,300
Ending Fund Balance	117,900	57,400	107,800

Purpose of Funds:

The Air Quality Management Fund (AB 2766) is used to account for revenues received from the State, and collected as part of Department of Motor Vehicle registration fees. Their use is restricted to activities that serve to improve air quality.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4103		AQMD - PLANNING				
SUPPLIES						
5115	PROGRAM EXPENSES	16,060	20,000	20,000	20,000	20,000
Total:	SUPPLIES	16,060	20,000	20,000	20,000	20,000
OPERATING EXPENSES						
6505	GENERAL LIABILITY	600	300	300	400	400
6940	OFFICIAL MEETINGS	362	500	500	500	500
6995	GENERAL FUND CHARGES	2,300	1,500	1,500	1,400	1,400
Total:	OPERATING EXPENSES	3,262	2,300	2,300	2,300	2,300
Total:		19,322	22,300	22,300	22,300	22,300
Fund/Division: 1514103						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

Community Development Block Grant Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	0	0
Estimated Revenue:			
Misc. Income	18,200	18,200	18,200
Block Grant Funds	311,100	395,400	397,100
Total Revenues	329,300	413,600	415,300
Estimated Funds Available	329,300	413,600	415,300
Proposed Expenditures:			
Housing Rehabilitation	266,700	343,400	344,400
Senior Information Services	22,900	30,500	31,200
Senior Meals	39,700	39,700	39,700
Total Expenditures	329,300	413,600	415,300
Ending Fund Balance	0	0	0

Purpose of Funds:

The Community Development Block Grant (CDBG) Fund is used to account for monies received from the U.S. Department of Housing and Urban Development (HUD). These funds must be expended to accomplish one of the following objectives: elimination of slum or blight, be beneficial to low to moderate income persons, provide public services to the senior citizen population or meet specific urgent community development needs.

CDBG FUND

*No. of Employees
Full Time Equivalent*

Management Analyst

0.20

Office Assistant

0.22

TOTAL

0.42

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4307		C D B G-HOUSING				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	15,773	16,300	17,200	17,800	18,300
4014	VACATION SELL BACK	484	0	400	700	700
4021	LONGEVITY PAY	220	200	200	300	300
4130	OVERTIME	289	0	0	0	0
4241	P.E.R.S	3,890	4,500	4,700	5,100	5,600
4242	NON-PERSABLE COMPENSATION	0	0	100	100	100
4244	MEDICAL/DENTAL INSURANCE	2,219	2,300	3,000	3,300	3,300
4245	LONG TERM DISABILITY	20	0	0	100	100
4247	LIFE INSURANCE	13	0	100	0	0
4250	FICA/HOSPITAL INSURANCE	255	200	300	300	300
Total:	SALARIES & WAGES	23,162	23,500	26,000	27,700	28,700
SUPPLIES						
5110	OFFICE SUPPLIES	515	500	500	500	500
5118	HOUSING IMPROVEMENT	198,293	275,000	200,000	275,000	275,000
5125	PRINT SHOP	126	200	200	200	200
Total:	SUPPLIES	198,934	275,700	200,700	275,700	275,700
OPERATING EXPENSES						
6160	CONTRACT SERVICES	31,658	40,000	40,000	40,000	40,000
Total:	OPERATING EXPENSES	31,658	40,000	40,000	40,000	40,000
Total:		253,754	339,200	266,700	343,400	344,400
Fund/Division: 1524307						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					1.24 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5507		C D B G-SENIOR I & R				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	7,549	10,500	7,600	10,700	11,000
4021	LONGEVITY PAY	193	200	200	200	300
4032	PART-TIME NON-PERS	38	0	0	0	0
4241	P.E.R.S	2,011	2,900	2,200	3,100	3,400
4244	MEDICAL/DENTAL INSURANCE	1,937	2,000	2,000	2,200	2,200
4245	LONG TERM DISABILITY	35	0	0	100	100
4247	LIFE INSURANCE	23	0	0	0	0
4250	FICA/HOSPITAL INSURANCE	140	200	100	200	200
Total:	SALARIES & WAGES	11,924	15,800	12,100	16,500	17,200
SUPPLIES						
5110	OFFICE SUPPLIES	2,890	2,800	2,800	2,000	2,000
5125	PRINT SHOP	7,752	8,000	8,000	12,000	12,000
Total:	SUPPLIES	10,642	10,800	10,800	14,000	14,000
Total:		22,566	26,600	22,900	30,500	31,200
Fund/Division: 1525507						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					14.66 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5511		CDBG-SENIOR MEALS				
SALARIES & WAGES						
4032	PART-TIME NON-PERS	5,999	3,800	3,800	3,800	3,800
4250	FICA/HOSPITAL INSURANCE	87	100	100	100	100
Total:	SALARIES & WAGES	6,086	3,900	3,900	3,900	3,900
SUPPLIES						
5116	SENIOR MEAL PROGRAM	40,867	35,700	35,800	35,800	35,800
Total:	SUPPLIES	40,867	35,700	35,800	35,800	35,800
Total:		46,953	39,600	39,700	39,700	39,700
Fund/Division: 1525511						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.25 %	

Santa Anita Grade Separation

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	2,384,300	978,700	983,600
Estimated Revenue:			
Grants	1,849,000	0	0
Interest Earnings	11,900	4,900	4,900
Total Revenues	1,860,900	4,900	4,900
Estimated Funds Available	4,245,200	983,600	988,500
Proposed Expenditures:			
Gold Line Capital projects	3,266,500	0	0
	3,266,500	0	0
Ending Fund Balance	978,700	983,600	988,500

Purpose of Funds:

This Fund is a reserve that was established with Proposition A and C monies to provide financing for the Santa Anita Grade Separation project.

Transit Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	0	0
Estimated Operating Funds:			
TDA Article 4	311,271	270,688	270,700
Prop C 40% Muni Op Improvement	62,005	53,674	53,700
Foothill Transit Mitigation	9,371	7,905	7,900
Bus System Improvement Plan (BSIP)	21,042	21,431	21,500
Prop A 40% Discretionary	206,321	177,363	177,400
Measure R 20% Bus operation	126,698	110,183	110,200
Transfer from Prop A Fund	579,290	726,720	672,840
Transfer from Measure R Fund	383,997	484,474	448,560
State Transit Assistance	48,783	22,113	22,100
Fare Box Receipts	40,000	40,000	40,000
Transit Security	7,522	6,949	7,000
Transit Passes	25,000	25,000	25,000
Total Operating	1,821,300	1,946,500	1,856,900
Estimated Capital Funds:			
Estimated Funds Available	1,821,300	1,946,500	1,856,900
Proposed Expenditures:			
Operating Costs	1,821,300	1,946,500	1,856,900
Total Expenditures	1,821,300	1,946,500	1,856,900
Ending Fund Balance	0	0	0

Purpose of Funds:

Transit Fund is used to fund Arcadia Transit. Arcadia Transit is a transportation system that provides a convenient, comfortable, and practical alternative to the automobile, is accessible for everyone in the City, and provides for the special needs of the transit dependent.

TRANSIT FUND

*No. of Employees
Full Time Equivalent*

Assistant City Manager/DSD Director	0.10
Senior Administrative Assistant	0.20
Transportation Services Manager	1.00
TOTAL	<div>1.30</div>

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4701		TRANSIT-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	125,436	128,000	127,900	129,400	132,600
4014	VACATION SELL BACK	227	200	200	200	200
4015	ALLOWANCES	520	500	500	600	600
4021	LONGEVITY PAY	1,543	1,700	1,600	1,700	1,800
4032	PART-TIME NON-PERS	0	0	0	400	500
4241	P.E.R.S	30,811	35,100	35,000	37,000	40,400
4242	NON-PERSABLE COMPENSATION	568	600	600	600	700
4244	MEDICAL/DENTAL INSURANCE	18,872	19,600	19,600	20,300	20,300
4245	LONG TERM DISABILITY	129	100	100	200	200
4247	LIFE INSURANCE	376	400	400	400	400
4250	FICA/HOSPITAL INSURANCE	1,689	1,900	1,700	2,000	2,000
Total:	SALARIES & WAGES	180,170	188,100	187,600	192,800	199,700
SUPPLIES						
5110	OFFICE SUPPLIES	147	500	500	500	500
5125	PRINT SHOP	1,880	2,000	1,500	2,000	2,000
Total:	SUPPLIES	2,027	2,500	2,000	2,500	2,500
OPERATING EXPENSES						
6210	TELEPHONE	966	900	1,300	900	900
6353	PROFESSIONAL & TECHNICAL	1,365	12,000	0	20,000	12,000
6355	CONTRACT OPERATIONS	1,394,113	1,500,000	1,500,000	1,592,100	1,500,000
6505	GENERAL LIABILITY	300	28,900	28,900	32,000	33,600
6507	WORKERS' COMPENSATION	2,500	2,500	2,500	2,800	2,900
6910	AUDIT	1,540	2,000	2,000	2,000	2,000
6930	MEMBERSHIP & PUBLICATIONS	1,987	2,300	2,300	2,300	2,300
6940	OFFICIAL MEETINGS	4,319	4,600	0	6,200	6,200
6990	DEPRECIATION	159,337	0	0	0	0
6995	GENERAL FUND CHARGES	91,300	94,700	94,700	92,900	94,800
Total:	OPERATING EXPENSES	1,657,728	1,647,900	1,631,700	1,751,200	1,654,700
SPECIAL PROGRAMS						
7990	PENSION LIB ACCRUAL	-3,697	0	0	0	0
Total:	SPECIAL PROGRAMS	-3,697	0	0	0	0
Total:		1,836,228	1,838,500	1,821,300	1,946,500	1,856,900
Fund/Division: 1544701						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					5.87 %	

Proposition "A" Local Return Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	920,100	951,550	1,054,444
Estimated Revenue:			
Proposition "A" Allocation	1,035,540	1,058,314	1,058,300
Interest Earnings	4,600	4,800	5,300
Total Revenues	1,040,140	1,063,114	1,063,600
Estimated Funds Available	1,960,240	2,014,664	2,118,044
Proposed Expenditures:			
Capital Project	200,000	0	0
Transfer to Transit Fund	579,290	726,720	672,840
Operating Costs	229,400	233,500	240,000
Total Expenditures	1,008,690	960,220	912,840
Ending Fund Balance	951,550	1,054,444	1,205,204

Purpose of Funds:

The Proposition A Fund is used to account for sales tax revenues designated by the voters for local transportation programs. These funds are received through the Los Angeles County Metropolitan Transit Authority (MTA).

PROP A

*No. of Employees
Full Time Equivalent*

Assistant City Manager/DSD Director	0.10
Deputy Director of Development Services/City Engineer	0.20
Maintenance Worker	1.00
TOTAL	<div>1.30</div>

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3304		PROP A/ BUS STOP MAINT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	48,943	50,400	50,400	51,000	52,300
4014	VACATION SELL BACK	1,166	1,500	1,000	1,000	1,000
4021	LONGEVITY PAY	934	1,100	1,100	1,100	1,100
4080	UNIFORM	164	0	0	0	0
4081	UNIFORM ADJUSTMENT	-164	0	0	0	0
4241	P.E.R.S	12,143	14,000	14,000	14,700	16,100
4244	MEDICAL/DENTAL INSURANCE	11,525	12,200	12,000	12,600	12,600
4245	LONG TERM DISABILITY	99	100	100	100	100
4247	LIFE INSURANCE	65	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	888	700	900	800	800
Total:	SALARIES & WAGES	75,762	80,100	79,600	81,400	84,100
SUPPLIES						
5260	FIELDS	1,415	1,300	1,300	1,300	1,300
Total:	SUPPLIES	1,415	1,300	1,300	1,300	1,300
OPERATING EXPENSES						
6505	GENERAL LIABILITY	2,000	1,700	1,700	1,700	1,800
6507	WORKERS' COMPENSATION	2,200	2,200	2,200	2,400	2,500
6750	VEHICLE MAINTENANCE	12,350	7,500	10,000	8,500	8,700
6995	GENERAL FUND CHARGES	17,000	14,900	14,900	16,000	16,300
Total:	OPERATING EXPENSES	33,550	26,300	28,800	28,600	29,300
Total:		110,727	107,700	109,700	111,300	114,700
Fund/Division: 1553304						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.34 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4103		PROP A-DSD PLANNING & ADM				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	48,622	49,600	49,600	50,200	51,500
4014	VACATION SELL BACK	1,163	1,200	1,200	1,200	1,200
4015	ALLOWANCES	714	700	700	800	800
4021	LONGEVITY PAY	441	400	400	600	700
4241	P.E.R.S	11,905	13,600	13,500	14,300	15,700
4242	NON-PERSABLE COMPENSATION	243	200	200	300	300
4244	MEDICAL/DENTAL INSURANCE	4,570	4,800	4,700	5,000	5,000
4245	LONG TERM DISABILITY	30	0	0	100	100
4247	LIFE INSURANCE	144	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	732	700	700	800	800
Total:	SALARIES & WAGES	68,563	71,300	71,100	73,400	76,200
OPERATING EXPENSES						
6505	GENERAL LIABILITY	1,900	1,600	1,600	1,700	1,800
6507	WORKERS' COMPENSATION	900	900	900	1,000	1,000
6930	MEMBERSHIP & PUBLICATIONS	17,250	20,500	20,500	20,300	20,300
6995	GENERAL FUND CHARGES	8,700	9,400	9,400	9,700	9,900
Total:	OPERATING EXPENSES	28,750	32,400	32,400	32,700	33,000
Total:		97,313	103,700	103,500	106,100	109,200
Fund/Division: 1554103						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					2.31 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 5504		PROP A/ RECREATN TRANSPN				
OPERATING EXPENSES						
6505	GENERAL LIABILITY	300	300	300	300	300
6995	GENERAL FUND CHARGES	800	900	900	800	800
Total:	OPERATING EXPENSES	1,100	1,200	1,200	1,100	1,100
SPECIAL PROGRAMS						
7220	EXCURSIONS/SPECIAL EVENT	12,647	15,000	15,000	15,000	15,000
Total:	SPECIAL PROGRAMS	12,647	15,000	15,000	15,000	15,000
Total:		13,747	16,200	16,200	16,100	16,100
Fund/Division: 1555504						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.62) %	

Proposition "C" Local Return Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	1,725,000	154,100	113,944
Estimated Revenue:			
Proposition "C" Allocation	859,000	877,844	877,800
Grants	290,000	0	0
Interest Earnings	12,000	800	600
Total Revenues	1,161,000	878,644	878,400
Estimated Funds Available	2,886,000	1,032,744	992,344
Proposed Expenditures:			
Capital Projects	2,632,000	816,000	600,000
Operating Costs	99,900	102,800	106,300
Total Expenditures	2,731,900	918,800	706,300
Ending Fund Balance	154,100	113,944	286,044

Purpose of Funds:

This Fund was established for the purpose of reflecting financial activity for the City's share of Proposition C monies. Revenues received are restricted for transportation related activities.

PROP C

*No. of Employees
Full Time Equivalent*

Assistant City Manager/DSD Director	0.10
Associate Planner	0.10
Deputy Director of Development Services/City Engineer	0.20
TOTAL	<div>0.40</div>

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4103		PROP C -PLANNING/ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	56,623	57,800	57,700	58,500	59,900
4011	SPECIALIST PAY	97	100	100	100	100
4014	VACATION SELL BACK	1,468	1,500	1,500	1,500	1,500
4015	ALLOWANCES	714	700	700	800	800
4021	LONGEVITY PAY	606	600	600	800	900
4241	P.E.R.S	13,909	15,800	15,800	16,700	18,300
4242	NON-PERSABLE COMPENSATION	243	200	200	300	300
4244	MEDICAL/DENTAL INSURANCE	5,667	5,900	5,900	6,200	6,200
4245	LONG TERM DISABILITY	40	0	0	100	100
4247	LIFE INSURANCE	151	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	871	800	900	900	900
Total:	SALARIES & WAGES	80,389	83,600	83,600	86,100	89,200
OPERATING EXPENSES						
6505	GENERAL LIABILITY	1,900	1,500	1,500	1,600	1,600
6507	WORKERS' COMPENSATION	1,100	1,100	1,100	1,200	1,300
6995	GENERAL FUND CHARGES	16,100	13,700	13,700	13,900	14,200
Total:	OPERATING EXPENSES	19,100	16,300	16,300	16,700	17,100
Total:		99,489	99,900	99,900	102,800	106,300
Fund/Division: 1574103						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					2.90 %	

Measure "R" Local Return Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	1,527,300	1,739,826	1,130,386
Estimated Revenue:			
Proposition "R" Allocation	644,223	658,334	658,400
Grants	0	470,000	950,000
Interest Earnings	12,200	8,700	5,700
Total Revenues	656,423	1,137,034	1,614,100
 Estimated Funds Available	 2,183,723	 2,876,860	 2,744,486
Proposed Expenditures:			
Transfer to Transit Fund	383,997	484,474	448,560
Operating Costs	59,900	62,000	64,100
Capital Projects	0	1,200,000	1,357,000
Total Expenditures	443,897	1,746,474	1,869,660
 Ending Fund Balance	 1,739,826	 1,130,386	 874,826

Purpose of Funds:

The 15% of the new County's 1/2 cent sales tax measure distributed to local cities on a per capita basis that can be used for major street resurfacing, rehabilitation and reconstruction; pothole repair; left turn signals; bikeways; pedestrian improvements; streetscapes; signal synchronization; and transit.

MEASURE R

*No. of Employees
Full Time Equivalent*

Assistant City Manager/DSD Director	0.10
Deputy Director of Development Services/City Engineer	0.10
TOTAL	<div>0.20</div>

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4701		MEASURE R				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	33,374	34,100	34,000	34,500	35,300
4014	VACATION SELL BACK	581	600	600	600	600
4015	ALLOWANCES	617	600	600	700	700
4021	LONGEVITY PAY	275	300	300	400	400
4241	P.E.R.S	8,164	9,300	9,300	9,800	10,800
4242	NON-PERSABLE COMPENSATION	167	200	200	200	200
4244	MEDICAL/DENTAL INSURANCE	3,053	3,200	3,200	3,400	3,400
4245	LONG TERM DISABILITY	20	0	0	100	100
4247	LIFE INSURANCE	98	100	100	100	100
4250	FICA/HOSPITAL INSURANCE	498	500	500	600	600
Total:	SALARIES & WAGES	46,848	48,900	48,800	50,400	52,200
OPERATING EXPENSES						
6505	GENERAL LIABILITY	1,100	900	900	900	1,000
6507	WORKERS' COMPENSATION	600	600	600	700	700
6995	GENERAL FUND CHARGES	8,800	9,600	9,600	10,000	10,200
Total:	OPERATING EXPENSES	10,500	11,100	11,100	11,600	11,900
Total:		57,348	60,000	59,900	62,000	64,100
Fund/Division: 1614701						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.33 %	

Transportation Impact Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	1,672,500	1,290,300	806,800
Estimated Revenue:			
Other Grants	716,000	560,000	0
Impact Fees	250,000	300,000	300,000
Interest Earnings	10,000	6,500	4,000
Total Revenues	976,000	866,500	304,000
Estimated Funds Available	2,648,500	2,156,800	1,110,800
Proposed Expenditures:			
Capital Projects	1,358,200	1,350,000	700,000
Total Expenditures	1,358,200	1,350,000	700,000
Ending Fund Balance	1,290,300	806,800	410,800

Purpose of Funds:

This Fund was established to help pay for traffic improvements to certain intersections, as identified in the City's Transportation Impact Fee Program. Transportation Impact Fees are imposed on new development, as development results in additional vehicular trips and places a greater burden on the City's roadway capacity.

TDA Article 3 Bikeway

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	0	0
Estimated Revenue:			
TDA Bikeway Allocation	72,000	0	50,000
Interest Earnings	0	0	0
Total Revenues	72,000	0	50,000
Estimated Funds Available	72,000	0	50,000
Proposed Expenditures:			
Capital Projects	72,000	0	50,000
Total Expenditures	72,000	0	50,000
Ending Fund Balance	0	0	0

Purpose of Funds:

This Fund accounts for Transportation Development Act funds. Revenues are restricted to be used exclusively for facility use by pedestrians and bicycles.

Capital Improvement Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	7,014,100	8,558,000	7,366,500
Estimated Revenue:			
Transfer from General Fund	4,900,000	2,000,000	1,500,000
Federal Grants	835,000	0	0
Parimutual Revenue	600,000	700,000	700,000
Interest Earnings	56,100	42,800	36,800
Misc.	73,500	0	0
Total Revenues	6,464,600	2,742,800	2,236,800
Estimated Funds Available	13,478,700	11,300,800	9,603,300
Proposed Expenditures:			
RaceTrack Overtime Reimbursement	150,500	168,100	168,100
General Fund Overhead	24,500	18,300	18,700
Capital Projects	4,745,700	3,747,900	3,103,800
Total Expenditures	4,920,700	3,934,300	3,290,600
Ending Fund Balance	8,558,000	7,366,500	6,312,700

Purpose of Funds:

The Capital Outlay Fund was established to account for all Pari-mutuel revenues received from Santa Anita Race Track. Expenditures from this Fund generally relate to the acquisition of capital, but also includes traffic control in and around the race track.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION:		CAPITAL OUTLAY				
OPERATING EXPENSES						
6994	GENERAL FUND COST REIMB	239,798	155,600	150,500	168,100	168,100
6995	GENERAL FUND CHARGES	19,000	24,500	24,500	18,300	18,700
Total:	OPERATING EXPENSES	258,798	180,100	175,000	186,400	186,800
Total:		258,798	180,100	175,000	186,400	186,800
Fund/Division:						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.50 %	

City Hall Reserve

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	0	1,000,000	1,500,000
Estimated Revenue:			
Transfer From General Fund	1,000,000	500,000	500,000
Total Revenues	1,000,000	500,000	500,000
Estimated Funds Available	1,000,000	1,500,000	2,000,000
Proposed Expenditures:			
Total Expenditures	0	0	0
Ending Fund Balance	1,000,000	1,500,000	2,000,000

Purpose of Funds:

The City Hall Reserve is set aside funds intended for the construction of a new City Hall.

Lighting Maintenance Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	92,100	92,100	92,100
Estimated Revenue:			
Current Assessment	480,000	480,700	492,400
Transfer From General Fund	720,000	721,000	738,600
Total Revenues	1,200,000	1,201,700	1,231,000
 Estimated Funds Available	 1,292,100	 1,293,800	 1,323,100
Proposed Expenditures:			
Operating Expenses	1,200,000	1,201,700	1,231,000
Total Expenditures	1,200,000	1,201,700	1,231,000
 Ending Fund Balance	 92,100	 92,100	 92,100

Purpose of Funds:

The Lighting Maintenance Fund is used to consolidate and account for all expenditures and revenues relating to the maintenance and powering of the Lighting District established in Arcadia.

LIGHTING DISTRICT

*No. of Employees
Full Time Equivalent*

Building Maintenance Crew Supervisor	0.51
Building Maintenance Technician	0.40
General Services Superintendent	0.24
Traffic Signals/Street Lighting Technician	1.50

TOTAL

2.65

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3311		LIGHTING DISTRICT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	178,064	183,300	181,600	185,300	190,000
4013	VACATION PAY OFF	0	1,000	0	0	0
4014	VACATION SELL BACK	3,335	3,000	3,200	3,200	3,200
4019	STAND BY PAY	1,314	1,300	1,300	1,300	1,300
4020	STABILITY PAY	120	100	100	200	200
4021	LONGEVITY PAY	4,187	4,400	4,200	4,600	5,000
4080	UNIFORM	395	0	0	0	0
4081	UNIFORM ADJUSTMENT	-395	0	0	0	0
4130	OVERTIME	2,434	2,000	2,000	2,000	2,000
4241	P.E.R.S	44,247	50,800	50,400	53,500	58,600
4242	NON-PERSABLE COMPENSATION	133	100	100	200	200
4244	MEDICAL/DENTAL INSURANCE	32,109	33,200	33,000	34,200	34,200
4245	LONG TERM DISABILITY	262	300	300	300	300
4247	LIFE INSURANCE	239	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	2,174	2,700	2,200	2,800	2,900
Total:	SALARIES & WAGES	268,618	282,400	278,600	287,800	298,100
SUPPLIES						
5260	FIELDS	18,048	21,000	21,000	31,000	21,000
5410	TOOLS	835	700	700	700	700
Total:	SUPPLIES	18,883	21,700	21,700	31,700	21,700
OPERATING EXPENSES						
6160	CONTRACT SERVICES	121,787	150,000	150,000	150,000	150,000
6505	GENERAL LIABILITY	24,600	18,800	18,800	19,300	20,200
6507	WORKERS' COMPENSATION	7,000	7,100	7,100	7,800	8,000
6611	ELECTRIC	510,271	536,500	533,000	511,700	537,300
6750	VEHICLE MAINTENANCE	26,914	22,000	24,000	29,000	29,600
6995	GENERAL FUND CHARGES	90,600	86,800	86,800	84,400	86,100
Total:	OPERATING EXPENSES	781,171	821,200	819,700	802,200	831,200
SPECIAL PROGRAMS						
7410	POWER PURCHASED	77,931	80,000	80,000	80,000	80,000
Total:	SPECIAL PROGRAMS	77,931	80,000	80,000	80,000	80,000
Total:		1,146,603	1,205,300	1,200,000	1,201,700	1,231,000
Fund/Division: 4303311						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.30) %	

Kaitlyn Place Landscaping District

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	1,900	1,900	1,900
Estimated Revenue:			
Property Tax	2,500	2,500	2,500
Total Revenues	2,500	2,500	2,500
Estimated Funds Available	4,400	4,400	4,400
Proposed Expenditures:			
Operating Expense	2,500	2,500	2,500
Total Expenditures	2,500	2,500	2,500
Ending Fund Balance	1,900	1,900	1,900

Purpose of Funds:

The Kaitlyn Place Landscaping District, which consisted of five (5) parcels, was formed on December 15, 2009 to fund ongoing landscaping and maintenance expenses. Property tax assessment started in Fiscal Year 2013-14 based on the estimated total cost to maintain the District.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3318		KAITLYN PLACE LANDSCAPING				
OPERATING EXPENSES						
6160	CONTRACT SERVICES	1,560	2,300	2,300	2,300	2,300
6614	WATER	141	200	200	200	200
Total:	OPERATING EXPENSES	1,701	2,500	2,500	2,500	2,500
Total:		1,701	2,500	2,500	2,500	2,500
Fund/Division: 4503318						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					0.00 %	

Water Fund

Fiscal year 2014-15	FY16-17			
	FY15-16 Estimates	Operation	Capital Reserve	Equipment Reserve
Beginning Fund Balance *	28,910,700	1,740,800	21,619,900	1,083,100
Estimated Revenue:				
Transfers In (out)	0	0	0	0
Maps and Publications	1,000	1,000	0	0
Water Sales	10,300,000	11,400,000	0	0
Public Works Inspection	75,000	75,000	0	0
Property Rental	10,000	27,600	0	0
Demand Response Program	50,000	45,000	0	0
Engineering Charges	60,000	150,000	0	0
Backflow Admin	32,000	32,000	0	0
Sale of Property	15,000	15,000	0	0
Misc	7,000	20,000	0	0
Interest Earnings	200,000	8,700	108,100	8,000
Total Revenues	10,750,000	11,774,300	108,100	8,000
Estimated Funds Available	39,660,700	13,515,100	21,728,000	1,091,100
Proposed Expenditures:				
Equipment Purchase	588,500	0	0	242,200
Capital Outlay	2,133,800	0	2,966,100	0
Operating Costs	12,494,600	13,105,900	0	0
Total Expenditures	15,216,900	13,105,900	2,966,100	242,200
Ending Fund Balance	24,443,800	409,200	18,761,900	848,900

Purpose of Funds:

The Water Fund is an enterprise fund established to account for the operation of the City's water utility, a self supporting activity that renders services on a user charge basis to City residents and businesses.

* Capital Assets are not included in the Fund Balance.

Water Fund

	FY17-18		
	Operation	Capital Reserve	Equipment Reserve
Fiscal year 2015-16			
Beginning Fund Balance	409,200	18,761,900	848,900
Estimated Revenue:			
Maps and Publications	1,000	0	0
Water Sales	12,000,000	0	0
Public Works Inspection	75,000	0	0
Property Rental	27,600	0	0
Miscellaneous	45,000	0	0
Engineering Charges	150,000	0	0
Backflow Admin	32,000	0	0
Sale of Property	15,000	0	0
Miscellaneous	20,000	0	0
Interest Earnings	2,000	93,800	8,100
Total Revenues	12,367,600	93,800	8,100
Estimated Funds Available	12,776,800	18,855,700	857,000
Proposed Expenditures:			
Equipment Purchase	0	0	563,600
Capital Outlay	0	3,946,000	0
Operating Costs	12,773,200	0	0
Total Expenditures	12,773,200	3,946,000	563,600
Ending Fund Balance	3,600	14,909,700	293,400

Purpose of Funds:

The Water Fund is an enterprise fund established to account for the operation of the City's water utility, a self supporting activity that renders services on a user charge basis to City residents and businesses.

*WATER FUND**No. of Employees
Full Time Equivalent*

Administrative Assistant	1.90
Assistant Engineer	1.00
Associate Civil Engineer	1.30
City Manager	0.05
Communication and Marketing Specialist II	0.10
Deputy Public Works Director	0.50
Environmental Services Officer	0.20
Equipment Operator	4.00
Maintenance Worker	5.00
Management Aide	1.00
Management Analyst	0.65
Principal Civil Engineer	1.00
Public Works Inspector	0.50
Public Works Office Coordinator	0.70
Public Works Services Director	0.50
Storekeeper/Buyer	0.50
Street Superintendent	0.05
Utilities Crew Supervisor	3.00
Utilities Superintendent	1.00
Water Production Crew Supervisor	1.00
Water Production Technician I	1.00
Water Production Technician II	1.00
Water Quality/Backflow Inspector	1.00

WATER FUND

*No. of Employees
Full Time Equivalent*

TOTAL

26.95

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DEPARTMENTAL SUMMARY	7200	WATER			
SALARIES & WAGES					
4010 REGULAR EMPLOYEES	1,753,213	1,899,600	1,768,700	1,922,500	1,994,500
4011 SPECIALIST PAY	973	1,600	700	700	700
4013 VACATION PAY OFF	9,193	3,000	7,000	7,000	7,000
4014 VACATION SELL BACK	35,137	26,000	26,000	28,000	28,000
4015 ALLOWANCES	1,729	1,800	1,600	1,800	1,800
4019 STAND BY PAY	18,671	15,000	18,600	17,700	17,700
4021 LONGEVITY PAY	33,060	35,800	33,500	36,100	37,300
4032 PART-TIME NON-PERS	25,277	32,000	29,000	32,000	32,000
4080 UNIFORM	2,668	0	0	0	0
4081 UNIFORM ADJUSTMENT	-2,668	0	0	0	0
4130 OVERTIME	37,531	35,000	35,500	35,000	35,000
4241 P.E.R.S	403,763	525,600	481,100	543,200	601,000
4242 NON-PERSABLE COMPENSATIO	2,411	2,600	2,600	2,900	3,000
4244 MEDICAL/DENTAL INSURANCE	310,109	343,600	317,700	355,200	355,200
4245 LONG TERM DISABILITY	2,531	2,500	2,500	2,900	2,900
4247 LIFE INSURANCE	2,798	2,900	2,900	3,200	3,200
4248 RETIREE MEDICAL	49,391	0	31,500	0	0
4250 FICA/HOSPITAL INSURANCE	27,187	28,400	27,200	29,900	30,900
Total: SALARIES & WAGES	2,712,973	2,955,400	2,786,100	3,018,100	3,150,200
SUPPLIES					
5110 OFFICE SUPPLIES	16,358	16,000	16,000	16,000	16,000
5111 WATER BILL POSTAGE	46,614	46,000	46,000	46,000	46,000
5120 DRAFTING SUPPLIES	2,322	2,000	2,000	3,500	3,500
5125 PRINT SHOP	21,234	25,000	25,000	27,000	27,000
5260 FIELDS	3,109	3,200	3,200	3,200	3,200
5280 UNIFORM	7,639	9,000	9,000	9,000	9,000
5410 TOOLS	6,144	6,800	6,800	6,800	6,800
Total: SUPPLIES	103,422	108,000	108,000	111,500	111,500
OPERATING EXPENSES					
6145 WATER CONSERVATION COST	6,980	20,000	20,000	99,300	99,300
6160 CONTRACT SERVICES	184,261	190,000	190,000	157,900	157,900
6210 TELEPHONE	13,992	12,000	17,200	12,700	12,700
6505 GENERAL LIABILITY	149,500	117,900	117,900	119,900	125,700
6507 WORKERS' COMPENSATION	72,200	72,900	72,900	80,500	82,800
6540 TAXES	7,138	0	0	0	0
6614 WATER	1,538	2,100	1,200	1,500	1,500
6730 OFFICE EQUIPMENT	240	2,000	2,000	2,000	2,000
6750 VEHICLE MAINTENANCE	175,449	175,500	175,500	175,000	178,600
6760 BUILDING REPAIR & MAINT	52,282	72,500	72,500	72,500	72,500
6771 WAREHOUSE & SHOP	9,145	11,500	11,500	11,500	11,500
6903 PERMITS FEES	10,225	6,700	6,700	6,700	6,700
6904 RENTS	827,324	843,900	836,600	861,700	887,600
6930 MEMBERSHIP & PUBLICATIONS	6,788	7,000	7,000	7,000	7,000
6940 OFFICIAL MEETINGS	1,346	2,500	2,000	2,500	2,500
6970 TRAINING	3,385	4,000	4,000	4,000	4,000
6971 TUITION REIMBURSEMENT	8,997	11,400	7,800	4,200	4,200
6987 DUES & ASSESSMENTS	5,883,960	5,420,898	5,011,000	5,186,000	4,611,000
6990 DEPRECIATION	1,723,552	0	0	0	0

ACCOUNT TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
6995 GENERAL FUND CHARGES	1,052,700	1,027,200	1,027,200	1,123,900	1,146,500
Total: OPERATING EXPENSES	10,191,002	7,999,998	7,583,000	7,928,800	7,414,000
SPECIAL PROGRAMS					
7410 POWER PURCHASED	1,868,525	2,000,000	1,650,000	1,650,000	1,700,000
7420 PUMPING SUPPLIES	99,148	90,637	75,000	75,000	75,000
7425 WATER TESTING	85,801	35,000	35,000	35,000	35,000
7440 UNSCHEDULED REPAIR WELLS	89,346	100,776	100,000	120,000	120,000
7450 REPAIRS TO PUMP FACILITIE	13,773	12,500	12,500	12,500	12,500
7510 REPAIRS TO METERS	13,421	28,000	18,000	28,000	28,000
7530 REPAIRS TO RESERVOIRS	5,000	5,000	5,000	5,000	5,000
7540 REPAIRS TO MAINS	33,644	40,000	40,000	40,000	40,000
7550 REPAIRS TO SERVICES	63,747	55,000	55,000	55,000	55,000
7560 REPAIRS TO HYDRANTS	18,639	12,000	12,000	12,000	12,000
7610 METER READING SUPPLIES	14,864	15,000	15,000	15,000	15,000
7990 PENSION LIB ACCRUAL	-48,449	0	0	0	0
Total: SPECIAL PROGRAMS	2,257,458	2,393,914	2,017,500	2,047,500	2,097,500
Total Division:	15,264,855	13,457,311	12,494,600	13,105,900	12,773,200
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR				(2.61)%	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 7201		WATER-ADMIN				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	716,082	815,800	725,300	823,800	856,900
4011	SPECIALIST PAY	973	1,600	700	700	700
4013	VACATION PAY OFF	9,193	3,000	7,000	7,000	7,000
4014	VACATION SELL BACK	13,306	10,000	7,000	10,000	10,000
4015	ALLOWANCES	1,729	1,800	1,600	1,800	1,800
4019	STAND BY PAY	16,233	15,000	16,500	16,000	16,000
4021	LONGEVITY PAY	10,043	10,600	10,200	12,000	12,700
4032	PART-TIME NON-PERS	14,867	20,000	20,000	20,000	20,000
4080	UNIFORM	54	0	0	0	0
4081	UNIFORM ADJUSTMENT	-54	0	0	0	0
4130	OVERTIME	0	500	500	500	500
4241	P.E.R.S	166,458	225,400	200,200	231,200	256,600
4242	NON-PERSABLE COMPENSATION	1,858	2,000	2,000	2,300	2,400
4244	MEDICAL/DENTAL INSURANCE	108,047	132,600	115,600	137,600	137,600
4245	LONG TERM DISABILITY	854	900	900	1,000	1,000
4247	LIFE INSURANCE	1,422	1,500	1,500	1,800	1,800
4248	RETIREE MEDICAL	49,391	0	31,500	0	0
4250	FICA/HOSPITAL INSURANCE	11,724	11,700	12,300	12,700	13,200
Total:	SALARIES & WAGES	1,122,179	1,252,400	1,152,800	1,278,400	1,338,200
SUPPLIES						
5110	OFFICE SUPPLIES	16,358	16,000	16,000	16,000	16,000
5111	WATER BILL POSTAGE	46,614	46,000	46,000	46,000	46,000
5120	DRAFTING SUPPLIES	2,322	2,000	2,000	3,500	3,500
5125	PRINT SHOP	21,234	25,000	25,000	27,000	27,000
Total:	SUPPLIES	86,529	89,000	89,000	92,500	92,500
OPERATING EXPENSES						
6145	WATER CONSERVATION COST	6,980	20,000	20,000	99,300	99,300
6160	CONTRACT SERVICES	184,261	190,000	190,000	157,900	157,900
6210	TELEPHONE	60	100	800	800	800
6505	GENERAL LIABILITY	149,500	117,900	117,900	119,900	125,700
6507	WORKERS' COMPENSATION	72,200	72,900	72,900	80,500	82,800
6540	TAXES	7,138	0	0	0	0
6730	OFFICE EQUIPMENT	240	2,000	2,000	2,000	2,000
6750	VEHICLE MAINTENANCE	2,785	3,500	3,500	3,000	3,100
6760	BUILDING REPAIR & MAINT	2,377	2,000	2,000	2,000	2,000
6904	RENTS	827,324	843,900	836,600	861,700	887,600
6930	MEMBERSHIP & PUBLICATIONS	6,788	7,000	7,000	7,000	7,000
6940	OFFICIAL MEETINGS	1,346	2,500	2,000	2,500	2,500
6970	TRAINING	3,385	4,000	4,000	4,000	4,000
6971	TUITION REIMBURSEMENT	8,997	11,400	7,800	4,200	4,200
6987	DUES & ASSESSMENTS	8,730	11,000	11,000	11,000	11,000
6990	DEPRECIATION	1,723,552	0	0	0	0
6995	GENERAL FUND CHARGES	351,800	337,800	337,800	340,200	347,000
Total:	OPERATING EXPENSES	3,357,462	1,626,000	1,615,300	1,696,000	1,736,900

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
<hr/>						
SPECIAL PROGRAMS						
7990	PENSION LIB ACCRUAL	-48,449	0	0	0	0
Total:	SPECIAL PROGRAMS	-48,449	0	0	0	0
<hr/>						
Total:		4,517,721	2,967,400	2,857,100	3,066,900	3,167,600
Fund/Division: 5207201						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.35 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 7204		WATER-MAIN & REPLACEMENT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	524,527	554,000	527,900	568,400	590,100
4014	VACATION SELL BACK	9,694	7,000	10,000	9,000	9,000
4019	STAND BY PAY	382	0	600	600	600
4021	LONGEVITY PAY	9,645	12,200	11,100	11,600	12,100
4032	PART-TIME NON-PERS	10,411	12,000	9,000	12,000	12,000
4080	UNIFORM	1,465	0	0	0	0
4081	UNIFORM ADJUSTMENT	-1,465	0	0	0	0
4130	OVERTIME	24,125	23,000	23,000	23,000	23,000
4241	P.E.R.S	119,466	153,200	141,000	160,100	177,300
4242	NON-PERSABLE COMPENSATION	188	200	200	200	200
4244	MEDICAL/DENTAL INSURANCE	109,740	115,200	108,700	118,800	118,800
4245	LONG TERM DISABILITY	918	900	900	1,000	1,000
4247	LIFE INSURANCE	694	700	700	700	700
4250	FICA/HOSPITAL INSURANCE	8,191	8,700	7,800	9,000	9,300
Total:	SALARIES & WAGES	817,980	887,100	840,900	914,400	954,100
SUPPLIES						
5260	FIELDS	2,980	3,000	3,000	3,000	3,000
5280	UNIFORM	7,639	9,000	9,000	9,000	9,000
5410	TOOLS	4,675	5,000	5,000	5,000	5,000
Total:	SUPPLIES	15,294	17,000	17,000	17,000	17,000
OPERATING EXPENSES						
6750	VEHICLE MAINTENANCE	116,349	120,000	120,000	120,000	122,400
6760	BUILDING REPAIR & MAINT	208	500	500	500	500
6771	WAREHOUSE & SHOP	4,369	6,000	6,000	6,000	6,000
6995	GENERAL FUND CHARGES	222,500	188,400	188,400	193,100	197,000
Total:	OPERATING EXPENSES	343,426	314,900	314,900	319,600	325,900
SPECIAL PROGRAMS						
7540	REPAIRS TO MAINS	33,644	40,000	40,000	40,000	40,000
7550	REPAIRS TO SERVICES	63,747	55,000	55,000	55,000	55,000
7560	REPAIRS TO HYDRANTS	18,639	12,000	12,000	12,000	12,000
Total:	SPECIAL PROGRAMS	116,029	107,000	107,000	107,000	107,000
Total:		1,292,729	1,326,000	1,279,800	1,358,000	1,404,000
Fund/Division: 5207204						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					2.41 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 7205		WATER-METER CUSTOMER SV				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	198,452	206,100	206,100	210,600	218,300
4014	VACATION SELL BACK	4,162	3,000	3,000	3,000	3,000
4021	LONGEVITY PAY	6,238	4,700	4,600	4,600	4,600
4080	UNIFORM	492	0	0	0	0
4081	UNIFORM ADJUSTMENT	-492	0	0	0	0
4130	OVERTIME	2,763	1,500	2,000	1,500	1,500
4241	P.E.R.S	45,956	57,100	56,100	59,600	65,800
4242	NON-PERSABLE COMPENSATION	183	200	200	200	200
4244	MEDICAL/DENTAL INSURANCE	40,250	41,800	41,400	43,100	43,100
4245	LONG TERM DISABILITY	330	300	300	400	400
4247	LIFE INSURANCE	309	300	300	300	300
4250	FICA/HOSPITAL INSURANCE	2,628	3,100	2,500	3,200	3,300
Total:	SALARIES & WAGES	301,270	318,100	316,500	326,500	340,500
SUPPLIES						
5410	TOOLS	882	1,000	1,000	1,000	1,000
Total:	SUPPLIES	882	1,000	1,000	1,000	1,000
OPERATING EXPENSES						
6750	VEHICLE MAINTENANCE	17,746	18,000	18,000	18,000	18,400
6771	WAREHOUSE & SHOP	500	500	500	500	500
6995	GENERAL FUND CHARGES	227,700	229,600	229,600	352,700	359,800
Total:	OPERATING EXPENSES	245,946	248,100	248,100	371,200	378,700
SPECIAL PROGRAMS						
7510	REPAIRS TO METERS	13,421	28,000	18,000	28,000	28,000
7610	METER READING SUPPLIES	14,864	15,000	15,000	15,000	15,000
Total:	SPECIAL PROGRAMS	28,285	43,000	33,000	43,000	43,000
Total:		576,383	610,200	598,600	741,700	763,200
Fund/Division: 5207205						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					21.55 %	

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 7206		WATER-PRODUCTION/QUALITY				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	314,152	323,700	309,400	319,700	329,200
4014	VACATION SELL BACK	7,975	6,000	6,000	6,000	6,000
4019	STAND BY PAY	2,056	0	1,500	1,100	1,100
4021	LONGEVITY PAY	7,134	8,300	7,600	7,900	7,900
4080	UNIFORM	657	0	0	0	0
4081	UNIFORM ADJUSTMENT	-657	0	0	0	0
4130	OVERTIME	10,643	10,000	10,000	10,000	10,000
4241	P.E.R.S	71,883	89,900	83,800	92,300	101,300
4242	NON-PERSABLE COMPENSATION	183	200	200	200	200
4244	MEDICAL/DENTAL INSURANCE	52,072	54,000	52,000	55,700	55,700
4245	LONG TERM DISABILITY	429	400	400	500	500
4247	LIFE INSURANCE	373	400	400	400	400
4250	FICA/HOSPITAL INSURANCE	4,643	4,900	4,600	5,000	5,100
Total:	SALARIES & WAGES	471,544	497,800	475,900	498,800	517,400
SUPPLIES						
5260	FIELDS	129	200	200	200	200
5410	TOOLS	587	800	800	800	800
Total:	SUPPLIES	716	1,000	1,000	1,000	1,000
OPERATING EXPENSES						
6210	TELEPHONE	13,931	11,900	16,400	11,900	11,900
6614	WATER	1,538	2,100	1,200	1,500	1,500
6750	VEHICLE MAINTENANCE	38,569	34,000	34,000	34,000	34,700
6760	BUILDING REPAIR & MAINT	49,697	70,000	70,000	70,000	70,000
6771	WAREHOUSE & SHOP	4,276	5,000	5,000	5,000	5,000
6903	PERMITS FEES	10,225	6,700	6,700	6,700	6,700
6987	DUES & ASSESSMENTS	5,875,230	5,409,898	5,000,000	5,175,000	4,600,000
6995	GENERAL FUND CHARGES	250,700	271,400	271,400	237,900	242,700
Total:	OPERATING EXPENSES	6,244,167	5,810,998	5,404,700	5,542,000	4,972,500
SPECIAL PROGRAMS						
7410	POWER PURCHASED	1,868,525	2,000,000	1,650,000	1,650,000	1,700,000
7420	PUMPING SUPPLIES	99,148	90,637	75,000	75,000	75,000
7425	WATER TESTING	85,801	35,000	35,000	35,000	35,000
7440	UNSCHEDULED REPAIR WELLS	89,346	100,776	100,000	120,000	120,000
7450	REPAIRS TO PUMP FACILITIE	13,773	12,500	12,500	12,500	12,500
7530	REPAIRS TO RESERVOIRS	5,000	5,000	5,000	5,000	5,000
Total:	SPECIAL PROGRAMS	2,161,593	2,243,914	1,877,500	1,897,500	1,947,500
Total:		8,878,021	8,553,711	7,759,100	7,939,300	7,438,400
Fund/Division: 5207206						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(7.18) %	

Sewer System Service Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance *	2,585,400	2,094,100	1,827,800
Estimated Revenue:			
Sewer System Charge	1,500,000	2,000,000	2,800,000
Industrial Waste Fee	38,000	40,000	40,000
Public Works Inspection	0	0	0
Engineering Charges	54,000	50,000	50,000
Interest Earnings	15,000	10,500	9,100
Total Revenues	1,607,000	2,100,500	2,899,100
Estimated Funds Available	4,192,400	4,194,600	4,726,900
Proposed Expenditures:			
Operating Costs	1,137,100	1,227,900	1,267,300
Capital Projects	868,500	572,400	496,300
Equipment Purchases	92,700	566,500	16,700
Total Expenditures	2,098,300	2,366,800	1,780,300
Ending Fund Balance	2,094,100	1,827,800	2,946,600

Purpose of Funds:

The Sewer System Service Fund accounts for all monies collected by the City in accordance with Ordinance 1640, which levies a service charge on all residential and commercial properties that have a sewer connection. The ordinance provides that the revenues be used for the acquisition, construction, maintenance, and division of sewer facilities within the City, and that they not be used for the acquisition of new local street sewers or laterals as distinguished from trunk, inceptor, and outfall sewers.

* Capital Assets are not included in fund balance.

*SEWER FUND**No. of Employees
Full Time Equivalent*

Associate Civil Engineer	0.40
Deputy Public Works Director	0.15
Environmental Services Officer	0.10
Equipment Operator	2.00
Maintenance Worker	1.00
Management Analyst	0.75
Public Works Inspector	0.30
Public Works Services Director	0.15
Senior Engineering Assistant	1.00
Storekeeper/Buyer	0.10
Street Superintendent	0.30
Utilities Crew Supervisor	1.00

TOTAL

7.25

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 3306		SEWER MAINTENANCE				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	501,930	529,900	506,200	534,900	551,800
4013	VACATION PAY OFF	684	3,000	0	1,500	1,500
4014	VACATION SELL BACK	7,463	7,000	9,000	9,000	9,000
4015	ALLOWANCES	229	200	200	300	300
4021	LONGEVITY PAY	9,708	11,700	11,400	12,000	12,100
4032	PART-TIME NON-PERS	10,306	10,000	6,000	10,000	10,000
4080	UNIFORM	689	0	0	0	0
4081	UNIFORM ADJUSTMENT	-689	0	0	0	0
4130	OVERTIME	1,211	3,000	4,000	3,000	3,000
4241	P.E.R.S	116,074	146,600	139,800	153,000	168,300
4242	NON-PERSABLE COMPENSATION	705	700	700	800	800
4244	MEDICAL/DENTAL INSURANCE	87,570	92,700	89,000	95,900	95,900
4245	LONG TERM DISABILITY	711	700	700	800	800
4247	LIFE INSURANCE	831	900	800	900	900
4249	UNEMPLOYMENT INSURANCE	7,490	0	5,500	0	0
4250	FICA/HOSPITAL INSURANCE	8,077	8,000	8,300	8,200	8,400
Total:	SALARIES & WAGES	752,990	814,400	781,600	830,300	862,800
SUPPLIES						
5125	PRINT SHOP	5,082	7,000	7,000	7,000	7,000
5260	FIELDS	6,703	6,000	6,000	6,000	6,000
5280	UNIFORM	1,147	2,000	2,000	2,000	2,000
5410	TOOLS	542	500	500	500	500
Total:	SUPPLIES	13,474	15,500	15,500	15,500	15,500
OPERATING EXPENSES						
6160	CONTRACT SERVICES	66,648	63,644	60,000	59,800	59,800
6505	GENERAL LIABILITY	21,500	17,500	17,500	18,400	19,300
6507	WORKERS' COMPENSATION	20,200	20,400	20,400	22,500	23,200
6614	WATER	123	100	200	200	200
6750	VEHICLE MAINTENANCE	78,425	65,000	65,000	65,000	66,300
6902	DISPOSAL CHARGES	5,181	3,000	3,000	3,000	3,000
6903	PERMITS FEES	11,000	11,000	11,000	11,000	11,000
6970	TRAINING	285	1,000	1,000	1,600	1,600
6990	DEPRECIATION	169,816	0	0	0	0
6995	GENERAL FUND CHARGES	179,400	161,900	161,900	200,600	204,600
Total:	OPERATING EXPENSES	552,578	343,544	340,000	382,100	389,000
SPECIAL PROGRAMS						
7990	PENSION LIB ACCRUAL	-13,928	0	0	0	0
Total:	SPECIAL PROGRAMS	-13,928	0	0	0	0
Total:		1,305,114	1,173,444	1,137,100	1,227,900	1,267,300
Fund/Division: 5213306						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					4.64 %	

Equipment Replacement Fund

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	9,294,900	8,220,000	6,188,600
Estimated Revenue:			
Transfer from General Fund	2,000,000	900,000	700,000
Sale of property	40,000	20,000	20,000
Grants	4,700	0	0
Interest Earnings	75,000	41,100	30,900
Total Revenues	2,119,700	961,100	750,900
 Estimated Funds Available	 11,414,600	 9,181,100	 6,939,500
Proposed Expenditures:			
General Fund Charges	26,200	26,500	27,000
Equipment Purchases	3,168,400	2,966,000	1,989,300
Total Expenditures	3,194,600	2,992,500	2,016,300
 Ending Fund Balance	 8,220,000	 6,188,600	 4,923,200

Purpose of Funds:

The Equipment Replacement Fund was established to provide for the timely replacement of major capital equipment items, including vehicles, computer hardware, copiers, recreation and safety field equipment, etc. The equipment for Enterprise Funds, like Water and Sewer, is charged and paid by the respective funds.

Redevelopment Successor Agency

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance *	0	0	0
Estimated Revenue:			
Rent	120,000	0	0
LA County Funding	2,844,000	2,971,800	2,936,700
Total Revenues	2,964,000	2,971,800	2,936,700
Estimated Funds Available	2,964,000	2,971,800	2,936,700
Proposed Expenditures:			
Operating Expenses	304,700	310,200	279,500
Principal	1,420,000	1,490,000	1,560,000
Interest	1,239,300	1,171,600	1,097,200
Total Expenditures	2,964,000	2,971,800	2,936,700
Ending Fund Balance	0	0	0

Purpose of Funds :

As part of the elimination of Redevelopment, the Arcadia City Council chose to be the Successor Agency to the Arcadia Redevelopment Agency. Along with the Oversight Board, the Successor Agency oversees the winding down of Redevelopment. This Budget covers the expenses of the winding down and existing obligations, such as Bond payments

SUCCESSOR AGENCY OF RDA

*No. of Employees
Full Time Equivalent*

Assistant City Manager/DSD Director

0.10

Management Analyst

0.15

Senior Administrative Assistant

0.10

TOTAL

0.35

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION: 4901		SUCCESSOR REDEVELOPMENT				
SALARIES & WAGES						
4010	REGULAR EMPLOYEES	61,622	87,000	59,900	38,200	39,200
4013	VACATION PAY OFF	10,180	0	0	0	0
4014	VACATION SELL BACK	227	200	500	700	700
4015	ALLOWANCES	781	800	800	600	600
4021	LONGEVITY PAY	742	600	700	600	600
4032	PART-TIME NON-PERS	0	0	0	200	200
4241	P.E.R.S	13,723	23,700	16,400	11,000	12,000
4242	NON-PERSABLE COMPENSATION	217	400	200	200	200
4244	MEDICAL/DENTAL INSURANCE	11,799	11,800	8,400	5,400	5,400
4245	LONG TERM DISABILITY	54	100	100	100	100
4247	LIFE INSURANCE	158	200	200	200	200
4250	FICA/HOSPITAL INSURANCE	1,147	1,300	900	600	600
Total:	SALARIES & WAGES	100,650	126,100	88,100	57,800	59,800
SUPPLIES						
5110	OFFICE SUPPLIES	16	1,000	500	500	500
Total:	SUPPLIES	16	1,000	500	500	500
OPERATING EXPENSES						
6140	LEGAL	3,055	20,000	5,000	20,000	5,000
6160	CONTRACT SERVICES	4,162	1,700	154,000	173,600	154,600
6505	GENERAL LIABILITY	3,800	2,800	2,800	4,600	4,900
6507	WORKERS' COMPENSATION	2,400	2,400	2,400	2,600	2,700
6611	ELECTRIC	819	600	1,700	1,600	1,700
6910	AUDIT	6,910	8,000	8,000	6,400	6,400
6995	GENERAL FUND CHARGES	70,700	41,700	41,700	41,100	41,900
Total:	OPERATING EXPENSES	91,846	77,200	215,600	249,900	217,200
SPECIAL PROGRAMS						
7803	NOTE INTEREST	1,298,080	1,239,300	1,239,300	1,171,600	1,097,200
Total:	SPECIAL PROGRAMS	1,298,080	1,239,300	1,239,300	1,171,600	1,097,200
NOTE PRINCIPAL						
7804	NOTE PRINCIPAL	1,250,000	1,420,000	1,420,000	1,490,000	1,560,000
Total:	NOTE PRINCIPAL	1,250,000	1,420,000	1,420,000	1,490,000	1,560,000
GENERAL PROPERTY						
7915	GENERAL PROPERTY	637	500	500	2,000	2,000
Total:	GENERAL PROPERTY	637	500	500	2,000	2,000
TOTAL EMPLOYEE SERVICES:		2,741,229	2,864,100	2,964,000	2,971,800	2,936,700
Total:		2,741,229	2,864,100	2,964,000	2,971,800	2,936,700
Fund/Division: 7254901						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					3.76 %	

General Obligation Bond 2012

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	379,300	379,300	379,300
Estimated Revenue:			
Current Assessments	421,000	414,400	416,400
Interests	2,000	2,000	2,000
Total Revenues	423,000	416,400	418,400
Estimated Funds Available	802,300	795,700	797,700
Proposed Expenditures:			
Operating Expenses	2,800	2,700	2,700
Principal	260,000	260,000	270,000
Interest	160,200	153,700	145,700
Total Expenditures	423,000	416,400	418,400
Ending Fund Balance	379,300	379,300	379,300

Purpose of Funds :

The General Obligation Debt Service Fund is used to facilitate the payment of principal and interest on General Obligation Debt Service issue Series 2012.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION:		DEBT SVC GO BONDS 2012				
OPERATING EXPENSES						
6160	CONTRACT SERVICES	925	1,500	1,500	1,500	1,500
6995	GENERAL FUND CHARGES	1,900	1,300	1,300	1,200	1,200
Total:	OPERATING EXPENSES	2,825	2,800	2,800	2,700	2,700
SPECIAL PROGRAMS						
7803	NOTE INTEREST	168,725	160,200	160,200	153,700	145,700
Total:	SPECIAL PROGRAMS	168,725	160,200	160,200	153,700	145,700
NOTE PRINCIPAL						
7804	NOTE PRINCIPAL	240,000	260,000	260,000	260,000	270,000
Total:	NOTE PRINCIPAL	240,000	260,000	260,000	260,000	270,000
TOTAL EMPLOYEE SERVICES:		411,550	423,000	423,000	416,400	418,400
Total:		411,550	423,000	423,000	416,400	418,400
Fund/Division:						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(1.56) %	

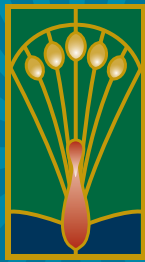
General Obligation Bond 2011

	15-16 Estimates	16-17 Budget	17-18 Budget
Beginning Fund Balance	510,600	510,600	510,600
Estimated Revenue:			
Current Assessments	596,600	594,900	595,800
Interest Income	2,600	2,600	2,600
Total Revenues	599,200	597,500	598,400
Estimated Funds Available	1,109,800	1,108,100	1,109,000
Proposed Expenditures:			
Operating Expenses	3,000	3,200	3,200
Principal	295,000	305,000	320,000
Interest	301,200	289,300	275,200
Total Expenditures	599,200	597,500	598,400
Ending Fund Balance	510,600	510,600	510,600

Purpose of Funds :

The General Obligation Debt Service Fund is used to facilitate the payment of principal and interest on General Obligation Debt Service issue Series 2011.

ACCOUNT	TITLE	2014-15 ACTUAL	2015-16 ADJUSTED BUDGET	2015-16 PROJECTED	2016-17 PROPOSED	2017-18 PROPOSED
DIVISION:		GEN OBLIGATION BOND 2011				
OPERATING EXPENSES						
6160	CONTRACT SERVICES	1,209	2,000	1,500	1,500	1,500
6995	GENERAL FUND CHARGES	700	1,500	1,500	1,700	1,700
Total:	OPERATING EXPENSES	1,909	3,500	3,000	3,200	3,200
SPECIAL PROGRAMS						
7803	NOTE INTEREST	311,395	301,200	301,200	289,300	275,200
Total:	SPECIAL PROGRAMS	311,395	301,200	301,200	289,300	275,200
NOTE PRINCIPAL						
7804	NOTE PRINCIPAL	285,000	295,000	295,000	305,000	320,000
Total:	NOTE PRINCIPAL	285,000	295,000	295,000	305,000	320,000
TOTAL EMPLOYEE SERVICES:		598,304	599,700	599,200	597,500	598,400
Total:		598,304	599,700	599,200	597,500	598,400
Fund/Division:						
OVERALL PERCENTAGE INCREASE/(DECREASE) FROM PRIOR YEAR					(0.37) %	



CITY OF
ARCADIA